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DENBIGH TOWN COUNCIL  
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Tel: 01745 815984

*Clerc y Dref Jenny Barlow Town Clerk*

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22<sup>th</sup> March 2017

**To all Members of Denbigh Town Council.**

Dear Councillor,

### **Agenda Council Meeting**

Please note that the next meeting of the Council will be held on **Monday 27th March 2017 at 7pm at the Town Hall, Denbigh.** You are invited to attend the meeting and I sincerely hope you will be able to attend.

Yours sincerely,

Jenny Barlow  
Town Clerk

### **AGENDA**

- 1. Apologies for absence.**
- 2. Urgent Matters.**
- 3. Declaration of Personal Interest** - Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.
- 4. To confirm the Minutes of the Council Meeting held on the 27<sup>th</sup> February 2017.**
- 5. Matters Arising.**
- 6. Mayor's Report and feedback including Spring Dance information.**
- 7. Letters, E-mails and Notices:**  
To consider any correspondence received.
  - a) One Voice Wales/SLCC Joint Event – 12<sup>th</sup> July 2017
  - b) Coach Transport – Town Centre Audit – info
  - c) Denbigh Civic Society – Midsummer Festival

- d) Independent Remuneration Panel for Wales Annual report.
- e) Consultation in draft circular for the planning of Gypsy, traveller and showpeople sites.
- f) Open Doors – Dr E P Garden & Town Hall 23<sup>rd</sup> & 24<sup>th</sup> September 2017
- g) Dr E P Garden open for boules.
- h) Legendary Towns Content Plan 2017.
- i) Denbigh Library Refurbishment application.
- j) Speeding traffic – Cysgod y Graig.
- k) Denbighshire Learner Transport Policy.
- l) Carriageworks, request for letter of support as well as confirmation that the grant aid payment already authorised will stand in the next financial year.

## **8. Planning:**

1. To consider any applications received for planning permission.

**Please ensure that you have viewed these applications online prior to the council meeting. Paper copies can be viewed at the Town Clerk's office on request.**

[http://planning.denbighshire.gov.uk/Planning/lg/plansearch.page?org.apache.shale.dialog.DIALOG\\_NAME=gfplanningsearch&Param=lg.Planning](http://planning.denbighshire.gov.uk/Planning/lg/plansearch.page?org.apache.shale.dialog.DIALOG_NAME=gfplanningsearch&Param=lg.Planning)

- a) 01/2017/0171  
Forge Cottage, 9 Brookhouse Road, Denbigh  
Erection of extension and alterations to dwelling.
- b) 01/2017/0205  
Land at station Yard, Station Road, Denbigh  
Installation of one totem signage.

## **9. To note Council Committee Minutes:**

- (1) Environment and Finance – 20.03.17
- (2) Planning – 21.03.17

## **10. To receive and consider any council sub committees minutes / reports.**

- a) Fairtrade on 09.03.17
- b) Standing orders 21.02.17
- c) Fireworks 22.03.17
- d) Denbigh Events Group 23.03.17

## **11. To receive and consider Reports/Updates:**

- a) Scrutiny meeting
- b) Any other report.

## **12. Reports by County Councillors on matters appertaining ONLY to Denbigh.**

Colin Hughes: a) Dog Walkers  
b) E-mobile mast, Smithfield

Mark Young: a) Highways  
b) Litter Picking  
c) Brookhouse Development  
d) Denbigh Retail Park

- 13. Appointment of Deputy Mayor.**
- 14. Councillor attendance at meetings – to follow**
- 15. Accounts:**
  - 1. To consider payments of any accounts received:**

|                                                       |   |         |
|-------------------------------------------------------|---|---------|
| a) Sandra Williams – Translation 21.02.17             | - | £103.20 |
| b) Waterstones – Parish Councillors Guide             | - | £13.56  |
| c) SLCC – Local Council Administration                | - | £76.60  |
| d) Zen Internet – 11.04.17 – 10.05.17                 | - | £18.37  |
| e) Sandra Williams – Translations 20.03.17 & 21.03.17 | - | £206.40 |
  - 2. Any other financial matters –** Letter of thanks from Theatr Twm or Nant regarding the additional grant payment of £670.00 made.
  - 3. Revised Grant aid application form and guidance notes.**
- 16. Review of policies.**
- 17. Town Clerk update.**
  - a) Appraisal/Salary increment
  - b) Course
  - c) Study Leave
- 18. Heritage Lectures – Update**
- 19. Denbigh Museum – Update**
  - a) Application
  - b) Keys
  - c) Valuation of items
- 20. Informing of issues that may have an insurance requirement.**
- 21. Information packs for newly elected Councillors.**