

Minutes of the Denbigh Town Council Full Council Meeting held on Wednesday 22.11.2023, 6.30pm via Hybrid.

Present: Face to Face Councillors; Catherine Jones, Phillip Stevens, Sylvia Jennings & Sioned Garrod; Jenny Barlow (Town Clerk);
Telephone: Gaynor Morgan Rees
Zoom; Roy Tickle & Alyn Ashworth & Andrew Hine

Cllr Catherine Jones advised that she was chairing the meeting due to Cllr Alyn Ashworth being unwell. The chair welcomed all to the November Full Council meeting.

- 82 Apologies for absence.** Cllr Gaynor Wood-Tickle, Lara Pritchard & Jan Tomlinson.
- 83 Declaration of Personal/Prejudicial Interest**
Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting. **None**
- 84 Minutes of the Council Meeting held on Wednesday 25th October 2023 were agreed and noted.**
- 85 Minutes of the Special Town Council meeting held on Wednesday 8th November 2023 were agreed and noted.**
- 86 Matters arising:**
86.1 The town clerk advised that the town council would be charged for the unmetered electric supply for CCTV at the Vaults, this would then be reimbursed by the County Council.
86.2 Amount of empty properties in Denbigh was circulated and noted.
86.3 Update re validation of Chapter 8 training – certification valid for 5 years.
86.4 Email from Nick Davies – re fixture at North Wales hospital May 2020 planning. The town councillors requested that the Museum group were contacted to see if they would like the item otherwise it would could be used on a refurbished building at the N W Hospital site.
- 87 Correspondence received.**
87.1 IRP – notification regarding allowance – the 2 determinations that are mandatory £156 & £52 are tax free. HMRC have confirmed this. Any payments made in previous years which were taxable is the responsibility of each town councillors to request a refund from HMRC directly.
87.2 CA Denbighshire – Annual Report 2023 was noted.
87.3 Email from Medwyn Jones re photos and whiteboard retained at the museum. The town councillors agreed that the noticeboard and photographs can be gifted to the archive group.
87.4 Email from Lyndsey re DIB was noted.
87.5 Notification form OVW & NALC re staff salary increase. The town clerk advised the town councillors that NALC had agreed a salary increase to staff, wef 01.04.2023. The town councillors agreed to the backdated salary increase.
87.6 Walled Towns – nominations for honorary member/associate member requests – no nominations was received.

88 Finance

88.1 Finance – bank reconciliation reports October – deferred until the December meeting.

88.2 List of payments made in October 2023.

01.10.2023	008011, 008012 & 008013	Jones & Graham	Oct Salary	£3423.82
05.10.2023	008014	Hywel Evans	Fireworks Leaflets 2023	£15.00
05.10.2023	008015	Hywel Evans	Santa ½ price tickets	£5.00
05.10.2023	008016	Hywel Evans	Car Rally USB & photos	£10.00
05.10.2023	008017	J Barlow	Sept Zoom refund	£15.59
05.10.2023	008018	Green Fingers	Balcony flowers	£396.00
05.10.2023	008019	Paul Liversidge	Sept grounds maintenance	£175.00
05.10.2023	008020	Scottish Power	Dr EP Garden June – September	£383.23
25.10.2023	008021	J Barlow	Megaphone refund – bax music	£84.95
25.10.2023	008022	Mayors Charity	TFR of donation – Prestatyn	£20.00
25.10.2023	008023	J Barlow	Oct Zoom refund	£15.59
25.10.2023	008024	Shorecliffe Training	Tour guides – First aid	£300.00
25.10.2023	008025	OVW	Sept code of conduct training	£76.00
25.10.2023	008026	Catalyst	Sept back-up	£4.62
25.10.2023	008027	Catalyst	Oct broadband	£38.00
25.10.2023	008028	Jones & Graham	Salary admin 01.07 – 30.09.2023	£60.60
25.10.2023	008029	DCC	banners up & down	£460.80
25.10.2023	008030	Gaynor Wood	Travel July – Oct	£78.25
25.10.2023	008031	Elevator	Web host Visit Denbigh 23/24	£144.00
25.10.2023	008032	Catalyst	Sept telephony	£58.78
25.10.2023	008033	Hampshire flags	St Davids day flags x 600	£412.68
25.10.2023	008034	Cynnig	Christmas tree decorations	£115.54
27.10.2023	008035	N & MW assoc of L C	Annual subscription Aug	£85.00
27.10.2023	008036	J Barlow	refund stationery	£1.20
27.10.2023	008037	Royal British Legion	Remembrance wreath	£30.00
27.10.2023	008038	J Barlow	Paper cups – lights event	£11.30
27.10.2023	008039	Viking	Stationery	£244.04.
Total				£6664.99

88.3 Payments requiring authorisation: the below payments were agreed and noted by the town councillors.

88.3.1 DCC – Skate Park 2023/2024 £5290.42
(Chq no 008065)

88.3.2 DCC – Bunting up & down £1296.00
(Chq no 008066)

88.3.3 JTM – Road closure signs Fireworks £744.00
(Chq no 008067)

88.4 List of receipts in October – deferred until the December meeting.

88.5 Grant aid authorised:

88.5.1 Welsh Air Ambulance S137 £250.00

(Chq no 008068)
88.5.2 Denbigh Rotary Club S137 £700.00
(Chq no 008069)

88.6 Confirmation of chq payments received were noted – Denbigh Dragons.

88.7 How grant payments were used – 6 month review – Denbigh Carnival was noted.

89 Planning.

89.1 01/2023/0696
Abbey House, Abbey Road, Denbigh
Fell several trees within Denbighshire Conservation Area.

No objections raised.

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89.2 01/2023/0656
Dr Evan Pierce Memorial Garden, Vale Street, Denbigh
Works to several trees within Denbigh conservation are.

No comments made by the town councillors as the application made was by the town council.

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90 Mayor's update – details were noted.

91 Other Meetings attended by town councillors.

91.1 Fireworks Post event meeting 09.11.2023. The town clerk gave an overview of the meeting.

91.2 Cllr Gaynor Morgan Rees attended an Open Doors meeting on the 16th November. The event had over 1300 attending with over 25 locations open to the public. Town Tours also took place.

92 IRP – Annual draft report 2024 – 2025 was noted.

93 Senior Payment – revised from item 185.5 – mandatory.

The town councillors agreed that determination 45 of £500 would be given to Cllrs Catherine Jones & Cllr Roy Tickle.

94 Councillors attendance register was noted.

95 Cyber provision – the town councillors agreed for the clerk to contact insurance companies with regards to Cyber security cover.

96 Membership of Committees/groups & associations.

Cllr Catherine Jones confirmed that she was happy to represent the town council as School Governor at Ysgol Y Parc & Cllr Andrew Hind showed an interest in the Dr Evan Pierce Memorial Garden group. The town councillors agreed with both these requests.

The Chair closed the meeting at 7.20 pm

Signed:.....

Date:.....