

Minutes of a meeting of the Environment and Finance Committee held on Monday the 20th May 2019 at 7.15pm at the Town Hall, Denbigh.

Present: Councillors: Catherine Jones (Chairman), Gaynor Wood-Tickle, Roy Tickle, Guto Lloyd-Davies, Glenn Swingler, Rhys Thomas & Rachael Ayres; & Jenny Barlow (Town Clerk)

Cllr Rhys Thomas was recorded as being in attendance as he was representing Denbigh Town Council at Conwy Town Council Annual meeting.

Apologies:

The chairman welcomed all to the May meeting.

1. Declaration of Interest:

Councillor	Item	Prejudicial/Personal
Gaynor Wood-Tickle	5b20	Prejudicial
Gaynor Wood-Tickle	5b62	Personal
Roy Tickle	5b20	Prejudicial
Roy Tickle	5b62	Personal
Catherine Jones	5b6iii	Personal
Catherine Jones	5b6iv	Personal

2. The minutes of the Environment and Finance Committee meeting held on the 15th April 2019 were received and approved.

3. Matters arising:

Prior to moving onto the items on the May agenda, the retiring Mayor Cllr Catherine Jones welcomed the newly appointed Mayor, Cllr Gaynor Wood Tickle and duly nominated Cllr Gaynor Wood-Tickle as Chair for the coming year. This was seconded by Cllr Guto Lloyd-Davies.

Cllr Roy Tickle nominated Cllr Catherine Jones as deputy chair, this was seconded by Cllr Glenn Swingler.

Both Cllrs Gaynor Wood-Tickle & Catherine Jones accepted the posts.

Grant application – School uniform, item 4b69.

4. A – Environment – Email received from Bodfari Environmental and other group members were discussed. The town Councillors requested the Town Clerk to reply advising that Denbigh Town Council are aware that the garden is Victorian and requires specialist care and up keeping. DTC require information regarding any planting and costs for approval prior to any works being completed over and above the contractual works already agreed with Bodfari Environmental.

The information received to date on what could be actioned may prove costly. Proposals and costs need to be advised to DTC.

B - Finance

Accounts: The following accounts were approved for payment:

(1) G Kensler, postage costs Click Netherfield - £4.55

(Chq no 006746)

(2) Sandra Williams, translation 18 & 19 Feb (Chq no 006747)	-	£92.40
(3) Catalyst, March telephony (Chq no 006748)	-	£29.98
(4) Llanbedr DC, OVW training module 1 x 2 (Chq no 006749)	-	£80.00
(5) SLCC, clerk conference booking 20.06.19 (Chq no 006750)	-	£96.00
(6) J Barlow – AM refreshments & accessories (Chq no 006751)	-	£26.40
(7) Delwedd, annual hosting Archive Group (Chq no 006752)	-	£119.40
(8) Zen, internet 03.05.19 – 02.06.19 (Chq no 006753)	-	£36.40
(9) Hywel Evans, AM printing (Chq no 006754)	-	£30.00
(10) Ennerdale consulting, April invoice (Chq no 006755)	-	£2,935.23
(11) Granar ((Caryl Jones) AM cakes (Chq no 006756)	-	£54.00
(12) C Jones travel claim (Chq no 006757)	-	£27.00
(13) Catalyst, April monthly backup (Chq no 006758)	-	£5.10
(14) Welsh Water, Dr EP water supply charge 02/11 – 02/05 (Chq no 006759)	-	£15.23
(15) Walled town membership 2019/20, car rally contribution 2019 & 2020 (Chq no 006760)	-	£850.00
(16) Zurich Municipal, annual insurance payment (Chq no 006761)	-	£4,970.76
(17) Uproar (E Sciesinska & B Watts) 1 st pmnt Fireworks (Chq no 006762)	-	£2,240.00

