

Minutes of a Denbigh Town Council meeting held on Wednesday, 23 June 2021 at 6.30pm via Zoom. (Meeting started at 6.32pm to allow all to join)

Present: Councillors Rhys Thomas (Chair), Catherine Jones, Gaynor Wood-Tickle, Roy Tickle, Rob Parkes, Philip Stevens, Dyfrig Berry, Alyn Ashworth, Lara Pritchard, Sylvia Jennings, Carla Hargraves, Glenn Swingler, Ruth Griffiths & Robert Griffiths; Jenny Barlow (Town Clerk);

Apologies: Cllr Gaynor Morgan Rees

Observing: None

The chair welcomed all to the June meeting.

28 Declaration of Personal Interest: None

29 Confirmation of minutes

The minutes of the Council meeting held on Wednesday, 26th May 2021 were agreed and noted. (Mayor to sign once face to face meetings resume)

30 Zoom meeting etiquette. Cllr Rhys Thomas reminded all the town councillors that everything should go through the Chair. Also to put their hand up either electronically, visually or over the phone. This will enable the smooth running of the meeting and avoid interruption. Also keep to the agenda and not go back to an item that has already been discussed.

31 Amendments to the current Standing Orders. The town councillors agreed that the maximum length of time for any Town Council meeting would be set at 2 hours. Also the committee members' details were amended to reflect recent changes.

32 Matters arising:

32.1 Item 72.5/15.2. Cllr Alyn Ashworth advised that there will be 2 Plum festival events this year. Also the beer festival will not take place.

Cllr Carla Hargraves joined the meeting at 18.48.

32.2 Item 72.8 – Confirmation received that the website work had been completed by Cllr Dyfrig Berry.

32.3 Item 19 – Cllr Dyfrig Berry has accepted the remuneration payment of £500. This will be paid in July after being processed by our accountants.

32.4 Item 16.4 – Section 47 - The town councillors agreed to carry on having Zoom meeting for now and review in September. The town clerk was requested to cost new equipment to allow for hybrid meetings to take place both in the main town hall and chamber. The translation system already purchased by the town council will need to be checked to see if it is suitable for the main hall. Costings to be given by September.

33 Correspondence received:

33.1 Email from Rachael Lewington re City of Culture – this request was retracted by the sender.

33.2 Email from Ruth Williams re Open Doors, tour guides at the event. The town councillors agreed for the town tour guides to be contacted to see if they wish to attend.

The Open Doors organisers will need to make sure that their risk assessments are in place as well as track and trace forms available and any ppe equipment/sanitiser etc.

33.3 Email Denbighshire Community Development Team May Newsletter.- this was noted.

33.4 Public sector net zero reporting guide published. This was noted.

33.5 Strategic Planning Team – shaping the Council’s future. No feedback received from the town councillors.

33.6 Email from Sarah Fisher re Youth Justice Service – the town councillors had no feedback at the meeting however have been advised to contact the town clerk no later than Friday 25th June if they have any suggestions.

34 Finance

34.1 Finance reports – No reports issued due to End of Year and training – deferred until the July meeting.

34.2 Payments made in May – The following were agreed and noted.

03.05.2021	007385	Jones & Graham – May Salary	£2528.80
03.05.2021	007386	Jones & Graham – May HMRC	£684.62
03.05.2021	007387	Jones & Graham – May Pension	£784.23
24.05.2021	007389	P Liversidge – grass cutting April	£160.00
24.05.2021	007390	Delwedd – archive web host	£119.40
24.05.2021	007391	ASL – April photocopies	£14.20
24.05.2021	007392	Dwr Cymru – Dr EP garden	£14.41
24.05.2021	007393	Catalyst – USB	£9.60
24.05.2021	007394	Catalyst - May broadband	£38.00
24.05.2021	007395	Safety Focus – 1 st instalment H&S	£400.00
24.05.2021	007396	Catalyst – April backup	£5.12
24.05.2021	007397	Catalyst – April phone	£58.78
24.05.2021	007398	J Barlow – Zoom refund May	£14.39

Total **£4831.55**

34.3 List of receipts in May – The following were agreed and noted.

10.05.2021	£1,238.40	Insurance payment from Denbigh Museum group
26.05.2021	£2,461.44	Group Cynefin Skate Park contribution
28.05.2021	£1.81	Credit interest

Total **£3,701.65**

34.4 Confirmation of payment received – Mencap S137 £100 was noted.

34.5 The following payments were authorised:

34.5.1	DCC, Electoral payment, Central Ward by Election May 2021 (Chq no 007416)	£1,764.05
34.5.2	Internal Audit 2020/2021 payment to JDH Services (Chq no 007417)	£725.76

34.6 Internal audit has been completed and returned. The advice given by the internal auditor have been accepted and revised. The end of year figures/balances were discussed and agreed by the town councillors.

35 Planning:

35.1 Info from the planning department regarding Tree maintenance and removal was noted.

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35.2 Pre Planning application – Lleweni Touring Park (details circulated 11.06.2021)
The town councillors decided not to feedback on this but to wait until the actual planning application form. Cllr Rhys Thomas advised that if any of the town councillors wished to make a comment for them to contact the company directly.

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35.3 01/2021/0479 Broncoed, Ruthin Road, Denbigh
Erection of second storey side extension & single storey rear extension.

No objections were raised.

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35.4 01/2021/0515 Denbigh Wastewater Treatment Works, Whitchurch Road, Denbigh
Variation of condition 2 of planning permission code 01/2019/0646 to allow amended plant details.

No objections were raised.

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36 Mayor’s update – Cllr Rhys Thomas advised that he attended an event at Prestatyn for Young Carers. More requests for his attendance are now coming through.

37 Reports by County Councillors appertaining ONLY to Denbigh – Cllr Rhys Thomas advised that they are working with the general public currently with issues relating to Weeds, grass verges and pot holes. There is an issue at Ystrad cemetery relating to the toilet at the location.

Cllr Lara Pritchard returned to the meeting at 19.31pm

38 Appointments on Groups and Associations - The list was amended and the town clerk was requested to contact the relevant group with the updated details. Details will be dispayed on the website.

39 Membership of Committees - The list was amended. Details will be displayed on the Website and on the Councils Standing Orders.

40 HM Stanley – revised consultation date agreed by the town councillors for October 2021 to take into account the current Covid restrictions.

41 Dr EP Garden:

41.1 – Fountain’s update – a meeting took place on the 9th June. Welsh Water failed to attend. The town clerk is working with the other parties and will feedback once confirmation of the actual leak has been found.

41.2 – Antisocial behaviour at the garden. The town clerk has received notifications from the general public and Cllr Gwyneth Kensler regarding antisocial behaviour at the garden. North Wales Police have been notified and are keeping an eye out with regular evening visits. The town clerk will be advised of any feedback received. Cllr Robert Griffiths advised that he had spoken to children at the garden as well as Bodfari Environmental when they visited. The town clerk advised that Cllr Griffiths should not make contact with the general public and any query should be made via the town clerk.

41.3 – Slate repair – the town clerk confirmed that the works have been completed to a high standard.

42 Vacancy – the shortlisting has been completed and interviews will take place next week.

The chairman closed the meeting at 19.58 pm.

Signed:.....(chairman)

Date:.....