

Minutes of a meeting of the Environment and Finance Committee held on Monday the 20th July 2015 at 7pm at the Town Hall, Denbigh.

Present: Councillors Colin Hughes (chairman), Raymond Bartley, Geraint Williams, Roy Tickle, Gaynor Wood, and Medwyn Jones (Town Clerk).

Apologies: Cllrs Colin L Hughes, Catherine Jones

Observing: County Councillor Gwyneth Kensler

The chairman welcomed all to the meeting.

1. **Declaration of Interest:** There were none
2. **The minutes of the Environment and Finance Committee meeting held on the 15th June were received and approved.**
3. **Matters arising:** (1) It was confirmed that the grass cutting in Lower Denbigh was now taking place, however, there were still problems in Upper Denbigh.
(2) Cllr Kensler confirmed that works to the Lenten Pool roundabout had been submitted to the cabinet for approval.

A. Environment

1. **Litter.** The chairman asked what was the current status of the Tidy Towns team and suggested that possibly that a body of litter volunteers be formed in the town – agreed that this be an agenda item at the next meeting.
2. **Dr Evan Pierce Memorial Garden:** Boules – the request to use the memorial garden for boules tournaments was approved.
3. **Lower Park Bowling Club:** The town clerk referred to the e-mail received requesting the town council to provide a sign for the Lower Park Pavilion. This request was discussed at length. A number of concerns were expressed in particular whether the wording “supported by Denbigh Town Council” would open the flood gates for other funding applications. Any signage on the pavilion would need the approval of DCC. More than one club used the pavilion. A question was asked as to whether the lease had been signed. It was agreed that a letter be sent to the bowling club stating that any signage would need the approval of DCC and asking if the lease had been signed. Any signage would need to be bilingual.
4. **Removal of Litter Bin from outside the Vaults on High Street:** Cllr Bartley explained that he had been approached by the Licensee of the Vaults. Since the removal of the bin it would appear that litter was being deposited in Broomhill Lane. Cllr Kensler reported that the bin had been removed as part of the Broomhill Lane project as being unsightly. Comment was made that the street cleaning team had not seen any changes with regard to litter in this part of the town. It was agreed that there was no real solution to the problem and that the central ward member inform the Licensee of the Vaults that the matter had been discussed by the town council.
5. **Back Row, Denbigh:** The chairman referred to the letter received from L M Broad of Llannerch Park. The meeting agreed that the Back Row could do with an uplift. It was agreed that the letter be acknowledged. A copy of the letter to be sent to Trevor Carr (DCC) with a copy to Rebecca Maxwell the DCC’s corporate director and DCC planning.

6. **Former Mortimer's Shop, Lenten Pool:** Concern was expressed regarding the current state of these premises and that the concerns be passed on to DCC planning.

B. Finance

1. **Accounts:** The following accounts were approved for payment:

(1)	Paul Liversidge – footpath clearing (May) (Cheque no. 005661)	-	£165.00
(2)	Marian Rees – translation service 22.6.15 (Cheque no.005662)	-	£85.00
(3)	A E Bloomfield (Uproar) – fireworks display deposit (Cheque no.005663)	-	£3,200
(4)	Scottish Power – Dr E P Garden (Cheque no.005664)	-	£104.95
(5)	Sodexo – grounds maintenance Dr E P Garden (June) (Cheque no.005665)	-	£605.88
(6)	Sandra Williams – translation service 15.6.15 (2 meetings) (Cheque no.005666)	-	£175.20
(7)	Hywel Evans – Civic Sunday order of service (Cheque no.005667)	-	£30.00
(8)	DCC – Denbigh Mayor Charity lottery annual renewal (Cheque no.005668)	-	£20.00
(9)	UHY Hacker Young – external audit report (Cheque no.005669)	-	£528.00
(10)	DVSC – annual membership 2015/2016 (Cheque no.005670)	-	£15.00
(11)	NWWTFC – 2015 membership fee (Cheque no.005671)	-	£125.00
(12)	DCC – erect bunting (Cheque no.005672)	-	£396.00
(13)	Catalyst Systems – off site secure data storage (June) (Cheque no.005673)	-	£14.88
(14)	Whitegates Inns Ltd – Civic Sunday refreshments (Cheque no.005674)	-	£396.15
(15)	NWATC – 1 delegate meal 17.7.15 (Cheque no.005675)	-	£15.00
(16)	Marian LI Rees – VAT element of bill (no 2) above (missed off cheque payment) (Cheque no.005677)	-	£17.00

Total payments: £5,893.06.

2. **The financial report for the period 1.4.15 – 30.06.15** was noted.
3. **The quarterly financial report** (as at 30.6.15) was noted. In reply to a query on the skate park maintenance the meeting was informed that a response had not been received. Cllr Kensler circulated information which showed that value for money was not being obtained. It was agreed that an update was required.
4. **Quarterly Bank Reconciliations 2015/2016.** During the course of the meeting four of the members present inspected the June 2015 quarter reconciliation in the cash book and certified the entries accordingly.

5. **The receipt of £16 from Mr R M Owen re the sale of “Eminent Denbighites” booklet was noted.**
6. **Grant Aid:** 1. The e-mail of thanks from the Denbigh Plum Association and Denbigh Business Group and the letter of thanks from Denbigh Golf Club were noted.
2. The following applications for grant aid were considered in detail and decisions on each made as follows:
- (1) Denbigh Show - £3,000 (S.137)(Cheque no.005676)
 - (2) Capel Mawr, Denbigh. (Cllr Bartley declared a personal interest). it was agreed to defer a decision until the September meeting pending the outcome of the other grant applications being made by the applicant.
 - (3) Dial a Ride – letter received 18th July. It was agreed to defer a decision pending receipt of a grant aid application form and information to be obtained on Dial a Ride’s activity in Denbigh.
 - (4) Ruthin & Denbigh Gymnastics Club – letter received 18th July. It was agreed to defer a decision pending receipt of a grant aid application form.
4. Denbigh Open Doors. (Cllr Bartley declared a personal interest). Request by Denbigh Civic Society for re-issue of the £1,000 grant aid cheque returned by the Civic Society. It was understood that the Civic Society would hold any funding obtained for Open Doors. It was agreed that a new grant aid cheque for £1,000 be issued (Cheque no. 0055680).
7. **External Audit Report 2014/2015 accounts.** The town clerk reported that a clean report had been issued. The chairman thanked the town clerk for all his hard work and diligence.
8. **Denbigh Community Archives.** The town clerk reported that a request had been received from the community archive team for additional equipment required to undertake the increased amount of work taking place. A list of requirements and costing had been provided. It was agreed to support the request in principle and for the town clerk to obtain costs from the council’s supplier.

There being no further business, the meeting closed at 8.07pm.

Signed:(chairman)

Date:.....