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DENBIGH TOWN COUNCIL  
Town Hall  
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DENBIGH  
Denbighshire  
LL16 3TB

Tel: 01745 815984

*Clerc y Dref Jenny Barlow Town Clerk*

e-bost: [townclerk@denbightowncouncil.gov.uk](mailto:townclerk@denbightowncouncil.gov.uk) e-mail

**13<sup>th</sup> March 2017.**

**To Councillors:**

Colin Hughes (chairman)  
Roy Tickle  
Colin L Hughes  
Catherine Jones  
Marilyn Jones  
Gaynor Wood-Tickle

**Dear Councillor,**

**Meeting of the Environment and Finance Committee.**

**A meeting of the Environment and Finance Committee will be held on Monday the 20<sup>th</sup> March 2017 at 7pm at the Town Hall, Denbigh. You are invited to attend the meeting and I sincerely hope you will be able to attend.**

**Yours sincerely,**

**Jenny Barlow  
Town Clerk.**

## **AGENDA**

- 1. Apologies.**
- 2. Declaration of Personal Interest** - Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.
- 3. Minutes of the Environment and Finance Committee Meeting held on Monday 20<sup>th</sup> February 2017.**
- 4. Matters Arising** – confirmation that a grant aid payment of £1000.00 has been made to the Denbigh Events Group (see January meeting minutes). Cheque no 006098. Additional information received for grant aid applications from Denbigh Cricket Club and Denbigh Golf Club. Both applications deferred from the February meeting.

## **A ENVIRONMENT**

### **1. Dr Evan Pierce memorial Garden.**

- a) Email from Prue Probert.
- b) Sodexo update.
- c) Tree maintenance.

### **2. Grass cutting.**

Quotation from P Liversidge for annual grass cutting maintenance.

## **B FINANCE**

### **1. To consider payment of the following accounts received:**

(1)	DCC – Christmas lighting charge	-	£13,020.00
(2)	E Martin – Lock Dr EP Garden 24.02.17 – 24.03.17	-	£60.00
(3)	Sodexo – Dr EP garden 01/02/17 – 28/02/17	-	£339.60
(4)	Catrin Gilkes – Translation 27.02.17	-	£95.00
(5)	Photostatic – photocopying 24/01/17 – 23/02/17	-	£37.85
(6)	SLCC – CiLCA portfolio (J Barlow)	-	£300.00
(7)	Purchase 100 second class stamps – Post Office	-	£55.00
(8)	DCC – Town Hall half year contribution	-	£18,500.00
(9)	DCC – skatepark maintenance	-	£5290.42
	(DTC contribution excluding VAT £2000.00)		
(10)	Catalyst – Feb backup	-	£8.04
(11)	Scottish Power – Dr EP Gardens 30/11/16 – 06/03/17	-	£22.44
(12)	ADT – deferred invoice 34548004 (credit note received For £52.00)	-	£275.02

### **2. Financial report for the period 01.02.17 – 28.02.17.**

### **3. Internal Audit 2016/2017 accounts.**

JDH Business Services Ltd – internal audit plan and guidance. Date of internal audit.  
Cost of 2017 internal audit. Internal financial control – confirm cash book correct and certified.

4. **Credits:** Grwp Cynefin £2461.44, part payment for skatepark invoice – see above.
  
5. **Grant Aid:**
  - 1 Grant aid request from:
    - a) Denbigh & Flint County Show.
    - b) Bobath.
    - c) Wales air Ambulance
  
  - 2 To note receipt of letters and e-mails of thanks: Zen for invoice 22366797 £18.37 006092 & 22366798 £18.37 006076. Denbigh in Bloom, confirmation of grant aid cheque for £1900.00. Denbigh Twinning association, confirmation of grant aid payment of £1500.00. British Red Cross – receipt of grant aid payment of £100.00.
  
  - 3 To consider the following grant aid applications received:  
Denbigh Cricket Club – deferred from February meeting.  
Denbigh Golf Club – deferred from February meeting.  
Clwb Rygbi Dinbych.  
The Denbigh Workshop.  
Denbigh Floral Art Club
  
5. **Quotation**  
Peter Spencer – check and report on the trees at the Dr E P Garden. £90.00  
A large branch came down during the high winds which has been cleared.
  
6. **Update Grant aid application form and guidance notes.** (Details circulated via email 08.03.17)

**Copies to all Denbigh Town Councillors for information.**