

Minutes of a Denbigh Town Council meeting held on Wednesday, 23 September 2020 at 5.00 pm via Zoom. (Meting started at 5.04pm to allow all to join)

Present: : Councillors Gaynor Wood-Tickle (Chair), Rhys Thomas, Roy Tickle, Catherine Jones, Gaynor Morgan Rees, Alyn Ashworth, Glenn Swinger, Dyfrig Berry, Philip Stevens, Lara Pritchard, Irene Williams & Sylvia Jennings; Jenny Barlow (Town Clerk); & Carys Jones (Civic and Events Assistant)

Apologies: Councillor Rob Parkes

Observing: Councillor Gwyneth Kensler, Karen Wynne & Pauline Edwards

The chair welcomed all to the September meeting

218 The Town Councillors noted the crime figures received from Sgt Peter Evans from NWP. No additional information required.

219 Declaration of Personal Interest:

Councillor	Item	Personal or Prejudicial
Catherine Jones	9.g	Personal
Gaynor Wood-Tickle	17	Prejudicial
Roy Tickle	17	Prejudicial

220 Confirmation of minutes

The minutes of the Council meeting held on Wednesday, 15 July 2020 were agreed and noted. (Mayor to sign once face to face meetings resume)

221. The minutes of the Special Council meeting held on Wednesday 12th August 2020 were agreed and noted. (Mayor to sign once face to face meetings resume)

222. The minutes of the Special Council meeting held on Wednesday 9th September 2020 were agreed and noted. (Mayor to sign once face to face meetings resume)

223 Matters arising: None

224 Town Council Meetings

224.1 Continue using via Zoom - The Town Clerk advised that Dave Phillips our Health and Safety advisor had recommended making the decision for the next quarter for continuity. The Town Councillor resolved to continue using Zoom until the January meeting when this will be again reviewed.

224.2 Future dates – the proposed dates were agreed by the Town Councillors. Details to be published on the website.

224.3 Annual Meeting – Date was agreed for 9th December by the Town Councillors, the Town Clerk advised that a decision on how to proceed will be made at the October meeting. Carys has been in touch with other Town and Community Councils to see how they were proposing to manage an electronic Annual meeting via Zoom..

The Town Clerk advised that Councillor Rob Parkes had made contact with regards to the time of future meetings. It was resolved by the Town Councillors to change the time to 6.30pm and this will be reviewed in a few months time.

225. Coronavirus.

To receive updates from the government, OVW, SLCC, NALC and DCC with regards to their proposed contingency arrangements/update and recommendations. (already circulated if applicable). All updates have been circulated, no changes at present that affect the Town Council.

226 Correspondence received:

- 226.1** DCC proposed name to land beside Tan y Sgubor, Denbigh – The Town Councillors were happy with the name and was noted.
- 226.2** Understanding Welsh plaes – Update – No further information requested. This was noted.
- 226.3** DCC – HMO and housing act 2004, public notice of additional licensing – This was noted.
- 226.4** Mail from Jane Borthwick – re opening of the Mold-Denbigh railway line. The Town Councillors discussed the request however decided to see how the proposals for the railway lines to be reinstated progress as this was their preferred use of the railway lines.
- 226.5** Email from Janice Jones regarding the proposed One Way system in Denbigh – This was noted.
- 226.6** DCC – Provision of Salt on rural roads in Denbighshire – This was noted, no additional questions asked.
- 226.7** Request from the Carnival group to DTC to request the planning licence for the bench outside Hope House to be made by Town Council – The Town Councillors agreed with this request. The Town Clerk was requested to action this with DCC.

227 Finance

227.1 To note a list of payments made in September. These were noted.

1) Jones & Graham, Sept Salary (Cheque no 007166)	-	£2,474.26
2) Jones & Graham, Sept Clwyd Pension (Cheque no 007167)	-	£664.92
3) Jones & Graham, Sept HMRC (Cheque no 007168)	-	£768.88
4) ICO, GDPR/DP renewal fee (Cheque no 007169)	-	£40.00
5) S Owen, Civic Payment (Cheque no 007170)	-	£80.00
6) B Williams, Civic Payment (Cheque no 007171)	-	£75.00
7) M Andrews, Civic Payment (Cheque no 007172)	-	£75.00
8) P Glynn, Civic Payment (Cheque no 007173)	-	£75.00
9) P Liversidge, August ground maintenance (Cheque no 007174)	-	£165.00
10) Catalyst, Sept Broadband (Cheque no 007175)	-	£38.00
11) Catalyst, July Telephony	-	£29.98

