Minutes of a meeting of the Environment and Finance Committee held on Monday the 19th November 2018 at 7pm at the Town Hall, Denbigh.

Present: Councillors: Catherine Jones (Chairman), Gaynor Wood-Tickle (Deputy Chair) Colin L Hughes, Roy Tickle, Guto Lloyd-Davies & Rhys Thomas; & Jenny Barlow (Town Clerk).

Apologies: Cllr Marilyn Jones & Glenn Swingler.

The chairman welcomed all to the November meeting.

1. Declaration of Interest:

Councillor	Item	Prejudicial/Personal
Rhys Thomas	5.B.5.ii	Personal
Gaynor Wood-Tickle	5.B.17	Personal
Catherine Jones	5.B.5.iii	Personal

2. The minutes of the Environment and Finance Committee meeting held on the 15th October 2018 were received and approved.

3. Matters arising: - None

4. A – <u>Environment</u>

Update regarding Dr Evan Pierce Memorial Garden – The town Clerk advised that the contractor had started works at the garden. This month they have worked 4 full staff days instead of the contracted 2 people for half a day at no extra charge to the town council.
A site visit also took place on the 30.10.18 with the town clerk, Bodfari Environmental and Prue Probert in attendance. A list of works to be completed was made as well as ensuring that Bodfari Environmental have a planting plan for the garden. A large amount of pruning will be done in the coming months and the location will not look its best for around 2 years to allow for new growth. Signage will be put on the gates to advise visitors of the works being completed. Regular updates will be received. New planting will need to be made sometime next year. It is anticipated that cost for replanting will be between £500 & £1000. This additional costs will need to be budgeted for.

B - <u>Finance</u>

1. Accounts: The following accounts were approved for payment:

(1) Welsh Water – Dr EP Garden (Service charge) - £13.89

(Cheque No 006598)

(2) Scottish Power – Dr Evan Pierce Garden (Standing charge) - £27.09

(Cheque No 006599)

(3) Prue Probert – Contribution towards travel, copy of garden map,

Postage etc. - £20.00

(Cheque No 006600)

(4) Idiom, Translation 24.09.18 - £180.36

(Cheque No 006601)

(5) Idiom, Translation 22.10.18	-	£162.36
(Cheque No 006602)		
(6) Sodexo, Dr EP Garden maintenance, last invoice	-	£339.60
(Cheque No 006603)		
(7) Catalyst 5 port gigabyte switch & labour	-	£68.40
(Cheque No 006604)		
(8) Ennerdale Consulting Ltd, 1 day plus expenses	-	£306.00
(Cheque No 006605)		
(9) IDB, 4 headsets as per quote	-	£632.40
(Cheque No 006606)		
(10) PPL PRS, music Licence fireworks	-	£135.58
(Cheque No 006607)		
(11) Jones & Graham, staff salary admin costs 01/07 – 30/09	-	£50.40
(Cheque No 006608)		
(12) Zen, Line rental & broadband	-	£13.34
(Cheque No 006609)		
(13) Catalyst, October monthly backup	-	£10.14
(Cheque No 006610)		
(14) ASL, photocopies 05/10/18 – 31/10/18	-	£53.38
(Cheque No 006611)		
(15) JTM, signage fireworks display	-	£144.00
(Cheque No 006612)		
(16) British Legion, wreath	-	£30.00
(Cheque No 006613)		
(17) DCC contribution Denbigh Town Hall, qtr 1 & 2	-	£18,500.00
(Cheque No 006614)		

Total Payments £20,686.94

2. **Quotation –** Cambrian Woodland Services, 2 x 25 foot Christmas Trees, erect, dismantle and dispose £1177 ex VAT was accepted by the town councillors.

3. **Financial report for the period 01.10.18 – 31.10.18 -** was noted and agreed.

4. **Credits -**

a) £60.00 – Denbigh Business group, part payment of web hosting Visit Denbigh.

b) £4.70 – shared travel costs with Llanfair DC community council.

c) £3,000.00 – Fireworks contribution from Lockstock.

d) £30.00 – Eatery contribution for attending Fireworks.

5. **Grant Aid**:

a) Grant aid applications agreed by the town councillors.

New grant aid applications:

i) Denbighshire CAB S142, £3,500.00
(Chq No 006615)
ii) Cymdeithas Cymraeg S25, £200.00
(Chq No 006620)
iii) Ysgol Y Parc – after school provision S137, £500.00
(Chq No 006617)
iv) Denbigh Youth Project S137, £700.00
(Chq No 006618)
v) Denbigh Men’s Shed S133, £1,340.48
(Chq No 006619)

b) Withdrawn application – Cae Dai Trust was noted.

c) To note receipt of letters and e-mails of thanks:

1) The Rotary Club of Denbigh, grant £500.00.
2) Cymdeithas Eirianfa, grant £1500.00.
3) Holiday Fun Club, grant £200.00.
4) Denbigh Town Football Club, grant £1000.00.
5) Zen, inv 26309195 £36.40.

There being no further business, the meeting closed at 7.44pm

Signed: ....(chairman)

Date:...............................