

Minutes of a meeting of the Environment and Finance Committee held on Monday the 23rd October 2017 at 5.30pm at the Town Hall, Denbigh.

Present: Councillors: Roy Tickle (Chairman), Catherine Jones, Colin L Hughes, Gaynor Wood-Tickle, Gaynor Morgan Rees & Marilyn Jones; & Jenny Barlow (Town Clerk).

Apologies: Cllrs Guto Lloyd-Davies & Glenn Swinger.

The chairman welcomed all to the October meeting.

1. Declaration of Interest:

Name	Agenda item	Prejudicial	Personal
Cllr Gaynor Wood-Tickle	5B1	Yes	
Cllr Roy Tickle	5B1		Yes
Cllr Gaynor Wood-Tickle	6a4		Yes
Cllr Roy Tickle	6a4		Yes
Cllr Catherine Jones	6a4		Yes
Cllr Marilyn Jones	6a4		Yes

2. The minutes of the Environment and Finance Committee meeting held on the 18th September 2017 were received and approved.

3. Matters arising: None

5. A – Environment

- (1) Quotation received from Paul Liversidge for the repair of the 4 benches owned and managed by Denbigh Town Council for £334.70. This was accepted by the councillors.
- (2) Quotation received from Paul Liversidge for the footpath clearing maintenance for 2018 - £995.00. This was accepted by the councillors.
- (3) Quotation received from Rich Jones (Heat & Beat) for repair works at the Angel monument was received for £130. This was accepted by the councillors.
- (4) Quotation received from Cambrian Woodlands services for 2 Christmas trees - £1177.00 plus VAT. This was accepted by the councillors.
- (5) Application form for grant – Welsh Historic Gardens Trust. Cllr Gwawr Cordiner advised that the Denbigh in Bloom Group were due to complete the application with guidance from both Cllr Gwawr Cordiner and Glenn Swinger. The town clerk was requested to contact Lyndsey Tasker regarding this. A letter was also received from Lyndsey Tasker from the Denbigh in Bloom group, this was noted. The town council are supportive of the grant application.

Cllr Catherine Jones arrived at 6.36pm

B - Finance

1. Accounts: The following accounts were approved for payment:

- | | | | |
|-----|---|---|------------|
| (1) | DCC – Town Hall Contribution (2 Quarters) | - | £18,500.00 |
| | (Chq no 006276) | | |
| (2) | ADT – CCTV annual Maintenance 24/09/17 – 23/09/17 | - | £1242.00 |
| | (Chq no 006277) | | |

(3)	Photostatic – photocopies 31/07/17 – 29/08/17 (Chq no 006278)	-	£2.17
(4)	Zen – internet 11/10/17 – 03/11/17 (Chq no 006279)	-	£14.22
(5)	Scottish Power – Dr EP Garden 08/06/17 – 06/09/17 (Chq no 006280)	-	£112.02
(6)	Denbigh Bowling Club – travel costs W/Towns competition (Chq no 006281)	-	£20.00
(7)	Sodexo – Dr EP Garden grounds Maint 01/09/17 – 30/09/17 (Chq no 006282)	-	£339.60
(8)	P Liversidge – Footpath maintenance Sept 17 (Chq no 006283)	-	£170.00
(9)	E Martin – Dr EP Garden, locking gate (Chq no 006284)	-	£60.00
(10)	Uproar (A Dowell) – 2 nd payment – Fireworks (Chq no 006285)	-	£3,200.00
(11)	Grenke – photocopier lease 01/10/17 – 31/12/17 (Chq no 006286)	-	£189.86
(12)	Grosvenor Const Ltd – Graffiti Dr EP Garden (Chq no 006287)	-	£330.00
(13)	Sandra Williams – Translation 18/09 & 19/09 (Chq no 006292)	-	£170.40
(14)	Catalyst – Sept Backup (Chq no 006289)	-	£12.72
(15)	Photostatic – photocopies 29/08/17 – 26/09/17 (Chq no 006290)	-	£29.13
(16)	Tony Griffiths – photo framing Cllr Raymond Bartley (Chq no 006291)	-	£30.00
(17)	K Owen – engraving of golf trophy Walled Towns 2016 (Chq no 006296)	-	£10.00
(18)	PWLB – 2 nd payment Denbigh Museum (Chq no 006297)	-	£7,474.40
(19)	Idiom – translation 25.09.17	-	£162.36

	(Chq no 006298)		
(20)	Zen – internet	-	£18.37
	(Chq no 006299)		
(21)	EON – Christmas lights 2016	-	£293.09
	(Chq no 006300)		
(22)	DCC – Bunting	-	£1,200.00
	(Chq no 006301)		

Total payments: £33,580.34

2. **Financial report for the period 01.09.17 – 30.09.17** - were received and approved. Total chq payments to date £86,607.24 balances to cash book.
3. **Half yearly financial report 01/04/17 – 30/09/17.** The report was agreed and the cash book signed by the councillors in attendance.
4. **External Audit** – The town clerk advised that the final report had been received from the external auditors. There were no matters which came to their attention which required the issuing of a separated additional issues arising report. The town clerk has already displayed the relevant notices on the notice board and will be replying to the auditors in due course.
5. **Credits:** £60 received from Denbigh Business group.
6. **Grant Aid:**
 - a) Grant aid applications, the following were agreed by the town councillors.
 - 1) Denbigh Tennis Club, deterred from Sept meeting, SL137 £1,500.00.
(Chq no 006302)
 - 2) Cae Dai Trust, SL137 £1,000.00.
(Chq no 006303)
 - 3) Denbigh Plum Festival, SL137 £937.00
(Chq no 006304)
 - 4) Denbigh Events Group – Christmas Lights switch on event, SL 137 £1,500.00.
(Chq no 006305)
 - 5) The Rotary Club of Denbigh – Roll the Barrel, SL137 £492.86.
(Chq no 006306)
 - b) To note receipt of letters and e-mails of thanks:
 - 1) Zen – payment for inv 23535413. .
 - 2) Denbighshire Home-Start – Grant aid received £500.00.

There being no further business, the meeting closed at 6.06pm

Signed:(chairman)

Date:.....