(Cheque no 007176)		
12) J Barlow, August Zoom refund	-	£14.39
(Cheque no 007177)		
13) Safety Focus, 2 nd payment H&S provision	-	£400.00
(Cheque no 007178)		
14) Catalyst, August Broadband	-	£38.00
(Cheque no 007179)		
15) Catalyst, July Backup	-	£4.74
(Cheque no 007180)		
16) ASL, 06/07/20-05/08/20 Photocopies	-	£39.20
(Cheque no 007181)		

Total £4,982.37

227.2 Payment requiring authorisation. These were agreed by the Town Councillors.

1) ADT – annual CCTV maintenance	-	£1,403.78
(Cheque number 007182)		
2) Bodfari Environmental April – June	-	£855.00
(Cheque number 007183)		
(To include an update of works completed) Noted		
3) DCC, April – June contribution	-	£9,250.00
(Cheque number 007184)		

227.3 Finance reports – this was deferred until October.

The Town Clerk advised that the Audit reports will be on the website before the deadline of 30.09.20, along with the Councillors allowance for 2019/2020.

227.4 Grant Aid – The following application was discussed.
 Denbigh Football Club – S137, £1000.00
 (Cheque number 007185)

227.5 Email from Marie Curie confirming receipt of £100 grant aid. This was noted.

228 Planning

228.1 01/2020/0586
 24 Mytton Park, Denbigh
 Erection of bay window extension to front elevation of dwelling.

No objections

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228.2 01/2020/0598
 Parciau, St Davids Lane, Denbigh
 Works to trees in a conservation area.

No objections

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228.3 01/2020/0613

Temple Bar Garden, Broomhill Lane, Denbigh
Removal of part of wall to form pedestrian access and steps

No objections

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229 Vacant Seat – Upper Denbigh.

The Town Clerk advised that the vacant seat in upper Denbigh due to the disqualification of Colin L Hughes will be advertised in the next few days.

The other vacant seat for Lower Denbigh which was advertised before lockdown will be published and advertised shortly.

230 Events Update

230.1 Fireworks - an update from Sgt P Evans & Dave Phillips was noted. It was agreed by the Town Councillors that this years event will be cancelled due to the current COVID restrictions. It was discussed about the possibility of using the funds towards something at a later date for the good of the community. This will be discussed at the pre budget meeting in November.

230.2 Remembrance – Cllr Catherine Jones gave an update on behalf of the British Legion. This will be a closed event, invitation only with road closures and stewards in place. This will be recorded and streamed live on facebook. The British legion will be doing a press release to advise the public. There will be an opportunity for those wishing to lay a wreath to do so after the event. This is subject to any updated details received regarding Covid 19.

230.3 Christmas lights switch on event – The lights will be switched on the last Friday of November however there will be no event hosted by the Denbigh Events group due to current Covid 19 restrictions. The Town Councillors agreed to have the trees on the 2 roundabouts this year.

The Town Clerk will prepare a Press release regarding the Fireworks and the Christmas lights switch on event.

231 Website update

Cllr Dyfrig Berry gave an update regarding the new accessible website. He had encountered a last minute glitch regarding the minutes and agendas which he is currently working through. There was also an issue with the google search which Cllr Berry will rectify. Cllr Gaynor Wood-Tickle thanked Cllr Berry for all his hard work on the project.

232 Proposed one way system – Update following public consultation.

The Town Clerk advised that there was no update received from DCC since the details had been published on their website. DCC are currently looking at options but DTC have not received any notifications of this.

233 Free Parking Day (5)

It was agreed for the 5 Free Parking days to be in place on the last 5 Saturday's leading up to Christmas Day. The Town Clerk will notify the Business Group of this.

Cllr Roy Tickle left the meeting at 6.13pm

234 Town Hall – Update by the Town Clerk

The Town Clerk confirmed that Tom Booty was happy with the additional £10K payment. DCC will continue to facilitate the Town Hall, areas have been painted outside and Gaynor has also been painting inside. The New Kitchen will be installed once restrictions are eased. There is no SLA as such this year but DCC asked for DTC to accept the email detailing the £37K payment and the additional £10K. There are no dates at present for the Asset Transfer.

The chairman closed the meeting at 6.17 pm

Signed:.....(chairman)

Date:.....