

Minutes of a meeting of Denbigh Town Council held on Monday 27th January 2020 at 7pm at the Town Hall, Denbigh.

Present: Councillors Gaynor Wood-Tickle (Chair), Rhys Thomas (Deputy), Roy Tickle, Rob Parkes, Gaynor Morgan-Rees, Colin L Hughes, Alyn Ashworth, Dyfrig Berry, Glenn Swinger, Lara Pritchard & Sylvia Jennings; & Jenny Barlow (Town Clerk);

Apologies: Cllr Catherine Jones, Philip Stevens & Irene Williams.

Observing: Ann Mellor & Peter Lamb (Denbighshire Standards Committee)

The chair welcomed all to the January Full Council Meeting.

120. Urgent Matters: None

121. Declaration of Personal Interest:

Councillor	Item	Personal or Prejudicial
Gaynor Wood-Tickle	19	Prejudicial
Roy Tickle	19	Prejudicial

122. The minutes of the Special Town Council Meeting held on Thursday 12th December 2019 were agreed and noted.

123. The minutes of the Full Council meeting held on Monday 16th December 2019 were agreed and noted.

124. The minutes of the Special Town Council Meeting held on Thursday 16th January 2020 were agreed and noted.

125. Matters arising:

Item 103g – update from OVW was noted.

Item 103i – The Future Financial Planning group is to start having regular meeting with a view of creating an action plan for Denbigh. Copy of Rhyl's action plan has been received as an example.

Item 103h – Quotations received for electronic finance package was discussed and agreed. Scribe were selected by the town councillors.

Item 109g – an update was received by Peter McDermott of DCC. Cllr Alyn Ashworth was selected to represent Denbigh Town Council.

126. Mayor's Report:

A copy of the Mayors appointments were circulated and noted. Cllr Gaynor Wood-Tickle advised that she has been invited to many lovely events in December and had thoroughly enjoyed the visits to local care homes and the hospital. Cllr Wood-Tickle thanked Cllr Rhys Thomas for his continued support. Cllr Wood-Tickle also advised the town councillors that she was having 2 fund raising events in February. On Friday 28th there is a pub Quiz in the White Lion and a charity concert at the town hall on Saturday 29th February.

127. Letters, E-mails and Notices: It was agreed that the following items of correspondence to be noted and actioned accordingly:

- a) Email from Sion at Caernarfon regarding Walled Towns Friendship Circle Annual Dinner was noted.
- b) Email from Craig Wilson, DCC Street Lighting – reduction in quotation was agreed by the town councillors.
- c) Email from Sian Stephens – Urdd advert. The town councillors would like to accept the offer of the advert in the Urdd Eisteddfod official programme. The town councillors agreed that Cllr Gaynor Wood-Tickle, Cllr Rhys Thomas and the Town Clerk would action this.
- d) Denbighshire Local Development Plan (LDP) 2018 – 2033.
Consultation on the additional candidate sites was noted. Cllr Rhys Thomas advised that there were no additional sites in Denbigh.
- e) VE day 75 Celebrations – The Town Councillors agreed for this to be given to the Denbigh Events group to action.
- f) SUDS – proposed amendment to the sustainable drainage (enforcement) order 2018 was noted.
- g) SUDS – proposed amendment to the sustainable drainage (approval and adoption)(Wales) order 2018 was noted.
- h) Survey – research to identify where travel barriers exist in North Wales. The Town Councillors will action this individually.
- i) Amendment to pension signatory – it was agreed that the 3 signatories would be Cllr Rhys Thomas, Cllr Alyn Ashworth and the Town Clerk.

128. Planning:

Applications 1 – 5 were discussed as a whole.

No objections were raised, however the town councillors felt strongly that automatic roller doors should be installed and not manual doors at the waste transfer site. This would alleviate the risk of excess odour coming from the site as well as reducing the risk of the doors being left open by staff.

Also could the food waste be taken directly to the bio plant on the Rhualt thus reducing the risk of excess odour at the waste transfer station. In the details received food waste would be taken directly to the bio plant if the storage facility at Denbigh was full, why not take all the waste there directly.

Clarification is also required regarding the planting of new hedgerow and trees at all locations. No definitive date is stated. The town councillors would like an update regarding the completion of the planting.

1) 01/2019/1011

Plot 1 land adjacent to Colomendy industrial Estate, Denbigh.

Construction of a Local Authority Waste Transfer Station to undertake the sorting and baling of separately collected recyclable waste; to include the erection of the main recycling building, one depot building and storage bays; installation of vehicle wash and weigh bridge, siting of generator, creation of new access and associated road widening, construction of internal road, service yard, storage areas, parking, drainage (to serve whole site), landscaping and associated works.

2) 01/2019/1012

Plot 2 land adjacent to Colomendy industrial Estate, Denbigh.

