

## Minutes of the Denbigh Town Council Full Council Meeting held on Wednesday 22 February 2023, 6.00pm via Zoom.

**Present:** Councillors; Alyn Ashworth, Gaynor Wood-Tickle, Roy Tickle, Philip Stevens, Catherine Jones; Jan Tomlinson: Gaynor Morgan-Rees, Lara Pritchard, Jenny Barlow (Town Clerk).

**Observing:** Jill Evans (18.05pm), Raymond & Georgina Cronin (18.17pm) & David & Nerys Jones (18.24pm)

**Guest Speakers:** Gareth Roberts (DCC Public Protection, Regeneration and Economic Development Manager) & James Evans (DCC Economic and Business Development Lead Officer).

**The chair welcomed all to the February Full council meeting.**

**150 Apologies for absence.** Cllr Sylvia Jennings

**151** An overview was given by Gareth Roberts and James Evans from DCC regarding Economic Development and regeneration in Denbigh.  
 Point discussed including: Collection of data – footfall, vacant units and closures, business support inc grants & training events.  
 Current regeneration projects to include: Hummingbird (previously known as the Forum), Buttermarket, Denbigh Hospital & Crown Hotel.  
 Q & A by the town councillors inc any changes to the planning of the NW Hospital project – no change, waiting on 106 agreement & funding gap.  
 Have been offered further meeting with DCC which has been accepted.  
 Holland & Barratt closure was a shock to the town despite being advised of other locations that could be used. Need to fill the old Peacock store on the industrial estate.  
 Disappointing that the levelling up fund was given to Ruthin. Other grants are available which DCC are looking into. Thomas Gee building was discussed – the building is problematic but has historic importance. An urgent works notice via planning has been issued to make the building wind and weather proof.  
 The town councillors thanked Gareth and James for their presentation.

Gareth & James left the meeting at 18.36pm

**152 Declaration of Personal/Prejudicial Interest**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

Councillor	Item	Prejudicial/Personal
Roy Tickle	3	Prejudicial
Gaynor Wood-Tickle	3	Prejudicial
Roy Tickle	8.4.4	Prejudicial
Gaynor Wood-Tickle	8.4.4	Prejudicial
Gaynor Morgan Rees	8.5.1	Personal

**153 To confirm Minutes of the Special Town Council meeting Wednesday 11th January 2023.** Agreed and noted.

**154 To confirm Minutes of the Council meeting held on Wednesday 25<sup>th</sup> January 2023.** Agreed and Noted.

**155 To confirm Minutes of the Special Town Council meeting held on Thursday 26<sup>th</sup> January 2023.** Agreed and Noted.

**156 Matters arising:**

156.1 Cllrs Alyn Ashworth & Gaynor Morgan Rees confirmed that the school visit by pupils of the School Council at Ysgol Twm or Nant went very well.

156.2 Update from Denbigh Museum Group re flood & car park. The town clerk advised that the museum group are going to notify those parking in the Museum car park that they can no longer do so. Also the costs for the flood damage has been received. The town councillors agreed to pay the amount for repairs from the allocated monies in reserves as the insurance excess is around half of the costs. The insurance premium would also increase should a claim be made.

156.3 Update re dog walking area – discussion took place regarding the end date on the public consultation. A request was made for an extension which was declined by the town councillors. The town clerk is collating the information received both negative and positive. This will be circulated in time for the March full council meeting.

**157 Correspondence received:**

157.1 Closure of HSBC Denbigh – noted. No additional questions asked.

157.2 Rateable Value of Museum – reduced – noted.

157.3 Denbighshire Replacement Local Development Plan – revised delivery agreement. noted.

157.4 Hedgehog Highway project – Happy for the project organiser to apply for a grant.

7.5 DCC Stakeholder survey – noted.

7.6 Nominations for the Kings New Year 2024 Honours – noted.

7.7 Note of thanks re grant to Citizens advice Denbighshire following setting the budget – noted.

7.8 Email from Lyndsey Tasker, Denbigh in Bloom re assistance with preparation with the presentation day on the 8<sup>th</sup> September. The town council were very supporting of the event. The town clerk to add the details to a meeting agenda closer to the time.

7.9 CCTV – confirmation of grant and update. The town clerk advised about the Christmas lights and CCTV cameras at Lenten pool and Vale Street could be an issue.

The town councillors confirmed that the Christmas lights will be in situ and were happy for the new column to be outside the library as it had better coverage. Town clerk to contact Ian Millington with the confirmation.

**158 Finance**

158.1 Finance – Bank reconciliation reports – January – deferred until March meeting.

158.2 List of payments made in January 2023. Agreed & noted.

04.01.2023	007729	Jones & Graham	Jan Salary	£2753.08
04.01.2023	007730	Jones & Graham	Jan HMRC	£820.31
04.01.2023	007731	Jones & Graham	Jan Pension	£847.62
16.01.2023	007732	Catalyst	Dec B/band	£38.00
16.01.2023	007733	Catalyst	Dec Back-up	£4.73
16.01.2023	007734	J Barlow	Dec Zoom refund	£14.39
16.01.2023	007735	Gwehydd	Website services	£270.00
16.01.2023	007736	SLCC	J Barlow Annual membership	£279.00
16.01.2023	007737	G Wood	Travel Nov & Dec	£55.30
16.01.2023	007738	Scottish power	Dr EP Elec Sept- Dec	£154.59
24.01.2023	007739	J Barlow	Jan Zoom refund	£14.39
24.01.2023	007740	J Barlow	Recorded delivery x 2 refund	£4.70
24.01.2023	007741	J Barlow	Dr EP garden Meter Key	£2.85
24.01.2023	007742	D Jones Plant	removal of 4 x tree barriers	£60.00
26.01.2023	007812	Catalyst	Jan broadband	£38.00
26.01.2023	007813	Catalyst	Dec phone	£58.78
			Total	£5415.74

