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DENBIGH TOWN COUNCIL
Town Hall
Crown Lane
DENBIGH
Denbighshire
LL16 3TB

Tel: 01745 815984

Clerc y Dref Jenny Barlow Town Clerk

e-bost: townclerk@denbightowncouncil.gov.uk e-mail

21st January 2019

To all Members of Denbigh Town Council.

Dear Councillor,

Agenda Council Meeting

Please note that the next meeting of the Council will be held on **Monday 28th January 2019 at 7pm at the Town Hall, Denbigh.** You are summonsed to attend the meeting and I sincerely hope you will be able to attend.

Yours sincerely,

Jenny Barlow
Town Clerk

AGENDA

1. **Apologies for absence.**
2. **Urgent Matters – None.**
3. **Declaration of Personal Interest** - Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.
4. **To confirm the minutes of the Special Pre Budget Meeting held on Thursday 13th December 2018.**
5. **To confirm Minutes of the Full Council Meeting held on Monday 17th December 2018.**
6. **To confirm the Minutes of the Special Town Council Meeting held on Thursday 17th January 2019.**

7. **Matters arising.**
a) Item 77 – update from DCC regarding the plaque at the Denbigh Cross' new location.
b) Item 133 – copy of the email received from Ben Wilcox-Jones (to be noted).
8. **Mayor's Report and feedback** – circulated.
9. **Letters, E-mails and Notices:**
To consider any correspondence received.
- a) Email from Mike Jones DCC re Vale Street Carpark.
b) Connecting Communities in Wales Newsletter.
c) Summary of events/activities & news – Denbigh Museum.
d) DVSC's Christmas Autism Aware Campaign.
e) Welsh Government – Community & Town Council Update Dec 18.
f) Letter from Mr Gron Wynne – Public Footpath issue, Accar y Forwyn & Pen y Graig.
g) Email from Cllr Geraint Lloyd-Williams re Town Cross.
h) Emails from Glynis Shaw re Dr EP fountains.
i) Email from I Gardner regarding reviewing FM arrangements for the museum building.
j) Email from BT Payphones – re adoption of kiosks update.
10. **Planning: To consider the following applications received for planning permission. Please ensure that you have viewed the below applications, online or in the town clerk's office, prior to attending the meeting.**
- http://planning.denbighshire.gov.uk/Planning/lg/plansearch.page?org.apache.shale.dialog.DIALOG_NAME=gfplanningsearch&Param=lg.Planning - **None.**
11. **To receive and consider any council sub committees minutes / reports.**
a) Eirianfa Committee Meeting 10.12.18
b) Any other report
12. **Reports by County Councillors on matters appertaining ONLY to Denbigh.**
No matters received that require a decision.
13. **Accounts:**
1. **To consider payments of any accounts received:**
Zen – Broadband & phone line 15.01.19 – 02.02.19 - £22.31
2. **Any other financial matters:** 6 month internal audit – recommendations.
14. **Denbigh Town Hall** – a) Discuss letter received from Judith Greenhalgh. b) Update regarding DCC Cabinet meeting held on the 22.01.19 from attendees.
15. **CCTV** – update to be given by the Town Clerk.
16. **Heritage Lectures** – a) Chair required for each lecture. b) Bucket collection, which group(s) to benefit?
17. **Proposed Dog Walking area.**
a) Update by Cllrs Catherine Jones & Rhys Thomas following site visit.

- b) Commuted Sums applications – feedback.
- c) Emails/letter/phone call of objections from Mrs Mary Jones, Mrs Avril Roberts & Mr & Mrs M Lavers.

18. New GDPR Policies

- a) Retention Policy
- b) External privacy notice/policy.
- c) Internal privacy notice/policy – Councillor and Staff.
- d) Data sharing/processing agreement from Jones & Graham.
- e) Information security policy.
- f) Permanent deletion system – to follow. (New package required)
- g) GDPR compliant procedures – data breaches & subject access request.

Copy to all Town Councillors