

Minutes of a meeting of the Environment and Finance Committee held on Monday the 19th October 2015 at 7pm at the Town Hall, Denbigh.

Present: Councillors Colin Hughes (chairman), Roy Tickle (deputy chairman), Raymond Bartley, Geraint Williams, Colin L Hughes, Brian Davies, Gaynor Wood and Medwyn Jones (Town Clerk).

Apologies: Cllr Catherine Jones

The chairman welcomed all to the meeting.

1. **Declaration of Interest:** No declarations were received
 2. **The minutes of the Environment and Finance Committee meeting held on the 14th September 2015 were received and approved.**
 3. **Matters arising:** There were no matters arising.
- A. Environment.** There were no Environmental matters.
- B. Finance**
1. **Denbigh Bowling Club Signage.** The town clerk referred to the e-mail response received from Steve Chalk which was noted.
 2. **Accounts:** The following accounts were approved for payment:

(1) Scottish Power - Dr E P Garden (Cheque no.005714)	-	£96.44
(2) DCC – 2 nd contribution Denbigh Town Hall (Cheque no.005715)	-	£9,250.00
(3) Ernest Martin – open and lock Dr E P Garden (Cheque no.005716)	-	£60.00
(4) Catalyst Systems – community archive IT equipment (Minute no 8 dated 20.7.15 refers) (Cheque no.005717)	-	£577.00
(5) Paul Liversidge - footpath clearing (September) (Cheque no.005718)	-	£170.00
(6) Sodexo - grounds maintenance Dr E P Garden (September) (Cheque no.005719)	-	£605.88
(7) Cllr Margaret Bowe – member’s allowance (2015/2016) (Cheque no.005720)	-	£100.00
(8) Sandra Williams - translation service 14.9.15 (2 meetings) & 21.9.15 (Cheque no.005721)	-	£296.40
(9) Town Clerk – reimburse cost of prizes for NWWTFC car run (Cheque no.005722)	-	£41.97
(10) Town Clerk – EWT Symposium contribution (Minute no 72 dated 27.7.15 refers) (Cheque no.005723)	-	£100.00
(11) Catalyst Systems – off site secure data storage (August) (Cheque no.005724)	-	£16.30
(12) Catalyst Systems – off site secure data storage (September) (Cheque no.005725)	-	£16.43

(13)	Catalyst Systems – purchase toners for community archive printer (Cheque no.005726)	-	£469.20
(14)	Cllr Rob Parkes – member’s allowance (2015/2016) (Cheque no.005727)	-	£100.00
(15)	Bryn Williams – Civic Officer’s honorarium (Cheque no.005728)	-	£75.00
(16)	Mike Andrews – Civic Officer’s honorarium (Cheque no.005729)	-	£75.00
(17)	Peter Glynn – Civic Officer’s honorarium (Cheque no.005730)	-	£75.00
(18)	Stuart Owen – Civic Marshall’s honorarium (Cheque no.005731)	-	£80.00
(19)	Cllr Raymond Bartley – member’s allowance (2015/2016) (Cheque no. 005732)	-	£100.00
(20)	Cllr Colin L Hughes – member’s allowance (2015/2016) (Cheque no. 005733)	-	£100.00
(21)	Denbigh Bowling Club – reimburse travelling costs to NWWTFC Bowling Competition at Beaumaris 20.9.15 (4 cars) (Cheque no. 005734)	-	£60.00

Total payments: £12,464.62

3. **The financial report for the period 1.4.15 – 30.9.15** was accepted and noted.
4. **The Half Yearly Financial report** (30.9.15) including the balances profile was noted and accepted with thanks to the town clerk
5. **Quarterly Bank Reconciliations 2015 / 2016.** During the course of the meeting all the members present inspected the September 2015 quarter reconciliation in the cash book and certified the entries accordingly.
6. **Grant Aid:** 1. The letters and e-mails of thanks received from the (1) Denbigh Men’s Hockey Club, (2) Denbigh Town Football Club and (3) Denbigh Round Table were noted.

2. The following applications for grant aid were considered in detail and decisions on each made as follows:
 - (1) Capel Mawr, Denbigh. Application deferred pending the outcome of the other grant applications.
 - (2) Dial a Ride - £750 (S.137)(Cheque no.005735)
 - (3) Ruthin & Denbigh Gymnastics Club - £250 (S.137)(Cheque no.005736)
 - (4) Shirley Smith’s Black Belt Academy. Application form sent – as yet not returned.
 - (5) Llangollen International Eisteddfod - £100 (S.145)(Cheque no.005737)
 - (6) North Wales Deaf Association - £100 (S.137)(Cheque no.005738)
 - (7) Denbighshire CAB - £3,500(S.142)(Cheque no.005739)
 - (8) Denbigh Rotary Club - £500 (S.137)(Cheque no.005740)
 - (9) Wireless in Wales - £560 (S.137)(Cheque no.005741)
 - (10) British Red Cross - £100 (S.137)(Cheque no.005742)
7. **Wales Audit Office** – external audit arrangements – annual returns 2015/16, 2016/17 & 2018/19. The information received was noted.

8. **Denbigh Museum.** The town clerk referred to the correspondence received from Cllr Gwyneth Kensler and the estimate received from Angle Surveys for a measured site survey. The town clerk also referred to further correspondence from Cllr Gwyneth Kensler requesting the council to pay Architect and Quantity Surveyor Fees in the sum of £700 and £800 respectively.
The correspondence was considered at length with a number of questions asked. The meeting, on the information provided, found it difficult to reach a conclusion and a decision was made to refer the matter to the full council on the 26th October for consideration and to invite Cllr Kenlser to the meeting to elaborate on the requests being made.
9. The Receipt of £9.68 from Cllr Margaret Bowe for a replacement pin badge was noted.
10. **Christmas Lighting.** The town clerk referred to the quotation and inventory received from DCC Street Lighting for 2015. The quotation was accepted in the sum of £9,630.

At this stage the meeting moved into Part 2

Following the completion of business under Part 2 and there being no further business, the meeting closed at 7.52pm.

Signed:(chairman)

Date:.....