Hybrid planning application for:

- i) Full planning permission for the erection of internal access road, service yard, storage and parking areas, drainage (to serve whole site), landscaping and associated works.

ii) Outline planning permission for the development of land for 25 units (for B1, B2 and B8 uses).

3) 01/2019/1013

Plot 3 land adjacent to Colomendy industrial Estate, Denbigh.

Erection of extension to existing industrial unit (for B1, B2 and B8 uses), connection to existing access, construction of internal road, service yard, storage and parking area, drainage (to serve whole site) landscaping and associated works.

4) 01/2019/1014

Plot 4 land adjacent to Colomendy industrial Estate, Denbigh.

Erection of 11 units (for B1, B2 and B8 use), change of use of land for the siting of storage containers, connection to existing access, construction of internal access road, service yard, storage and parking areas, drainage (to serve whole site), landscaping and associated works.

5) 01/2019/1015

Plot 5 land adjacent to Colomendy industrial Estate, Denbigh.

Hybrid planning application for:

i) Full planning permission for the erection of 1 unit (for B1, B2 and B8 uses), connection to existing access, construction of internal access road, service yard, storage and parking areas, drainage (to serve whole site) landscaping and associated works.

ii) Outline planning permission for the development of land for 21 units (for B1, B2 and B8 uses).

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No objections were raised on the below application.

6) 01/2019/1091

111 Bryn Seion, Denbigh

Erection of extension to dwelling.

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No objections were raised on application 7 & 8, however the town councillors would like the applicant to be advised that signage on the High Street should be bilingual.

7) 01/2020/0013

HSBC, 17 Vale Street, Denbigh

Replacement of ATM signage (Listed building application)

8) 01/2020/0014

HSBC, 17 Vale Street, Denbigh

Replacement of ATM signage.

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No objections were raised on the below application.

9) 01/2020/0021

2 Bryn Hyfryd Cottages, Denbigh

Change of use from children's day nursery to a dwelling.

129. Minutes / Reports of council sub committees.

The following were noted.

Cllrs Gaynor Wood-Tickle, Rhys Thomas, Dyfrig Berry and Glenn Swingler attended a site meeting at the middle lane project. (Awel y Dyffryn) The building work is progressing well and is looking impressive and well planned. There will be an open day in the next few months whereby a completed flat will be available to view. The town councillors had one concern – accessibility to town with residents using mobility scooters.

130. Reports by County Councillors on matters appertaining ONLY to Denbigh.

Cllr Glenn Swingler – The Tan y Sgubor project is going well. The planning has been approved and they will soon be starting on the build. School improvements in Denbigh still ongoing.

Cllr Rhys Thomas – The extension of time planning at the quarry has been agreed. Another application will soon come through for the quarry to increase the size. The planning for the Brookhouse site is still ongoing as is the North Wales Hospital site.

131. Accounts:

1) Payments authorised:

a) 3 rd contribution payment to DCC (Chq no 006961)	-	£9,250.00
b) Catalyst, December telephony (Chq no 006962)	-	£29.98
c) Viking, stationery (Chq no 006963)	-	£15.23

2. Any other financial matters:

- a) 9 month financial report – was circulated and agreed. Cash book signed confirming accounts have balanced.
- b) 6 month internal audit completed on 14.01.20 – awaiting report.
- c) Quotation from Safety Focus – H&S provision was agreed by the town councillors for a further 12 months.
- d) Quotation - Honorary Burgess pendant was noted. As there is not a nomination for an Honorary Burgess at present this has been put on hold pending a nomination.

132. Heritage Lectures – Chair Person at each.

The following have agreed to be chair:

20.02.20	Cllr Dyfrig Berry
27.02.20	Cllr Gaynor Wood-Tickle
05.03.20	Cllr Rob Parkes
12.03.20	Cllr Roy Tickle
19.03.20	Cllr Roy Tickle
26.02.20	Cllr Rhys Thomas

133. List of Councillor Attendance (9 months) – circulated and noted.

134. Remuneration payments for 2019/20. (Opt out form & HMRC doc circulated)

135. Confirmation of policies.

The following policies were reviewed and updated accordingly by the town councillors.

- a) Financial Regulations – (further update following December meeting/internal audit)
- b) Risk assessment.
- c) Asset register.
- d) Standing Orders.

136. Vacant seat update. The Town Clerk confirmed that the Co-Option notification have been displayed with a closing date of 06.02.20.

137. Commuted sums – The Town Clerk confirmed that the grant application had been completed for the dog walking area, however did require further details regarding the exact location and size to be able to receive quotations. Cllr Rhys Thomas confirmed that a site meeting had taken place on the 22nd. Awaiting further details from DCC. Cllr Thomas requested the commuted sums to be added to the February council meeting.

Both Ann Mellor & Peter Lamb left the meeting at 8.08pm

**138. Denbigh Town Hall
Update regarding the town hall.**

* Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.

The chairman closed the meeting at 8.12 pm.

Signed:.....(chairman)

Date:.....