

**Minutes of a Denbigh Town Council meeting held on Wednesday, 15<sup>th</sup> December 2021 at 6.30pm via Zoom.**

**Present:** Councillors Rhys Thomas (Chair), Catherine Jones, Gaynor Wood-Tickle, Roy Tickle, Dyfrig Berry, Alyn Ashworth, Glenn Swingler, Ruth Griffiths. Gaynor Morgan-Rees, Rob Parkes, Pauline Edwards & Sylvia Jennings; Jenny Barlow (Town Clerk);

**Apologies: None** (Cllr Rob Parkes has advised he will be slightly later joining the meeting.)

**Observing:** County Councillor Gwyneth Kensler.

**The chair welcomed all to the December full council meeting. Cllr Rhys Thomas wished Cllr Ruth Griffiths well with her house move as well as congratulate Bethan Webber on becoming a Nain earlier in the day. Cllr Thomas also advised the Councillors that the agenda is always displayed on the Website.**

**103 Declaration of Personal Interest:** None

**104 Confirmation of minutes**

The minutes of the Council meeting held on Wednesday, 24 November 2021 were agreed and noted. (Mayor to sign once face to face meetings resume).

**105 Matters arising:**

**105.1** Grant shortlisting £12,025 – Community Events Infrastructure. The town clerk will keep the town councillors updated on any updates.

**105.2** Model Local Resolution Protocol for Community and Town Councils 2021. The town councillors resolved to adopt the new policy.

Cllr Rob Parkes joined the meeting at 6.50pm

**105.3** Noticeboard locations. The town councillors agreed on the following locations: Townsend Traffic Lights by the Railway Inn, Siop Y Parc, Myddleton Parc & by St Marys where the Denbigh Cross is situated. The town clerk will contact the relevant department of DCC regarding permissions etc.

**105.4** Reduction in quotation from Peter Spencer of £200 due to the poor quality of the Christmas trees was discussed and agreed to accept the reduction.

**105.5** Live trees instead of Christmas Trees – details received from DCC biodiversity officer, Liam Blazey. The town councillors agreed to accept the recommendation of Tilia Cordata Greenspire. The town clerk will procure costings for the trees as well as contact DCC for permission.

**105.6** Christmas Lights 2022 – The town councillors agreed with the proposal of having an addition light curtain further away from the town hall – avoiding the use of the Crown Hotel gable end. The town clerk will procure costings for the additional lights ready for the budget meeting.

**106 Correspondence received:**

**106.1** Update received from Mike Jones DCC re Brown A55 sign – this was noted.

**106.2** The local Elections (Principal Areas)(Wales) Rules 2021 and the Local Elections (Communities)(Wales) Rules 2021 – noted.

**106.3** Zurich insurance – Buildings valuation – the town clerk advised that the museum building should have a valuation every 5 years, this was agreed by then town councillors.

**106.4** Email from Mair Jones re Denbigh Talking Climate. The town councillors agreed to the support offered and 4 town councillors agreed to join the working group. These were Cllrs Pauline Edwards, Glenn Swingler, Roy Tickle & Gaynor Wood-Tickle.

**106.5** Denbighshire & Denbigh Endowment Funds was noted.

**106.6** Press release – Urdd Eisteddfod 2022 was noted.

**106.7** Email from Tom Booty re Asset Tfr of the town hall (update) was noted.

## 107 Finance

**107.1 Finance reports** – Bank reconciliation reports – September, October & November 2021 were agreed and noted.

**107.2 Payments made in November** – The following were agreed and noted.

Jones & Graham	007264	Nov salary	£2,517.92
Jones & Graham	007265	Nov HMRC	£660.30
Jones & Graham	007086	Nov Pension	£778.67
ARJ Medical	007087	First Aid – Event 26.11.2021	£300.00
T J Tuohy	007088	Donkey – Event 26.11.2021	£220.00
C J Falconry	007089	C J Falconry – Event 26.11.2021	£150.00
Gifts Galore	007090	Santa Gifts – Event 26.11.2021	£440.00
Batala Bangor	007091	Band – Event 26.11.2021	£425.00
CJ Audio	007092	Sound System – 26.11.2021	£320.00
John Davies	007093	John Sellers – Compare – 26.11.2021	£180.00
Catalyst	007094	Nov Broadband	£38.00
Catalyst	007095	Oct telephony	£58.78
C E Jones	007096	photo booth – 26.11.2021	£8.00
C E Jones	007097	phone top up - 26.11.2021	£10.00
Bebbington & Wilson	007098	Bi-annual drive inspection – bolts	£283.20
Poppy Appeal	007099	Wreath	£30.00
C Jones	007100	Website June – Oct	£180.00
ASL	007101	Oct photocopying	£54.13
Catalyst	007102	Oct back-up	£5.53
J Barlow	007103	Zoom Dec refund	£14.39

Total £6673.92

### 107.3 List of receipts in Sept, Oct & Nov.

Sept: Credit interest	30.09.2021	£2.37	
Oct: Credit interest	29.10.2021	£2.21	
Refund JDH	29.10.2021	£27.00	(offset chq 007417)
Lights credit	29.10.2021	£150.00	
Nov: Credit interest	30.11.2021	£2.12	
Lights credit	30.11.2021	£95.00	
Lights credit	30.11.2021	£760.00	
Lights credit	30.11.2021	£23.22	

**107.4 Payment requiring authorisation:** JTM – Road Closure – Christmas Lights Switch on event 26.11.2021 £1320.00. The town councillors agreed with the payment.