(18) ASL – photocopying charge 05/04/19 – 01/05/19 (Chq no 006763)	-	£54.83
(19) Safety Focus Ltd, 1 st instalment (of 3) (Chq no 006764)	-	£400.00
(20) Mayors allowance 19/20, determination 47 (agreed 25.03.19) (Payment via payroll – minus HMRC deductions if applicable)- (Chq no 006767)		£1,400.00 (£1,038.04)
(21) Deputy Mayor’s allowance 19/20, determination 48, (agreed 25.03.19) (Payment via payroll – minus HMRC deductions if applicable)- (Chq no 006768)		£300.00 (£240.00)
(22) Eisteddfod yr Urdd Dinbych 2020, contribution 2019/20 (Chq no 006769)	-	£6,000.00
(23) Stuart Owen, Civic Marshall allowance 2019/20 (Chq no 006770)	-	£80.00
(24) Bryn Williams, Civic Officer allowance 2019/20 (Chq no 006771)	-	£75.00
(25) Mike Andrew, Civic Officers allowance 2019/20 (Chq no 006773)	-	£75.00
(26) Peter Glynn, Civic Officer’s allowance 2019/20 (Chq no 006774)	-	£75.00
(27) P Liversidge, footpath clearing April 19 (Chq no 006765)	-	£165.00
(28) T Griffiths, councillor picture framing (Chq no 006766)	-	£40.00

To note payment made on behalf of the Mayor - £70 Prestatyn Town Council event 10th May.
(Chq no 006743)

Total Payments £19,855.32

- 2. Mayoral official duty/event payments.** The town councillors discussed and agreed that the Mayor and Deputy Mayor need to complete a form monthly indication payments made. The town clerk will action a new form.
- 3. Financial report for the period 01.04.19 – 30.04.19** was noted and balanced to the cash book £21,607.86. The town councillors were happy with the new layout of the monthly balances.
- 4. Credits –** The following credit was noted.

DCC precept –1st payment £75,042.00.

5. Quotations:

- a) DCC – bunting £1000.00 plus vat. This was agreed by the town councillors.
- b) DCC – Christmas Lights £9,550.00 plus vat. The town councillors are waiting for further quotations for the works before a decision is made.

6. Grant Aid:

- a) The following applications were discussed.
 - i) Cynnig (deferred from April meeting) grant S137 £1,000.00.
(Chq no 006777)
 - ii) Denbigh Twinning Association (deferred from April meeting) grant S137 £1,400.00.
(Chq no 006778)
 - iii) Denbigh Carnival grant S137 £3,000.00.
(Chq no 006779)
 - iv) Denbigh Open Doors grant S137 £1,500.00.
(Chq no 006780)
 - v) Eirianfa Association grant S137 £1,000.00.
(Chq no 006781)
 - vi) Denbigh PCC, deferred until May meeting. Requesting additional information regarding Churchyard bank balance.
 - vii) Denbigh Floral Art, deferred until May meeting. It has been noted that the membership covers a wide area of North Wales. Does the group apply for a grant to other town councils to assist with finance? (Llandudno, Ruthin, Rhyl etc)
Also as a town council we need to ensure that the grants issued give value for money and with the costs of the demonstrators proving very high and membership fairly low, the town clerk was requested to ask if local florists could be used to give demonstrations thus reducing costs. As a town council we aim to promote local services and businesses.
 - viii) Denbigh & Flint County Show grant S137 £350.00.
(Chq no 006782)
 - ix) Denbighshire School uniform recycle, grant S137 £1,500.00.
(Chq no 006783)
- b) Letters of thanks/donations from:
 - i) Denbigh in Bloom – grant of £1,500.00 & clarification of Upper Denbigh planting.
 - ii) Denbigh Mid-Summer Festival – grant of £1,500.00.
 - iii) Denbigh Aged & Disabled – grant of £1,500.00.
- c) Update re reports of amounts in excess of S137.
 - i) Denbigh Youth Project Xmas Lunch event.
 - ii) Denbigh Show

There being no further business, the meeting closed at 8.39pm

Signed:(chairman)

Date:.....