

**Minutes of a meeting of the Environment and Finance Committee held on Monday the 21st October 2019 at 7.15pm at the Town Hall, Denbigh.**

**Present:** Councillors: Gaynor Wood-Tickle (Chair), Catherine Jones, Roy Tickle, Colin L Hughes, Glenn Swinger, Rhys Thomas & Guto Lloyd-Davies; & Jenny Barlow (Town Clerk)

**Apologies: None.**

The chairman welcomed all to the October meeting.

**1. Declaration of Interest:**

| <b>Councillor</b>  | <b>Item</b> | <b>Personal/Prejudicial</b> |
|--------------------|-------------|-----------------------------|
| Gaynor Wood-Tickle | 5B1.15&16   | Prejudicial                 |
| Gaynor Wood-Tickle | 5B4.2       | Personal                    |
| Catherine Jones    | 5B4.2       | Personal                    |
| Roy Tickle         | 5B1.14      | Prejudicial                 |
| Roy Tickle         | 5B4.2       | Personal                    |

**2. The minutes of the Environment and Finance Committee meeting held on the 16<sup>th</sup> September 2019 were received and approved.**

**3. Matters arising: None**

**4. A – Environment**

i) The town clerk advised that 2 invoices had been received from Bodfari Environmental and will feedback at the next Finance meeting the hourly costs for the works completed at the garden.

ii) A request was received For the Dr Evan Pierce Memorial garden to be used as part of ‘The World’s big sleep out event’ 7<sup>th</sup>/8<sup>th</sup> December. The town councillors were happy for the event to take place at the gardens. The town clerk was requested to contact the organisers confirming this as well as request a copy of a risk assessment together with valid insurance cover.

A portaloos will be in situ for the volunteers to use during the event.

**B - Finance**

**1) Accounts:** The following accounts were approved for payment:

(1) Jenny Barlow. Travel claim - £49.50

The amount of payment was amended to £51.00 to cover parking.

(Chq no 006874)

(2) Bodfari environmental, Dr EP Garden April – June - £855.00

(Chq no 006875)

(3) Bodfari environmental, Dr EP Garden July – September - £855.00

(Chq no 006876)

(4) Geirda, translation 09.09.19 - £115.65

|  |   |           |
|--|---|-----------|
| (Chq no 006877)  |   |           |
| (5) DCC, grounds maintenance 19/20                                     | - | £1,540.92 |
| (Chq no 006878)  |   |           |
| (6) Grenke, photocopier lease 01/10/19 – 31/12/19                      | - | £189.86   |
| (Chq no 006879)  |   |           |
| (7) DVSC, annual membership  | - | £30.00    |
| (Chq no 006880)  |   |           |
| (8) Blachere, annual health checks                                     | - | £600.00   |
| (Chq no 006881)  |   |           |
| (9) Sandra Williams, translation 16.09.19                              | - | £73.20    |
| (Chq no 006882)  |   |           |
| (10) North & Mid Wales assoc of Local Council, lunch                   | - | £16.00    |
| (Chq no 006883)  |   |           |
| (11) ASL, photocopy charge, 05/09/19 – 02/10/19                        | - | £53.03    |
| (Chq no 006884)  |   |           |
| (12) Uproar, E Sciesinska & B Watts, 3 <sup>rd</sup> payment fireworks | - | £2,560.00 |
| (Chq no 006885)  |   |           |
| (13) DCC, Bunting installation & removal                               | - | £1,200.00 |
| (Chq no 006886)  |   |           |
| (14) Cllr Roy Tickle, travel claim                                     | - | £24.30    |
| (Chq no 006887)  |   |           |
| (15) Cllr Gaynor Wood-Tickle, Mayor Payments                           | - | £20.00    |
| (Chq no 006888)  |   |           |
| (16) Cllr Gaynor Wood-Tickle, Mayor Travel                             | - | £157.25   |
| (Chq no 006889)  |   |           |
| (17) Idiom, translation 23.09.19                                       | - | £126.36   |
| (Chq no 006890)  |   |           |
| (18) Catalyst September backup   | - | £4.62     |
| (Chq no 006891)  |   |           |
| (19) P Liversidge, clean & tidy Dr EP Garden                           | - | £45.00    |
| (Chq no 006892)  |   |           |
| (20) P Liversidge, grounds maintenance                                 | - | £170.00   |
| (Chq no 006893)  |   |           |

|   |   |         |
|---|---|---------|
| (21) Catalyst, broadband installation & Sept & Oct inv<br>(Chq no 006894) | - | £141.00 |
| (22) Ennerdale Consulting LTD, final payment, bus case<br>(Chq no 006895) | - | £535.56 |
| (23) PPL/PRS, music licence Fireworks display<br>(Chq no 006896)          | - | £139.55 |
| (24) Catalyst, August Backup<br>(Chq no 006897)                           | - | £4.62   |
| (25) M Neumann Printers, compliments slips<br>(Chq no 006898)             | - | £60.00  |
| (26) Jones & Graham, salary admin July – September<br>(Chq no 006899)     | - | £66.60  |

**Total Payments £9,634.52**

**2. Financial report for the period 01.09.19 – 30.09.19** was noted and balanced to the cash book £103,525.98.

**3. Credits – None**

**4. Grant Aid:**

a) The following applications were discussed.

i) Ignite Community Theatre Company, S137 £100.00.

The town councillor advised that payment is not required for the food & drink van.

(Chq no 006900)

ii) Denbigh Events Group, S137 £2,500.00.

(Chq no 006901)

b) Letters of thanks/donations from:

i) Menter Iaith Sir Ddinbych grant of £1,500.00.

ii) Marie Curie grant of £100.00.

There being no further business, the meeting closed at 7.50pm

Signed: .....(chairman)

Date:.....