

12th October 2015

To Councillors:

Colin Hughes (chairman)
Roy Tickle (deputy chairman)
Raymond Bartley
Brian Davies
Colin L Hughes
Catherine Jones
Geraint Williams
Gaynor Wood

Dear Councillor,

Meeting of the Environment and Finance Committee.

A meeting of the Environment and Finance Committee will be held on Monday the 19th October 2015 at 7pm at the Town Hall, Denbigh. You are invited to attend the meeting and I sincerely hope you will be able to attend.

Yours sincerely,

**Medwyn Jones
Town Clerk.**

AGENDA

- 1. Apologies.**
- 2. Declaration of Personal Interest - Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.**
- 3. Minutes of the Environment and Finance Committee Meeting held on Monday 14th September 2015.**
- 4. Matters Arising**

A ENVIRONMEMNT

B FINANCE

1. Denbigh Bowling Club signage.

2. To consider payment of the following accounts received:

(1)	Scottish Power - Dr E P Garden	-	£96.44
(2)	DCC – 2 nd contribution Denbigh Town Hall	-	£9,250.00
(3)	Ernest Martin – open and lock Dr E P Garden	-	£60.00
(4)	Catalyst Systems – community archive IT equipment (Minute no 8 dated 20.7.15 refers)	-	£577.00
(5)	Paul Liversidge - footpath clearing (September)	-	£170.00
(6)	Sodexo - grounds maintenance Dr E P Garden (September)	-	£605.88
(7)	Cllr Margaret Bowe – member’s allowance (2015/2016)	-	£100.00
(8)	Sandra Williams - translation service 14.9.15 (2 meetings) & 9.9.15	-	£296.40
(9)	Town Clerk – reimburse cost of prizes for NWWTFC car run	-	£41.97
(10)	Town Clerk – EWT Symposium contribution (Minute no 72 dated 27.7.15 refers)	-	£100.00
(11)	Catalyst Systems – off site secure data storage (August)	-	£16.30
(12)	Catalyst Systems – off site secure data storage (September)	-	£16.43
(13)	Catalyst Systems – purchase toners for community archive printer	-	£469.20
(14)	Cllr Rob Parkes – member’s allowance (2015/2016)	-	£100.00
(15)	Bryn Williams – Civic Officer’s honorarium	-	£75.00
(16)	Mike Andrews – Civic Officer’s honorarium	-	£75.00
(17)	Peter Glynn – Civic Officer’s honorarium	-	£75.00
(18)	Stuart Owen – Civic Marshall’s honorarium	-	£80.00
(19)	Any other accounts received		

3. Financial report for the period 1.4.14 – 30.09.15 (attached).

4. Half Yearly Financial report (as at 30.9.15) (attached).

5. Quarterly Bank Reconciliations 2015/2016 (as at 30.9.15).

6. Grant Aid: 1. To note receipt of a letters and e-mails of thanks from (1) Denbigh Men’s Hockey Club, (2) Denbigh Town Football Club, (3) Denbigh Round Table.

2. To consider the following grant aid applications received:

- (1) Capel Mawr – deferred from 20.7.15 & 14.9.15 to obtain information on the outcome of other grant applications.
- (2) Dial a Ride – deferred from 14.9.15 pending receipt of further information – now received.
- (3) Ruthin and Denbigh Gymnastics Club – deferred from 20.7.15 & 14.9.15 pending receipt of grant aid application form – now received.
- (4) Shirley Smith’s Black Belt Academy – deferred from 14.9.15 pending receipt of grant aid application form.
- (5) Llangollen International Eisteddfod 2016.
- (6) North Wales Deaf Association
- (7) Denbighshire CAB
- (8) Any other grant aid applications received.

7. **Wales Audit Office** – external audit arrangements – annual returns 2015/16, 2016/17 & 2018/19.
8. **Denbigh Museum** – To consider an estimate received from Angle Surveys for a measured site survey.

PART 2

It is recommended that the press and public be excluded from the meeting during consideration of the following item:

1. **Town Clerk Contract matters.**

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Copies to all Denbigh Town Councillors for information.