### 107.5 Grants: The below grants were awarded by the town councillors:

**107.5.1** Wales Air Ambulance S137 £250.00

**107.5.2** Citizens Advice Denbighshire S142 £5,000.00

**107.5.3** Hope House – already received funding this financial year. Town clerk to contact to advise they can re-apply for specific item using a grant aid application form.

## **108 Planning**

108.1 01/2021/0671

Former Wool Depot Site, Grove Road, Denbigh

Erection of 2 no drive thru single storey commercial units (use class A3), Parking, construction of a new vehicular access and associated works (resubmission)

The town councillors objected to this application on the following grounds:

Traffic – there has been an update submitted, however the assessment report was completed before 3pm on a Wednesday thus avoiding the addition traffic created when schools are closed.

Flooding - A new report has been submitted. With Climate Change it is difficult to mitigate then efforts made in the changes. This will remain as an objection. Houses cannot be built at the location due to the Flood Risk law – though this has been postponed until June 2023.

Odour – an assessment report has recommendations – they must be manageable, monitored and enforced. Strict monitoring should be in place.

Obesity/Healthy eating – there is currently an exclusion zone that fast food outlets should not be within 400m of a school. Already there are 9 takeaways close to this location and within the 400m of schools. There is a Healthy Weight/Healthy Wales 2019 policy which should be adhered too. Also the Wellbeing Generations Act should be adhered to.

Also long opening hours in a residential area.

All the other objections sent on 29.07.2021 still remain.

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108.2 01/2021/0916

8 Dalar Wen, Denbigh

Erection of single storey extension to side and rear of dwelling.

No objections raised.

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108.3 01/2021/1113

2 Chapel Street, Denbigh

Conversion of existing hairdressers to form one holiday accommodation unit and associated works.

No objections raised.

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108.4 01/2021/1114

2 chapel Street, Denbigh

Conversion of existing hairdressers to form one holiday accommodation unit, including internal alterations and associated works (listed buildings application)

No objections raised.

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108.5 01/2021/1116  
35 High Street, Denbigh  
Change of use of first and second floors from shop (use class A1) to form offices (use class B1) including the insertion of access to rear elevation, removal of second floor window to front elevation and associated works.

No objections raised.

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**109 HM Stanley** – The town councillors are to check the text currently at the location and discuss possible changes at the January meeting. QR code could also be put at the location for further information to be made available to the general public.

**110 Mayor's update** – the report was circulated and noted. Cllr Rhys Thomas advise that some events already planned were being cancelled due to Covid.

**111 Reports by County Councillors appertaining ONLY to Denbigh.**

**111.1** Cllr Glenn Swingler – Schools close on Friday.

**111.2** Cllr Rhys Thomas – North Wales growth deal, money requested for the NW hospital site. Money would be used to link the town, ease congestion, improve roads/pavements and possibly work with the Active Travel plan.

**112 Other Meetings** attended by town councillors.

**112.1** Cllr Alyn Ashworth advised that he had attended a railway meeting but had nothing to report back on.

**112.2** Cllr Catherine Jones had attended a Buttermarket meeting – planning has gone through, currently working on funding with an aim of opening in March 2023.

**113** Councillors attendance report was circulated and noted.

**114 Events:**

**114.1** Heritage Lectures – the town councillors agreed to reduce the lectures to 4 for 2022 – these to take place late March/early April. Cllr Rhys Thomas & Alyn Ashworth to look at the lectures and reduce to 4.

**114.2** St David's Day Event – the town councillors agreed that an event should take place – A march up Vale Street. The town clerk to liaise with the schools, group Cynefin, Urdd and Menter Iaith.

**114.3** The town councillors agreed to have the tour guides for one day per week – the town clerk will liaise with the tour guides to see which day is best for them – Saturday nor Sunday.

**115** Civic & Events Assistant – the town clerk confirmed that Bethan's 3 months appraisal had been completed to a satisfactory level.

**116** Free Parking – Dec 11 & 18 was noted.

**117** Office closure – the town clerk confirmed that the office will close on Tuesday 22<sup>nd</sup> December and re open on Wednesday 5<sup>th</sup> January.

**118** Email correspondence between councillors. Cllr Rhys Thomas advised that the town councillors could correspond with each other via email but to not copy the town clerk into this correspondence. If there was an issue, the councillors should contact the clerk directly without copying everyone else in. Consideration needs to be made as not all councillors have access to the internet.

The chairman closed the meeting at 20.30 pm.

Signed:.....(chairman)

Date:.....