

Minutes of a Denbigh Town Council meeting held on Wednesday, 13 January 2021 at 6.30pm via Zoom. (Meeting started at 6.32pm to allow all to join)

Present: Councillors Gaynor Wood-Tickle (Chair), Rhys Thomas (Deputy), Roy Tickle, Catherine Jones, Gaynor Morgan Rees, Rob Parkes, Philip Stevens, Alyn Ashworth, Dyfrig Berry & Sylvia Jennings; Jenny Barlow (Town Clerk); & Carys Jones (Civic and Events Assistant)

Apologies: Councillor Lara Pritchard.

Observing: Ruth Griffiths & Pauline Edwards

The chair welcomed all to the January meeting

22 Declaration of Personal Interest: None

23 Confirmation of minutes

The minutes of the Annual meeting held on Wednesday, 9 December 2020 were agreed and noted. (Mayor to sign once face to face meetings resume)

24 Confirmation of minutes

The minutes of the Council meeting held on Wednesday, 16 December 2020 were agreed and noted. (Mayor to sign once face to face meetings resume)

25 Matters arising:

- 25.1 226.7** – Update re Rainbow Bench – The Town Clerk advised this was now approved, location map had been sent to Cllr Catherine Jones and the licence had been signed. Cllr Catherine Jones advised the bench will be in situ by the end of this week.
- 25.2 270.1** – a) Disabled access from Rhyl Road to retail park – The Town Clerk advised that there were numerous issues – difficulties with ownership, contaminated land, joint ownership, part unadopted road and the fact that its too steep. The Town Councillors agreed not to proceed with this project.
b) Re outdoor gym – The Town Clerk advised that Jon Chapman at DCC was happy to look at the venture in principle. There would be a need for weekly maintenance checks which DTC could have an SLA with DCC as they have qualified staff. The Town Councillors agreed that the area would need to be fenced off. The Town Clerk asked for support from Town Councillors, Cllrs Rhys Thomas and Catherine Jones volunteered. A site visit will be needed also a visit to Rhuddlan as the already have one in situ. (When covid restrictions permit)
- 25.3 270.4** – Covid 19 funding – The Town Clerk advised that Denbigh and Bloom had received a quotation from Amberol for the planters at £4500.00 including VAT. The Town Councillors agreed with this. The Town Clerk had approached 3 companies regarding the benches and received a quotation for £144.00 plus VAT per bench from Denbigh Timber Products. The Town Councillors agreed to purchase 6 benches.
Cllr Alyn Ashworth requested that purchasing a marquee to be included on a future agenda.
- 25.4 16.4** – Denbigh in Bloom signage – The Town Clerk advised that DCC will need to get more posts/extensions than first initially thought increasing the quotation. The Town Councillors were still happy to proceed.

Cllr Rhys Thomas Chaired the meeting from 7.10pm due to Cllr Gaynor Wood-Tickle having IT issues.

26 Correspondence received

- 26.1 Email received from Welsh Audit re new proposals – This was noted
- 26.2 Planning Compliance Charter – This was noted
- 26.3 Denbighshire LDP 2018 – 2033 – This has been delayed due to COVID, the present plan will be extended. The housing needs of all Denbighshire communities were being looked at.
- 26.4 Understanding Welsh Places – update – This was noted
- 26.5 Denbigh in Bloom – request for planters on the Angel monument – The Town Councillors agreed for the planters to be placed at the monument for 2021. The Town Councillors also advised that when the Angel Monument is cleaned there may be a possibility that the planters cannot be placed on the stonework.

27 Finance

27.1 Finance reports – All Reports received for December were circulated, agreed and noted.

27.2 Quotations. The following were discussed and agreed -

- 27.2.1 Bodfari Environmental Annual service charge for Dr Evan Pierce memorial garden £2850.00 plus VAT
- 27.2.2 Scribe – Annual Finance package £730.50 plus VAT
- 27.2.3 Uproar – Fireworks 2021 £6400.00

27.3 Payments made in December – The following were agreed and noted.

Jones & Graham (Dec Salary) (Chq no 007278)	£2,578.36
Jones & Graham (Dec Pension) (Chq no 007279)	£789.76
Jones & Graham (Dec HMRC) (Chq no 007280)	£650.68
Catalyst, December broadband (Chq no 007281)	£38.00
Royal British Legion, Denbigh Branch – wreath (Chq no 007282)	£30.00
Cllr Gaynor Wood-Tickle – mayor payment (Chq no 007283)	£100.00
DCC – repair of Crystal Tree lights (Chq no 007284)	£192.00
Catalyst, November broadband (Chq no 007285)	£38.00
Paul Liversidge, Clean Fountain & removal of waste (Chq no 007286)	£160.00
Catalyst, October telephone (Chq no 007287)	£29.98
J Barlow, Zoom refund November (Chq no 007288)	£14.39
Catalyst, Nov online backup	£4.93