158.3 List of Credits received January 2023 – deferred until March meeting.

158.4 Payments requiring authorisation: **The following payments were authorised.**

158.4.1 DCC Christmas lights up & down £13,329.60. Chq no 007836

158.4.2 Alyn Ashworth – refund Snow Machine Cleaner £6.00 Chq no 007837

158.4.3 Aled Ellis – Dr EP Garden slab repaid £984.00 chq no 007838

158.4.4 DCC additional contribution Town Hall £10,000.00 Chq no 007839

158.5 Grant Aid: **The following payments were authorised unless otherwise stated.**

158.5.1 Theatr Twm o'r Nant £1,600 S145 Chq no 007840

158.5.2 Macmillan Cancer support Wales £100 S137 Chq no 007841

158.6 Payments received:

158.6.1 Update received from Cae Dai re unspent grant allocation Sept 2022. The town councillors agreed that the trust should keep the monies spent and return the credit of £486.52

158.6.2 Wales Air Ambulance £250.00.

158.7 Quotation – H & S, Safety Focus, the town councillors approved the quotation.

159 Planning:

159.1 01/2023/0022

Tirion, Bull Lane, Denbigh

Pruning of overhanging branch from Ash tree in the Denbigh Conservation Area.

No objections raised.

159.2 01/2022/0981

Land at Cae Dai, Lawnt, Denbigh

Change of use of land to form camping site for 40 pitches and 10 camper van pitches for 10 months per annum.

No objections raised.

The town councillors would like to comment that they have concerns regarding the increase in rubbish that may come from the site as well as the danger with having a river so close to the development.

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159.3 01/2022/1043

21 Beacons Hill, Denbigh

Installation of a new heating system including radiators, boiler and replacement flue to rear of dwelling (Listed building application).

No objections raised.

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159.4 Planning appeal – CAS-02158-K1T7J8 – Lleweni Parc, Mold Road, Denbigh.

The town councillors did not have any further comments to make.

### **160 Mayor's update – details noted.**

#### **161 Other Meetings attended by town councillors.**

161.1 Cllr Phillip Stevens confirmed his attendance at the HWB. Many activities taking place to support the cost of living crisis affecting so many local residents.

161.2 Cllr Gaynor Wood-Tickle attended the Denbigh in Bloom meeting and confirmed that assistance is required at the event is September.

161.3 Cllr Alyn Ashworth confirmed attendance at the Mid-Summer Festival meeting.

161.4 Cllr Gaynor Morgan Rees attended the Open Doors meeting and advised that CADW had said that the event in Denbigh was the best in Wales – a massive achievement. Confirmed that the money allocated by the town council was invaluable in ensuring the event went ahead. Very well attended event.

**162 Co-option.** This was deferred pending additional information from the applicant.

#### **163 Dr Evan Pierce Memorial Garden – update**

163.1 The town clerk confirmed that the insurance claim had been completed and actioned.

163.2 The town clerk confirmed that the garden reopened on the 17<sup>th</sup> February. Gave details of the issue with the flagstones.

163.3 There is still some electrical work that needs to be completed – have asked for quotations.

#### **164 Nominations for Mayor/Deputy Mayor 2023/2024**

Mayor – Cllr Roy Tickle nominated Cllr Alyn Ashworth. This was seconded by Cllr Phillip Stevens. There were no other nominations. Cllr Alyn Ashworth accepted the proposal.

Deputy – Cllr Jan Tomlinson proposed Cllr Catherine Jones. This was seconded by Cllr Gaynor Wood-Tickle. There were no other nominations. Cllr Catherine Jones accepted the proposal.

**165 External Audit** – the town clerk confirmed that the external audit had been received for 2021/2022 with qualification. The details are displayed on the website.

**166 Document agreed by Town councillors:** The following were discussed and agreed.

166.1 Financial Regulations.

166.2 Risk Assessment.

166.3 Asset Register.

166.4 Standing Orders.

166.5 Grant aid Form & Guidance Notes - an amendment was made to the Application form and Guidance notes to advise that the no application should be submitted without supporting documents.

167 Free Parking Days. The town councillors agreed for the 5 days to be allocated to

1) Carnival Saturday 24<sup>th</sup> June

2) Mid-summer festival Sunday 25<sup>th</sup> June

3) Open Doors Saturday 16 September

4) Denbigh Plum Festival Saturday 7<sup>th</sup> October

5) Christmas Lights Switch-on events Friday 24<sup>th</sup> November

Jenny to contact James Parson at DCC with the dates.

168 Coronation Events/purchases.

The town councillors agreed for a working group to be created to organise an event and feed back to the town council what is required for the event. Members agreed: Cllrs Alyn Ashworth, Catherine Jones, Roy Tickle, Gaynor Wood-Tickle & Jan Tomlinson.

169 Revised meeting dates for 2023/2024 including a change to the Annual meeting was agreed. Details to be updated on the website.

170 Denbigh Town council – Environment (Wales) Act 2016. The town clerk advised that the document needed to be amended. Any suggestions to be given to the clerk as soon as possible.

**The Chair closed the meeting at 19.46 pm**

Signed:.....

Date:.....

