

Minutes of a meeting of Denbigh Town Council held on Monday 19th December 2016 at 7.00pm at the Town Hall, Denbigh.

Present: Councillors Margaret Bowe (Chairman), Roy Tickle (Deputy Chairman), Medwyn Williams, Gaynor Wood-Tickle, Marilyn Jones, Alyn Ashworth, Gaynor Morgan Rees, Robert Parkes & Philip Stevens; and Jenny Barlow (Town Clerk).

Observing – Cllr Gwyneth Kensler.

Apologies: Cllrs Raymond Bartley, Catherine Jones, Colin L Hughes, Colin Hughes & Mark Young.

The Chairman welcomed everyone to the December full council meeting.

124. Urgent Matters: There were none

125. Declaration of Personal Interest: The following declarations were received:

- (1) Cllr Gaynor Morgan Rees – all matters relating to the Denbigh Museum – personal.
- (2) Cllr Medwyn Williams - all matters relating to the Denbigh Museum – personal.

126. The Minutes of the Council meeting held on the 28th November 2016 were received and approved.

127. Matters arising: The town clerk advised that item 119/5 from the November minutes was currently being looked at by DCC.

128. Mayor's Report: A copy of the Mayor's appointments was distributed. Cllr Margaret Bowe also advised that she had attended several events during December to include concerts and carol services. Cllr Margaret Bowe will also be attending the Plas Eleri Christmas party as well as the St Thomas' Christmas day lunch.

129. Letters, E-mails and Notices: 1. It was agreed that the following items of correspondence to be noted and actioned accordingly:

- a) Emails regarding the Flint and Denbigh Hunt on Boxing Day. The Clerk raised the matter of personal security during the event. It was very possible that saboteurs would be at this year's event. It was agreed unanimously that the Mayor could decide if she wished to wear the gown during the event.
- b) Email from Eirlys Parry – Christmas in Denbigh.
- c) Email from Radio Museum requesting a visit from the Town Councillors. The Councillors agreed to visit the museum. The town clerk will make the necessary arrangements for the New Year.
- d) Landfill disposal Tax (Wales) Bill.
- e) Email from M Fairlamb concerning the Pentre Canol Proposal was noted.
- f) Email – Site development brief – Upper Denbigh & Supplementary Planning Guidance – Open Space. Already noted at the Planning meeting held on the 13th.
- g) Email – Llandrillo College – Community engagement. The Councillors were very pleased with this community engagement and look forward to working with the college in the future.
- h) Email – Sion Goldsmith re Town Hall – DTC financial contribution (ready for January budget meeting)
- i) Buckingham Palace Garden parties.

- j) Email – County Conversation – what should our aspirations be?
- k) Email – shop front grants – the clerk requested that Councillors assist with this matter. Cllrs Margaret Bowe, Roy Tickle & Marilyn Jones agreed to assist.
- l) Letter from WG – Section 137 Expenditure limit for 2017/8 ready for January budget meeting.
- m) Email from DCC regarding precept date 2017.

130. Planning: To consider any applications received for planning permission. No objection was received on the following.

1) 01/2016/1205

Station Yard, Station Road, Denbigh.

Display of 1 no internally-illuminated fascia sign.

2) 01/2016/1209

Llwyn, Lawnt, Denbigh.

Erection of extension to dwelling.

131. Council Committee Minutes.

(1) The minutes of the Environment and Finance Committee held on the 12th December 2016 were noted.

Cllr Medwyn Williams asked if the clerks pension was all sorted, the clerk confirmed that all had been completed.

(2) The minutes of the Planning Committee held on the 13th December 2016 were noted.

132. Minutes / Reports of council sub committees.

Honorary Burgess – minutes of meeting held on 12.12.16 were noted.

133. Reports:

1) Minutes of Wireless in Wales management committee – 26.09.16 were noted.

2) Cllr Philip Stevens advised that he had recently attended a Youth Project meeting. The assembly has funding available for projects. This was welcomed. More young people are joining the project which is good. The Youth Project also recently benefited from grant aid from Denbigh Town council which has been used to assist with events.

134. Reports by County Councillors on Matters Appertaining only to Denbigh: None.

135. Accounts:

(a) The following accounts were approved for payment:

1) SLCC membership - 40450 (Cheque no 006063)	-	£177.00
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Total payments: £177.00

(b) Any other financial mater: 1) Invoice for £86.40 sent by catalyst (inv 763) – duplicate. Credit note received. 2) The town clerk advised that to be able to complete her course in the New Year that some books may be required. The councillors agreed that if they were required then they could be ordered.

(c) Grant aid requests:- None received.

(d) Letter received from Denbigh Carnival regarding the grant aid received.

136. Denbigh Museum.

- a) Confirmation email received from Cllr Gwyneth Kensler regarding the terms and conditions of the lease and name change.
- b) Memorabilia – A discussion took place regarding the HM Stanley memorabilia currently housed at the Library at Denbigh. It was proposed by Cllr Toy Tickle that the items be moved to the museum in principle, however the moving of the items and insurance needs to be clarified first. This was seconded by Cllr Philip Stevens. This was agreed unanimously by the Councillors. The town clerk will liaise with Cllr Gwyneth Kensler and give an update at the next full council meeting. Cllr Gwyneth Kensler also advised that the museum had received an agreement from Denbighshire County Council for the loan of the heritage collection. This may be something that Denbigh Town Council may wish to have with the museum as a service level agreement. Cllr Gwyneth Kensler will forward a copy to the town clerk, look at amending the document and circulate with the councillors.
- c) Letter received from DTC’s solicitor Mr G Lloyd Jones concerning the amendments to the lease, actions to be taken as well as the fee of £600 plus vat for the work to be carried out. This was agreed by the Councillors. Cllr Medwyn Williams asked if we were obliged to stay with our current solicitor or would it be beneficial to have different quotations. The town clerk advised that as the current solicitor had all the relevant information on this matter that it would be beneficial on this occasion to remain. However if any other work was required by the town council then other solicitors/quotations can be found. This was agreed by the councillors.

137. Elections – Gareth Evans from DCC Electoral department is asking how many pack are required for the current Councillors to apply for their posts (Welsh & English). Also details relating to the precept has also been received. The precept needs to be returned no later than 31.01.17.

138. Asset Register – the town clerk requested that Councillors assist with the Town Council’s asset register. Cllrs Roy Tickle, Philip Stevens, Marilyn Jones, Alyn Ashworth & Gaynor Wood-Tickle agreed to assist.. This will be looked at in the New Year following guidance from our internal auditors.

139. Heritage Lectures – The clerk requested the Councillors assist with each of the events held in February and March as chairperson. 5 out of the 8 days were filled with the other dates to be circulated with the Councillors not at the meeting. Cllr Medwyn Williams also agreed to assist the town clerk with the advertising posters for the events.

Councillor Philip Stevens left the meeting at 8.25pm

140. Christmas Office Opening Hours – The clerk confirmed that the office will be shut between Wednesday 22.12.16 and Tuesday 03.01.17. The clerk will work from home on Thursday morning dealing with Finance ready for the auditor and budget meetings in January. The glass door into the Town Hall is closed but visitors can have access via the intercom system.

The chairman closed the meeting at 8.34 pm.

Signed:.....(chairman)

Date:.....