

## Minutes of the Denbigh Town Council Full Council Meeting held on Wednesday 28<sup>th</sup> June 2023, 6.30pm via Zoom.

**Present:** Councillors; Alyn Ashworth, Gaynor Wood-Tickle, Roy Tickle, Philip Stevens, Catherine Jones; Gaynor Morgan-Rees, Jan Tomlinson & Sylvia Jennings; Jenny Barlow (Town Clerk).

**Oberserving:** County councillor Pauline Edwards

Cllr Alyn Ashworth was having issues with his internet and the town councillors agreed for Cllr Catherine Jones to start chairing the meeting.

**The chair welcomed all to the June Full Council meeting.**

**26 Apologies for absence – Cllr Lara Pritchard**

**27 Declaration of Personal/Prejudicial Interest**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

| Councillor         | Item  | Prejudicial/Personal |
|--------------------|-------|----------------------|
| Gaynor Wood Tickle | 6.4.1 | Prejudicial          |
| Roy Tickle         | 6.4.1 | Prejudicial          |
| Gaynor Wood Tickle | 6.5.2 | Personal             |
| Gaynor Wood Tickle | 6.5.6 | Personal             |
| Roy Tickle         | 6.5.6 | Personal             |
| Catherine Jones    | 6.5.6 | Personal             |

**28 To confirm Minutes of the Town Council meeting held on Wednesday 24<sup>th</sup> May 2023.**  
Agreed and noted.

Cllr Sylvia Jennings joined the meeting at 18.36.

**29 Matters arising: None**

**30 Correspondence received:**

30.1 Review of the Council's Climate and Ecological Change strategy (2021/22 – 2029 /30) – no feedback received. Cllr can action the survey themselves should they wish to do so.

30.2 Road Closure – Love Lane - noted

30.3 Road Closure Peniel - noted

30.4 Council Tax Long Term Empty & Second Homes Premium Charge Consultation (sent via email 22.06.2023) – noted. Cllr can action the survey themselves should they wish to do so.

30.5 Email from Lyndsey Tasker requesting assistance with preparation work for Wales in Bloom. Cllrs Alyn Ashworth & Jan Tomlinson have already agreed to assist.

30.6 Email from Ian Millington – CCTV update was noted. A joint press release will be sent out in the near future.

30.7 Email received from 2wish funding was noted.

## 31 Finance

**31.1 Finance – Bank reconciliation reports** – April & May were agreed and noted.

**31.2 List of payments made in May 2023.** Agreed & noted.

|            |                         |                |                                  |          |
|------------|-------------------------|----------------|----------------------------------|----------|
| 02.05.2023 | 007527, 007528 & 007529 | Jones & Graham | May Salary                       | £3423.85 |
| 02.05.2023 | 007530                  |                | Chester Council Ticket 12/5      | £30.00   |
| 04.05.2023 | 007531                  |                | Clwb Rygbi Dinbych Tickets 20/05 | £30.00   |
| 04.05.2023 | 007532                  |                | Catalyst April B/band            | £38.00   |
| 04.05.2023 | 007533                  |                | J Barlow April Zoom              | £15.59   |
| 04.05.2023 | 007534                  |                | P Liversidge April ground main   | £175.00  |
| 04.05.2023 | 007535                  |                | P Liversidge Dr EP, debris       | £15.00   |
| 04.05.2023 | 007536                  |                | PR Signs Coronation plaques      | £172.80  |
| 04.05.2023 | 007537                  |                | Catalyst May B/band              | £38.00   |
| 04.05.2023 | 007538                  |                | Viking Stationery                | £404.34  |
| 19.05.2023 | 007539                  |                | Catalyst April backup            | £4.67    |
| 19.05.2023 | 007540                  |                | DCC 2 yrs domain                 | £60.00   |
| 19.05.2023 | 007542                  |                | Tina Roberts Vouchers x 12       | £60.00   |
| 19.05.2023 | 007543                  |                | C Jones Coronation refund        | £51.65   |
| 30.05.2023 | 007552                  |                | J Barlow May Zoom refund         | £15.59   |
| 30.05.2023 | 007553                  |                | G Wood Coronation refund         | £36.05   |
| 30.05.2023 | 007554                  |                | Catalyst April telephony         | £58.78   |
| 30.05.2023 | 007555                  |                | B Williams Civic payment         | £75.00   |
| 30.05.2023 | 007557                  |                | M Andrews Civic Payment          | £75.00   |
| 30.05.2023 | 007558                  |                | P Glynn Civic Payment            | £75.00   |
| 30.05.2023 | 007562                  |                | S Owen Civic Payment             | £80.00   |
|            |                         |                | Total                            | £4934.32 |

