

Minutes of a Denbigh Town Council meeting held on Wednesday, 23 February 2022 at 6.30pm via Zoom. (Meeting started at 6.33pm to allow all to join)

Present: Councillors Rhys Thomas (Chair), Gaynor Wood-Tickle, Roy Tickle, Dyfrig Berry, Alyn Ashworth, Glenn Swingler, Ruth Griffiths, Gaynor Morgan-Rees, Pauline Edwards, Sylvia Jennings, Philip Stevens; Jenny Barlow (Town Clerk); Bethan Webber (Civic and Events Assistant)

Apologies: Cllrs Rob Parkes, Carla Hargraves.

Observing: County Councillor Gwyneth Kensler

The chair welcomed all to the February full council meeting. The Chair thanked Catherine Jones for all her hard work during her time with Denbigh Town Council, and wished her all the best for the future. Congratulations were also given to Cllr Carla Hargraves on the birth of her son.

136 Declaration of Personal Interest: None

137 Confirmation of minutes

The minutes of the Council meeting held on **Wednesday, 19th January 2022** and were agreed and noted. (Mayor to sign once face to face meetings resume).

138 The minutes of the Council meeting held on **Wednesday, 26th January 2022** and were agreed and noted. (Mayor to sign once face to face meetings resume).

139 Matters arising:

139.1 All 3 noticeboards have been agreed by Denbighshire County Council and have been ordered, noted.

140 Correspondence received.

140.1 Email received from SPenergy re excavation works on Rhyl Road. It was suggested that Town Clerk wrote to Denbighshire County Council to ask them to advise neighbours of overnight works.

140.2 Email from Cllr Pauline Edwards re Platinum Jubilee. Noted.

140.3 Vale of Clwyd Mind – information re DORIS. Noted.

140.4 Email from OVW re Swifts. **Deferred.**

140.5 Letter received from Zurich – re under valuation of buildings. Noted.

140.6 Notification from Denbighshire County Council regarding May Elections. Noted.

140.7 Email from Gareth Watson DCC re Eisteddfod yr Urdd. Noted.

140.8 Email from Cllr Roy Tickle re Dementia friendly. No objection. **Deferred**

140.9 Email from Amy Selby DCC re street naming – Ffordd y Berllan. The town councillors objected to this request. Proposed names given: Perthi'r Ysgol and Y Berllan.

140.10 Email from Cllr Gwyneth Kensler re item 6.9. The town councillors agreed with Cllr Gwyneth Kensler. The clerk to advise DCC of this.

18:56 Cllr Glenn Swingler joined the meeting.

- 140.11 Email from OVW re Dŵr Cymru Draft Water Resource Management Plan 2024 – Pre consultation. Noted.
- 140.12 Email from Eleri Woolford DCC re Queens Jubilee. Noted, disseminate to Business Group at their meeting on the 12th March.
- 140.13 Email from Lee Humphreys NWP – North Wales Talking Survey. Noted.
- 140.14 Notification received from CADW re register of DR EP garden. Noted and confirmed by Town Clerk.
- 140.15 Road Closure Notification – Crown Square 02.03 – 14.03.2022. Noted.
- 140.16 Commuted Sums – Weirglodd application. Town Clerk confirmed that the land is owned by Denbighshire County Council. No objections made by the town councillors.
- 140.17 Audit Wales Fee Scheme 2022 – 2023. Noted.
- 140.18 Awel Y Mor – Feb newsletter. Noted.
- 140.19 Raising awareness/promotion videos – Community and Town Councillors. Noted.
- 140.20 Have your say in developing our New Corporate Plan 2022 – 2027. Noted.
- 140.21 One Way order for Rhyl Road, 19.02. – 27.02.2022. Noted.
- 140.22 Road closure, Highgate, 21.02. – 25.02.2022. Noted.
- 140.23 Consultation on Conwy & Denbighshire draft well-being assessment. Noted.
- 140.24 Link for NWP crime figures. Noted.
- 140.25 Report on Section 47 multi location meetings. Noted.
- 140.26 Letter of support – Butter Market. This was agreed by the town councillors.
- 140.27 Llwyn Eirin Facebook and Twitter links was noted. Possible site visit. Town Clerk to advise.

