

Minutes of the Denbigh Town Council Meeting held on Wednesday 25 May 2022 at 6.30pm via Zoom.

Present: Councillors; Alyn Ashworth, Gaynor Wood-Tickle, Roy Tickle, Philip Stevens, Pauline Edwards, Ruth Griffiths, Maxime Boucknooghe; Jenny Barlow (Town Clerk) & Bethan Webber (Civic & Events assistant)

14 Apologies for absence. Gaynor Morgan-Rees

The chair welcomed all to the May full council meeting.

15 Declaration of Personal Interest

Councillor	Item	Prejudicial/Personal
Alyn Ashworth	7.3	Personal

16 To confirm Minutes of the Council Meeting held on Wednesday, 27th April 2022 – Agreed and noted. (Mayor to sign once face to face meetings resume)

17 Matters arising:

17.1. Audit update

The town clerk confirmed that the external audit for 2020/2021 was received on the 18th May.

The auditor general reported that the audit opinion was unqualified and stated 4 notifications. The town clerk requested clarification on the details received and had the following reply from Deryck Evans – Audit Manager for Audit Development and Guidance. We need to review the wording. There is a double negative. We don't give positive assurance but state that except for any matters set out in a basis for qualification paragraph, nothing has given us cause for concern. In Denbigh's case the opinion is unqualified meaning we have not identified any concerns. It is a clean opinion.

Cllr Alyn Ashworth thanked Jenny Barlow for the work involved in actioning the audit.

Also the town clerk confirmed that the internal audit for 2021/2022 will be actioned early June.

17.2 Email from Mike Jones DCC regarding liability of Brown A55 signs – the town councillors were please that the liability of the brown A55 signs had been addressed. This was accepted by the town councillors.

17.3 Email from Mike Jones confirming free parking in Denbigh Urdd Eisteddfod week. The Town councillors were pleased with the decision for free parking from Denbighshire County Council during the Urdd Eisteddfod, however concerns were raised over lack of advertising, town clerk will contact DCC.

18 Correspondence received.

18.1 Email from Clwyd Pension Fund regarding updating of signatory list.

Councillors Alyn Ashworth and Ruth Griffiths agreed to be signatories. This was confirmed by the town councillors.

18.2 Email from Karen at Ty Gwyrdd regarding the Visit Denbigh Website – the town councillors agreed for the work to be completed and requested that they procure funding as advised in their correspondence.

18.3 Email from Marguerite at Ty Gwyrdd regarding free parking day during Mid-Summer Festival (18th June)

The councillors agreed to free parking for this event

18.4 Email from James Parson re Denbigh Pay and Display machines – this was noted.

18.5 Email received from Cllr Pauline Edwards – Denbigh residents are requesting Denbigh Town Council to celebrate the Platinum Jubilee in some way.

Denbigh Town Hall Site Supervisor, Cllr Gaynor Wood-Tickle advised that bunting will be placed on the Town Hall to mark the above event as well as flags.

18.6 Email from Denbighshire County council – proposal to increase Ysgol Plas Brondyffryn's capacity from 116 to 220.

Councillors to encourage completion of consultation by deadline 27 June. There was no opposition to the proposal however concerns were raised with loss of green spaces and increased volume of traffic. The town clerk will send response to DCC.

18:56 Councillor Maxime Boucknooghe joined the meeting.