**31.3 List of Credits received April & May 2023,** agreed and noted.

### Credits received April 2023

|            |           |              |                         |
|------------|-----------|--------------|-------------------------|
| 20.04.2023 | £150.00   | DCC          | CCTV contribution       |
| 27.04.2023 | £2461.00  | Grwp Cynefin | Skate park contribution |
| 27.04.2023 | £77814.00 | DCC          | Precept payment         |
| 28.04.2023 | £187.97   | Bank         | April credit interest   |
|            |           |              | <b>Total £80612.97</b>  |

### Credits received May 2023

|            |          |              |                        |
|------------|----------|--------------|------------------------|
| 12.05.2023 | £1762.15 | Museum group | Insurance payment      |
| 31.05.2023 | £292.65  | Bank         | May credit interest    |
|            |          |              | <b>Total £2054.380</b> |

**31.4 Payments requiring authorisation: The following payments were authorised.**

31.4.1 DCC quarterly contribution Town Hall 01.07.2023 – 30.09.2023 £9250.00  
(Ch no 007881)

31.4.2 Catalyst – Hybrid meeting equipment £2966.40

(Chq no 007882)

31.4.3 Safety Focus (H&S) £500.00.

(Chq no 007883)

31.4.4 Scottish Power – Dr EP Garden Electricity 28.02.2023 – 12.06.2023 £1375.35

(Chq no 007884)

**31.5 Grant Aid:** The below were agreed by the town councillors:

31.5.1 Denbighshire County of Sanctuary S137 £380.00

(Chq no 007885)

31.5.2 Denbigh Twinning Association S137 £1120.00

(Chq no 007886)

31.5.3 SSAFA S137 £100.00

(Chq no 007887)

31.5.4 Denbigh Uniform Exchange S137 £1,000.00

(Chq no 007888)

31.5.5 Denbigh in Bloom S137 £1,152.47

(Chq no 007889)

31.5.6 Denbigh Aged & Disabled S137 £1,650.00

(Chq no 007891)

**31.6 Payments received:**

31.6.1 Citizens Advice Denbighshire

31.6.2 Denbigh in Bloom

**32 Planning:**

32.1 01/2023/0180

7 Vale Street, Denbigh

Conversion of building to form 2 self-contained flats including removal of shopfront, alterations to fenestrations and associated works.

Objections were raised:

The town councillors would like the ground floor shop retained and the flat above be available at reasonable rent for local people.

The property is in a prominent location in Denbigh for shoppers.

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32.2 01/2023/0248

Pen Y Bryn Garage, Barkers Well Lane, Denbigh

Removal of existing flat roofs and construction of a pitched roof over existing workshop areas and associated works.

No objections raised.

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32.3 01/2023/0302

Land at Ty Uchaf, Prion, Denbigh  
Change of use of land by the siting of 4 no glamping units and associated works.

No objections raised.

The town councillors did raise concerns regarding the additional traffic that will be at the location.

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32.4 01/2023/0333

Land at (part garden of) Tegfan, Lon Llewelyn, Denbigh  
Erection of a dwelling including alterations to existing vehicular access, formation of parking and associated works.

The town councillors objected on several grounds. The new build is too close to the next door property and the plans showing would be better having a pitched roof on the side adjacent to Maes Teg. The new build also affects other properties in the location. It will also be out of character to other properties on the street.

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32.5 01/2023/0375

19 Ffordd Colomendy, Denbigh  
Erection of a single storey extension to side of dwelling and associated works.

No objections raised.

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### **33 Mayor's update – details noted.**

#### **34 Other Meetings attended by town councillors.**

34.1 Fireworks meeting 24.05.2023 – minutes were noted.

34.2 Christmas Lights Switch on 24.05.2023 – minutes were noted.

34.3 Christmas Lights Switch on 19.06.2023 – minutes were noted.

34.4 Cllr Gaynor Morgan Rees confirmed attendance at the Open Doors meeting. They are very positive about the event and will be getting in touch with the town council for funding. The town clerk did advise that the application would need to be in by the 1<sup>st</sup> July.

34.5 Cllr Roy Tickle attended a museum meeting. Currently there are no plans to leave the building.

**35 Co-Option** – Closing date for applicants is 29<sup>th</sup> June.

**36 OVW** – amended Standing Orders – will be looked at by Cllrs Alyn Ashworth, Catherine Jones, Roy Tickle & Gaynor Wood-Tickle. Feedback to be given at the July meeting.

**37 Internal Audit report received 2022 – 2023.**

Internal audit has been completed and returned. The advice given by the internal auditor have been accepted and revised. The end of year figures/balances were discussed and agreed by the town councillors.

**The Chair closed the meeting at 19.08 pm**

Signed:.....

Date:.....