

Minutes of the Denbigh Town Council Full Council Meeting held on Tuesday 25th July 2023, 6.30pm via Zoom & Face to Face (Hybrid).

Present: Councillors; Alyn Ashworth, Gaynor Wood-Tickle, Roy Tickle, Philip Stevens, Catherine Jones; Gaynor Morgan-Rees, Lara Pritchard, Jan Tomlinson (via Zoom); Jenny Barlow (Town Clerk).

The chair welcomed all to the July Full Council meeting – first Hybrid meeting.

A minutes silence was observed following the sudden passing of our Deputy Mayoress Mrs Sue Minshull. Our thoughts are very much with her family at this very sad time.

38 Apologies for absence – Cllr Sylvia Jennings

39 Declaration of Personal/Prejudicial Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

Councillor	Item	Prejudicial/Personal
Alyn Ashworth	6.3.1	Prejudicial
Alyn Ashworth	7.3	Prejudicial
Roy Tickle	6.5.3	Personal
Gaynor Wood-Tickle	6.5.3	Personal
Gaynor Morgan Rees	6.5.2	Personal
Catherine Jones	6.5.3	Personal

40 To confirm Minutes of the Town Council meeting held on Wednesday 28th June 2023.
Agreed and noted.

41 Matters arising: Cllr Alyn Ashworth confirmed that no meeting had taken place re revision of Standing Orders. This will be completed by the September meeting.

42 Correspondence received:

42.1 Email received from DCC re 20mph speed limits Sept 2023 was noted.

42.2 Email from Chris Madoc-Jones re NWH. The town councillors requested the town clerk to contact DCC for an update on the situation. Feedback to be given to the town council at the September meeting.

43 Finance

43.1 Finance – Bank reconciliation reports – June were agreed and noted.

43.2 List of payments made in June 2023. Agreed & noted.

01.06.2023	007559, 007560 & 007561	Jones & Graham	June Salary	£3423.82
07.06.2023	007563	N Power	CTV Elect 01.04.2022 – 31.03.2023	£110.81
12.06.2023	007564	Pen Y Bryn	Move projector screen	£67.20
12.06.2023	007565	Canda Copying	rental 01.06 – 31.08	£47.46

12.06.2023	007566	Canda Copying	photocopies 28.02 – 31.05	£17.45
12.06.2023	007867	P Liversidge	Grass maintenance May 23	£175.00
12.06.2023	007868	Catalyst	May Back-up	£4.76
12.06.2023	007869	Mold TC	Ticket 23.06.2023	£10.00
12.06.2023	007870	Catalyst	June broadband	£38.00
12.06.2023	007871	Starboard	Scribe accounts set up 23/24	£94.80
12.06.2023	007872	J Barlow	Tour refreshments 14.06	£4.70
12.06.2023	007873	Aled W Ellis	repair stonework at Dr EP Garden	£216.00
12.06.2023	007874	J Barlow	Travel March-June	£14.85
15.06.2023	007875	P Liversidge	Paint metalwork on bench	£43.00
15.06.2023	007876	EG Morris	Repair earth tape Dr DP Garden	£100.80
16.06.2023	007877	Catalyst	May telephony	£58.78
21.06.2023	007878	H Evans	Civic Sunday leaflet print	£15.00
21.06.2023	007879	J Barlow	June Zoom refund	£15.59
30.06.2023	007880	Dŵr Cymru	Dr EP Garden 29.11.22 – 12.05.2023	£283.37
Total				£4741.39

43.3 List of Credits received June 2023, agreed and noted.

Credits received June 2023

05.06.2023	£486.52	refund Cae Dai grant issues S137
13.06.2023	£9278.73	HMRC VAT refund 2022/2023
16.06.2023	£150.00	Donation – Tours, Chester Civic Trust
30.06.2023	£263.85	June credit interest

43.4 Payments requiring authorisation: The following payments were authorised.

- 43.4.1 Det 50 Cllr Alyn Ashworth £400.00
(Chq no (007913))
- 43.4.2 Uproar – 2nd Fireworks payment £2370.00
(Chq no (007914))
- 43.4.3 JDH internal Audit costs 2022/2023 £831.00
(Chq no (007915))

43.5 Grant Aid: The below were agreed by the town councillors:

- 43.5.1 The Denbigh Show S137 £3000.00
(Chq no 007916)
- 43.5.2 Open Doors S137 £1080.00
(Chq no 007917)
- 43.5.3 British Legion Trip S137 £500.00
(Chq no 007918)

43.6 Payments received:

- 43.6.1 SSAFA
- 43.6.2 Denbigh in Bloom
- 43.6.3 Denbighshire County of Sanctuary

43.7 Quotations – The below were agreed by the town councillors:

43.7.1 Barriers & Cones – Fireworks - DCC

43.7.2 Road closure signs Fireworks, Christmas Lights & St David's Day - JTM

43.7.3 First Aid provision – Fireworks – Nationwide Ambulance Service Ltd

44 Planning:

44.1 01/2023/0333

Land at (Part garden of) Tegfan, Lon Llewelyn, Denbigh

Erection of a dwelling including alterations to existing vehicular access, formation of parking and associated works.

No objections raised.

44.2 01/2023/0403

Shelton, Whitchurch Road, Denbigh

Erection of extension and alternations to dwelling, erection of a detached garage and associated works.

No objections raised.

44.3 01/2023/0414

Pen Y Bryn, Crown Lane, Denbigh

Installation of solar panels to roof.

No objections raised.

44.4 01/2023/0447

Gallt Y Coed, 60 Vale Street, Denbigh

Works to copper beech tree in the Conservation Area

No objections raised.

45 Co-Option – 2 candidates put forward their applications which the town councillors resolved to accept. Andrew Hine and Sioned Mather Garrod. The town clerk will contact them to sign their declaration of acceptance.

46 Recruitment – the town clerk advised that an external recruiting company was being used (Indeed). The closing date for applications is noon 1st August. Short listings will take place on the 3rd August with interviews being conducted w/c 14th August.

47 Mayor's update – details noted. The Mayor thoroughly enjoyed the Twinning events held with our Biebertal twin town visitors.

48 Other Meetings attended by town councillors.

48.1 Cllrs Roy Tickle & Gaynor Wood Tickle confirmed attendance of the civic funeral of Beaumaris retired Clerk and Previous Mayor Dan Jones.

48.2 Cllr Gaynor Morgan Rees confirmed attendance at the Open Doors meeting on the 18th July.

It is the 100th anniversary of St Hilary's tower and the group hope that CADW will open the tower for Open Doors. There are 26 sites on this year's listings. The town clerk confirmed that the garden will be available for the event and the council chamber will be open on the Saturday (16th). Cllrs Roy Tickle and Phillip Stevens agreed to assist on the day at the chamber.

49 External Audit – The external audit will be completed mid-September as agreed with the auditor.

50 Simultaneous translation via Zoom – the town clerk advised that Zoom did have the facility for simultaneous translation but needed to accommodate the face to face element. The town councillors agreed for the upgrade of the current Zoom package and for the clerk to procure a system that will work at the council chambers.

51 August meeting attendees (16th 10am). The town councillors resolved that Cllrs Alyn Ashworth, Catherine Jones, Gaynor Wood Tickle and Gaynor Morgan Rees will be in attendance representing the town council.

The Chair closed the meeting at 19.15 pm

Signed:.....

Date:.....