19 Finance

19.1 Finance – Bank reconciliation reports – March 2022 – agreed and noted.

19.2 List of payments made in April 2022. – The following were agreed and noted.

Payments made April 2022

01.04.2022	007503	Jones & Graham	April salary	£2950.73
01.04.2022	007504	Jones & Graham	April HMRC	£977.49
01.04.2022	007505	Jones & Graham	April Pension	£946.56
14.04.2022	007566	P Liversidge	Paint benches Dr EP	£180.00
14.04.2022	007567	J Barlow	March Zoom refund	£14.39
14.04.2022	007568	P Liversidge	Litter pick Dr EP	£15.00
14.04.2022	007569	Viking	Stationery	£76.54
14.04.2022	007570	Catalyst	Dec phone	£58.78
14.04.2022	007571	Mac3	Web hosting	£36.00
14.04.2022	007572	OVW	B Webber 30.03.2022	£30.00
14.04.2022	007573	Jones & Graham	Salary admin 01/01 – 30/03	£123.90
14.04.2022	007574	Catalyst	March back-up	£5.95
14.04.2022	007575	Catalyst	April broadband	£38.00
14.04.2022	007576	Catalyst	12 month onsite maint	£420.00
14.04.2022	007577	Carys Jones	Website update Nov – March	£160.00
14.04.2022	007578	Npower	Christmas lights	£489.87
14.04.2022	007579	Npower	CCTV	£47.13

14.04.2022	007580	Catalyst	Panda 360 – 3yr cover	£309.60
14.04.2022	007581	Catalyst	March phone	£58.78
28.04.2022	007594	J Barlow	April zoom refund	£14.39
28.04.2022	007595	OVW	BW course 25.04.2022	£35.00
29.04.2022	007617	P Liversidge	Grounds maint April	£175.00
29.04.2022	007618	B Webber	Batteries refund	£8.00
			Total	£7,171.11

19.3 List of receipts in March 2022 – Credit interest of £2.32.

19.4 Grant Aid agreed by town councillors

Denbigh Carnival £5,000.00 S137

Cheque to be issued once the bank signatories have been amended.

19.5 Quotations:

19.5.1 Balcony Flowers – Greenfingers - Agreed

19.5.2 Dr Evan Pierce Garden Fountain repair

19.5.2.1 The Fountain Company

19.5.2.2 C J Swimming Pools

It was agreed to proceed with C J Swimming Pools. GGS will be requested to carry-out all electrical work associated with the works prior to the repairs being actioned.

19.6 Confirmation received of cheque payment were noted.

19.6.1 Denbigh in Bloom, £4000.000 S137

19.6.2 Denbigh Urdd Appeal, £2,000.00 S145

19.6.3 Kids Cancer Charity, £100.00 S137

20 Planning

20.1 01/2022/0006

The Old Vaults, 401 – 42 High Street, Denbigh

Retention of 2 no apartments on the second and third floors and conversion of first floor to form 1 no apartment (partial retrospective)

No objections raised

20.2 01/2022/0007

The Old Vaults, 401 – 42 High Street, Denbigh

Retention of 2 no apartments on the second and third floors and conversion of first floor to form 1 no apartment (partial retrospective) (Listed Building application)

No objections raised

20.3 01/2022/0287

4 Beacons Hill, Denbigh

Installation of solar panels to dwelling

No objections were raised. However, the town councillors would like it noted that the applicant is Mrs Valerie Saville and states that she is the sole owner, however the document is signed by a Martin Kenna.

- 20.4 01/2022/0332
Broadleys Farm, Denbigh
Erection of a roof over existing silage pit and midden.
No objections raised

- 20.5 01/2022/0409
1 Ffordd Colomendy, Denbigh
Erection of a two-storey pitched roof extension to side of dwelling.
No objections raised

- 20.6 01/2022/0434
63 Vale Street, Denbigh
Conversion of offices to form dwelling including internal alterations of new front door (Listed building application).
No objections raised

21 Mayor’s update – see report. **Noted**

22 Reports by County Councillors appertaining ONLY to Denbigh.
Cllr Pauline Edwards advised that she had attended DCC training for councillors.

23 Other Meetings attended by town councillors.
Cllr Ruth Griffiths attended Open Doors meeting – will provide more information at next month’s meeting.

24 Councillor Vacancies – Co Option x 5 – Town Clerk confirmed that the Co-option notices had been advertised with a closing date of Noon on Friday 17th June.

25 Heritage Lectures – 2022 final update
The Councillors acknowledged that these have been of great benefit to the community.
The town clerk thanked Civic/Events assistant Bethan Webber for her work.

The Mayor closed the meeting at 19.26 pm.

Signed:.....

Date:.....