141 Finance

141.1 Finance – Bank reconciliation reports – January 2022 were agreed and noted.

141.2 List of payments made in January 2022. Received and agreed.

04.01.2022	007121	Jones & Graham	Dec salary	£2517.92
04.01.2022	007122	Jones & Graham	Dec HMRC	£660.50
04.01.2022	007123	Jones & Graham	Dec Pension	£778.67
20.01.2022	007127	Amanda Nugent	Dup chq 007087	£300.00
20.01.2022	007128	Tony Griffiths	Cllr Annual photo	£50.00
20.01.2022	007130	Catalyst	Nov telephony	£58.78
20.01.2022	007131	Mold Town Council	2 x tickets 26.02.2022	£70.00
20.01.2022	007132	Jones & Graham	Salary adm 01.10 – 31.12	£70.80
20.01.2022	007133	Catalyst	Dec back-up	£5.60
20.01.2022	007134	Safety Focus	3 rd pmnt (final for yr)	£400.00
20.01.2022	007135	Aled W Ellis	Replace tile bus stop	£90.00
20.01.2022	007136	SLCC	Annual membership 2022	£234.00
20.01.2022	007137	B Webber	Refund batteries	£4.20
20.01.2022	007138	Scottish Power	Elec Dr EP 0209 – 0112	£79.28
20.01.2022	007139	J Barlow	Dec Zoom refund	£14.39
20.01.2022	007140	Canda Copying Ltd	delivery of photocopier	£354.00
20.01.2022	007141	Catalyst	Jan broadband	£38.00
20.01.2022	007142	J Barlow	Jan Zoom refund	£14.39
			Total	£5,740.53

141.3 List of receipts in January 2022 – Received and agreed.

141.4 The following payments were authorised.

141.4.1 Bodfari Environmental Dr EP g/maint July – September £855.00

- (Chq no 007456)
141.4.2 Bodfari Environmental Dr EP g/maint October – December £855.00
(Chq no 007457)
141.4.3 Bodfari Environmental Dr EP g/maint January – March £855.00
(Chq no 007458)

142.5 Grant – 6 month report: The below were noted.

- 142.5.1 Denbigh Rugby Club.
142.5.2 Denbigh Archive Group.

143.6 Grant Chq receipt: The below were noted.

- 143.6.1 Theatr Twm o'r Nant.

144.7 Quotations:

144.7.1 Vale street Banners

- 144.7.1.1 Good Signs
144.7.1.2 PR Signs was accepted by the town councillors
144.7.1.3 Humphreys signs
144.7.1.4 Steve Hughes

144.7.2 Valuation of Museum Building for insurance purposes.
Validus Property Consultants. Accepted by the town councillors

144.7.3 Health and Safety provision for 2022/2023.
Safety Focus Ltd. Accepted by the town councillors

144.7.4 Dr Evan Pierce Memorial Garden – Conservation Management Plan
Richards Moorhead and Laing Ltd. Accepted by the town councillors.

144.7.5 Bunting quotation
Hampshire Flag. It was agreed to change all Town bunting to red, green and white
(Welsh colours). Town Clerk to order.

144.7.6 Painting of benches, Dr EP
Paul Liversidge. Accepted by the town councillors

144.7.7 Mayoral badges and Councillors Pin badges
Thomas Fattorini Ltd. Accepted by the town councillors

144.7.8 Grass cutting quote 2022 -23
Paul Liversidge. Accepted by the town councillors

144.8 Grant Aid – Love North Wales Community Support. S137 £100 was agreed.

145 Planning.

145.1 01/2022/0006

The Old Vaults, 40-42 High Street, Denbigh
Retention of 4 no apartments on the second and third floors and conversion of first floor to
form 1 no apartment (partly retrospective)

No objections raised

145.2 01/2022/0007

The Old Vaults, 40-42 High Street, Denbigh

Retention of 4 no apartments on the second and third floors and conversion of first floor to form 1 no apartment (partly retrospective) (Listed building application)

No objections raised.