(Chq no 007289)	
Catalyst, Set up costs 3CX telephony	£67.20
(Chq no 007290)	
ASL, photocopying 06.11.20 – 03.12.20	£14.11
(Chq no 007291)	
Catalyst, Sept Telephony	£29.98
(Chq no 007292)	
Total	£4,737.39

27.4 Payments needing authorisation – The following were agreed

27.4.1 DCC 3 rd quarter - Town Hall contribution	£9250.00.
(Chq no 007297)	
27.4.2 Bodfari Environmental – Dr EP Garden 07/09	£855.00
(Chq no 007298)	
27.4.3 Bodfari Environmental – Dr EP Garden 10/12	£855.00
(Chq no 007299)	

28 Planning:

28.1 01/2020/0986

11 Bryn Teg, Denbigh
Erection of single storey rear and side wrap around extension.

No objections

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28.2 01/2020/0992

Land adjacent to Brynhyfryd, The Green, Denbigh.
Variation of condition no 2 of planning permission code no 01/2018/0038 to allow amendments to the design and siting of the bungalow.

No objections

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28.3 01/2020/1015

10 Ystrad Dawel Trewen, Denbigh
Proposed erection of first floor extension.

No objections

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29 Mayor's update – Cllr Gaynor Wood Tickle advised that she had visited all the Nursing Homes, Cysgodfa and the Infirmary with gifts and cards and helped to deliver Christmas day packages on Christmas Eve to local residents, It was lovely to be able to chat to them at a distance. Approx. 400 Christmas Cards have also written and sent. The Mayor is hoping to hold fundraisers when it's safe to do so but no update at present. Cllr Rhys Thomas wished

to thanks the Mayor on behalf of all the Councillors for all of her hard work over the Christmas period.

- 30 Reports by County Councillors appertaining ONLY to Denbigh** – Cllr Rhys Thomas stated that he had already provided the update he had regarding the LDP in point 26.3.
- 31 Ruthin Archive – moving to Mold – Cllr Philip Stevens** – The Town Clerk advised that she had made contact and received a reply which was circulated stating the reasoning behind the decision. Cllr Gaynor Morgan Rees advised that the archives for Denbigh are always available for the Denbigh Museum to borrow for exhibitions etc. The Town Councillors asked the Town Clerk to write a letter to DCC to express their disappointment that the archive is moving out of the County and that the town council had not been involved in the consultation process.
- 32 Proposed Dog Walking area** – The Town Clerk advised this has not been actioned so far therefore she will be arranging a site visit in order to locate the correct location and be able to proceed with the project via consultation etc. (When covid restrictions allow.)
- 33 Election:**
- 33.1 Town Council By-Election Poll Cards/Letters** – The Town Councillors confirmed that Polling cards are required. Town Clerk to contact the electoral department with the confirmation.
 - 33.2 Postponement of local government by-elections** – This was noted.
- 34 HM Stanley – update to include details from the Working group and the report from Welsh Government.**
<https://gov.wales/sites/default/files/publications/2020-11/the-slave-trade-and-the-british-empire-an-audit-of-commemoration-in-wales.pdf>

The working group have had a few meetings and had some proposals regarding the Public Consultation which the Town Councillors agreed. These were for the consultation to be over 3 days when safe to do so and held at the Town Hall. The group wanted to send out a small survey to all local residents over the age of 16 asking the question if they want the Statue to stay or to go and if they choose to go, where would they prefer. This was agreed by the town councillors. The group also want to set up a specific email address which can be used for the period of the consultation only. This was also agreed by the town councillors.

Cllr Alyn Ashworth left the meeting at 8.08pm and returned at 8.15pm due to IT issues.

- 35 2021 meeting dates** – These were agreed and noted
- 36 Councillor allowance 2020/2021** – The Town Clerk advised that the Town Councillors who did not want the payment need to opt out of the scheme. The form will be sent out electronically to the town councillors and a hard copy to Cllr Gaynor Morgan Rees. Completed forms need to be returned no later than Wednesday 27th January. Payment will be made in March. Anyone who hasn't received the payment in the past but wish to receive this year will need to fill a HMRC form. (this will be sent out by the town clerk after the 27th)

The chairman closed the meeting at 8.18pm.

Signed:.....(chairman)

Date:.....