

**Minutes of a meeting of the Environment and Finance Committee held on Monday the 20<sup>th</sup> November 2017 at 7pm at the Town Hall, Denbigh.**

**Present:** Councillors: Roy Tickle (Chairman), Catherine Jones, Colin L Hughes, Gaynor Wood-Tickle, Gaynor Morgan Rees & Marilyn Jones, Guto Lloyd-Davies & Glenn Swingler; & Jenny Barlow (Town Clerk).

**Apologies: None**

The chairman welcomed all to the November meeting.

**1. Declaration of Interest:**

Name	Agenda item	Prejudicial	Personal
Gaynor Morgan Rees	6A1		Yes

**2. The minutes of the Environment and Finance Committee meeting held on the 23<sup>rd</sup> October 2017 were received and approved.**

**3. Matters arising: None**

**4. A – Environment**

(1) Quotation received from Sodexo for £3,800.00 for the grounds maintenance at the Dr Evan Pierce Gardens April 2018-March 2019. This was accepted by the councillors.

(2) The town clerk confirmed that the planning application was being processed for the trimming and felling of trees at the Dr Evan pierce gardens and a response would be received in December. Also Prue Probert had been in touch regarding a dead laburnum tree. Prue wanted the tree removing and roots tested to see the cause of the tree dying. The Councillors requested the clerk to contact Peter Spencer for a cost of the testing the roots, felling of the tree and replace.

(3) Letter received from Mr Ernie Martin resigning his post at the Dr Evan Pierce garden (opening & locking gates). The councillors wanted to thank Mr Martin for his dedication to the gardens for many years. The town clerk asked if a replacement was required. The Councillors requested that the town clerk contact their insurers to see if it is a requirement for the gates to be locked every evening. Also during high winds do the gates need to be locked? The possibility of asking a resident from the care home next door was also considered, prior to making a decision the insurance needed to be checked. While waiting for the insurance information Cllr Catherine Jones & Marilyn Jones agreed to manage the gates during high winds.

(4) Quotation received for a new computer for the archive group of £658.80 from CITS. This was agreed by the councillors.

**B - Finance**

**1. Accounts:** The following accounts were approved for payment:

(1) E Martin, padlock Dr EP garden - £2.99  
(Chq no 006310)

(2)	Jones & Graham, Salary admin 01/07/17 – 30/09/17 (Chq no 006311)	-	£42.30
(3)	Idiom, translation 23/09/17 (Chq no 006312)	-	£153.36
(4)	Sodexo, grounds maintenance Dr EP garden Oct 17 (Chq no 006313)	-	£339.60
(5)	Catalyst, Oct monthly backup (Chq no 006314)	-	£13.26
(6)	Green fingers, balcony flowers 2017 (Chq no 006315)	-	£354.00
(7)	E Martin, Dr EP garden, open & locking gate up to 10/11/17 (Chq no 006316)	-	£34.00
(8)	Glass Onion, Walled Towns AGM buffet (This amount will be reimbursed by the walled town's friendship circle) (Chq no 006317)	-	£100.00

**Total payments: £1,039.51**

**2. Financial report for the period 01.10.17 – 31.10.17** - were received and approved. Total chq payments to date £128,205.12 balances to cash book.

**3. Credits:** £4,037.13 – HMRC VAT refund received.

**4. Grant Aid:**

a) Grant aid applications, the following were agreed by the town councillors.

- 1) Cymdeithas Gymraeg Dinbych SL145 - £350.00  
(Chq no 006318)
- 2) Royal British Legion Denbigh & District Branch SL 137 - £100.00  
(Chq no 006319)
- 3) Menter Iaith Sir Ddinbych SL145 - £1,750.00  
(Chq no 006320)
- 4) Denbighshire CAB SL142 - £3,500.00  
(Chq no 006321)
- 5) Marie Curie SL137 - £100.00  
(Chq no 006322)

b) To note receipt of letters and e-mails of thanks:

- 1) Zen – payment for inv 23867565 & 23719636

2) Cae Dai Trust – Grant aid received £1,000.00

- c) Financial report from Denbigh Aged & Disabled fund following grant aid payment was noted.

There being no further business, the meeting closed at 7.48pm

Signed: .....(chairman)

Date:.....