145.3 01/2021/0950

Land adjacent Ysgol Pendref, Gwaenynog Road, Denbigh

Erection of 110 dwellings, construction of a new vehicular access, landscaping and associated works.

Objections raised by the Town Council Councillors:

The town councillors were very concerned regarding the removal/destruction of hedgerow without consent.

Insufficient Social Housing at the location

No planned work to improve Lenten Pool – Highways issue.

Insufficient infrastructure in town

No Housing needs assessment completed

Futures generation not taken into account

145.4 01/2022/0048

15 – 19 High Street, Denbigh

Repainting of shopfront and installation of new signage (listed building consent)

No objection raised. The Town councillors wished to note that the colours should be in keeping with the Conservation area colours.

145.5 01/2022/0047

15 – 19 High Street, Denbigh

Change of use of parts of ground floor and first floor from shop (Use Class A1) to Estate Agent (Use class A2) including alterations to shopfront and associated works.

No objection raised.

145.6 01/2022/0049

15 – 19 High Street, Denbigh

Display of signage in relation to Estate Agents.

No objection raised. The Town councillors would like it noted that the sign is made of Acrylic. A painted wooden sign would be more in keeping with the listed building.

146 Resignation of Catherine Jones. The town councillors were saddened to hear of Catherine's resignation. The town clerk was requested to write a letter of thanks on behalf of the town

council. It was agreed to wait until May elections for replacement councillor to be co-opted if a vacancy is still available.

147 Groups and associations – replacement for Catherine Jones:

- 147.1 Denbigh Quarry
- 147.2 Ysgol y Parc - Governor
- 147.3 St Brigid's – Governor
- 147.4 Denbigh Youth Project
- 147.5 Butter Market

The town councillors agreed to defer this item until after the May Elections.

148 HM Stanley – text & QR code update from the working group. Working Group to meet and select new Chair. Feedback to be given following the meeting.

149 Mayor's update – see report. Noted.

150 Reports by County Councillors appertaining ONLY to Denbigh.

Cllr Rhys Thomas advised that plans for Ysgol Pendref has come up against issues relating to a covenant on use of land. Ysgol Plas Brondyffryn will be the school that will have new premises possibly located at the back of the Leisure Centre/cycle path/car park.

Cllr Glenn Swingler advised that Meifod Wood Products are looking at reopening in April.

151 Other Meetings attended by town councillors.

Cllr Alyn Ashworth - North and Mid Wales Local Councils –

- Holyhead Freeport proposals
- Homelessness
- Transport
- Planning changes
- £150 allowance not taxed from 01/04/2022
- Council tax and possible alternatives/modifications
- Climate change
- Treatment of VAT

date of next meeting 22/04/2022. Next meeting of the Executive 18/03/2022

152 Nomination for Mayor/Deputy Mayor 2022/2023.

Mayor – Cllr Philip Stevens nominated Cllr Gaynor Wood-Tickle. This was seconded by Cllr Roy Tickle. There were no other nominations. Cllr Gaynor Wood-Tickle accepted the proposal.

Deputy – Cllr Philip Stevens nominated Cllr Alyn Ashworth. This was seconded by Cllr Roy Tickle. There were no other nominations. Cllr Alyn Ashworth accepted the proposal.

153 Document agreed by Town councillors: The following were discussed and agreed.

- 153.1 Financial Regulations.
- 153.2 Risk Assessment.
- 153.3 Asset Register.
- 153.4 Standing Orders.

153.5 Grant aid Form & Guidance Notes - an amendment was made to the Guidance notes to advise that the current application form needed to be used in the current financial year. No old application forms will be accepted.

154 Volunteers – St David's day parade 01.03.2022. Cllrs Roy Tickle, Gaynor Wood-Tickle, Pauline Edwards & Ruth Griffiths have already volunteered. Cllr Dyfrig Berry is also available.

155 Bethan – Civic and Events assistant – 5 month probation. The town clerk advised that the probation was to a satisfactory level.

156 Museum building update.

The town clerk gave an update on the museum location.

* Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.

20:20 pm Cllr Gwyneth Kensler left the meeting.

The chairman closed the meeting at 8.33 pm.

Signed:.....(chairman)

Date:.....