

**Minutes of the Denbigh Town Council Full Council Meeting held on Wednesday 20.03.2024, 6.33pm via Hybrid. (late starting to allow 2 member to joint who were having IT issues)**

**Present:** Face to Face Councillors; Alyn Ashworth, Gaynor Morgan Rees, Phillip Stevens, Lara Pritchard, Sylvia Jennings & Andrew Hine &; Jenny Barlow (Town Clerk); Zoom; Roy Tickle, Gaynor Wood-Tickle & Jan Tomlinson.

**The chair, Cllr Alyn Ashworth, welcomed all to the March Full Council meeting.**

**144 Apologies for absence.** Cllr Catherine Jones & Sioned Garrod.

**145 Declaration of Personal/Prejudicial Interest**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

| <b>Councillor</b>  | <b>Item no</b> | <b>Prejudicial/Personal</b> |
|--------------------|----------------|-----------------------------|
| Gaynor Wood Tickle | 6.3.4          | Prejudicial                 |
| Roy Tickle         | 6.3.4          | Prejudicial                 |
| Gaynor Wood-Tickle | 6.3.1          | Prejudicial                 |
| Roy Tickle         | 6.3.1          | Prejudicial                 |

**146 Minutes of the Council Meeting held on Wednesday 21 February 2024 were agreed and noted.**

**147 Matters arising:**

147.1 Update re 30 min free parking – Factory Ward Car Park. The town councillors agreed to having the 30 min free added to the other tariffs (eg 1hr 30 min, 3hr 30 min etc).

147.2 Update from planning department re correct name for the Buttermarket. – confirmation received that future correspondence relating the building will be known as ‘Crown Workshop – Formerly Buttermarket’ Cllr Alyn ~Ashworth still disputed the name as his property is known as Crown Workshop, Crown Lane, Denbigh LL16 3SY for over 20 years. The town clerk to contact the Planning department again regarding this.

147.3 Update re parking charges from Emlyn Jones DCC. Confirmation received that the charges will remain to assist with the County Councils deficit in the current financial year.

**148 Correspondence received.**

148.1 Email from Lyndsey Tasker re sponsoring a wooden planter. The town councillors agreed not to renew the sponsorship of the wooden planters as the town council already had a planter at Crown Square and there were other businesses wanting to sponsor the planter.

148.2 Independent Remuneration Panel of Wales Annual Report was noted.

148.3 Police & Crime Commissioner Election details from DCC was noted.

**149 Finance**

**149.1 Finance** – bank reconciliation reports January & February 2024 – were agreed & noted.

**149.2 List of payments made in February 2024** were agreed and noted.

|            |                         |                   |                                   |                |
|------------|-------------------------|-------------------|-----------------------------------|----------------|
| 01.02.2024 | 007939, 007940 & 007941 | Jones & Graham    | Feb Salary                        | £3619.31       |
| 13.02.2024 | 007942                  | Paul Evans        | Heritage Lecture honorarium 29.02 | £50.00         |
| 13.02.2024 | 007943                  | Gareth Evans      | Heritage Lecture honorarium 07.03 | £50.00         |
| 13.02.2024 | 007944                  | Chris Grier       | Heritage Lecture honorarium 14.03 | £50.00         |
| 13.02.2024 | 007945                  | Wendy Grey Lloyd  | Heritage Lecture honorarium 21.03 | £50.00         |
| 13.02.2024 | 007946                  | Clwyd Wynne       | Heritage Lecture honorarium 28.03 | £50.00         |
| 13.02.2024 | 007947                  | Catalyst          | Jan back – up                     | £4.91          |
| 20.02.2024 | 007948                  | Dwr Cymru         | Duplicate chq 008074              | £144.35        |
| 26.02.2024 | 007951                  | Prestatyn TC      | Mayor event                       | £28.00         |
| 26.02.2024 | 007952                  | J Nelson-Williams | Duplicate chq 008094              | £300.00        |
| 26.02.2024 | 007953                  | Holywell TC       | Mayor event                       | £26.00         |
|            |                         |                   |                                   | Total £4372.57 |

**149.3 Payments requiring authorisation:** the below payments were agreed and noted by the town councillors.

|         |   |          |
|---------|---|----------|
| 149.3.1 | R Tickle, Determination 51, 44a & 44b 2023/2024 | £608.00  |
|         | (Chq no 007966)                                 |          |
| 149.3.2 | C Jones, Determination 51,44a & 44b 2023/2024   | £708.00  |
|         | (Chq no 007965)                                 |          |
| 149.3.3 | OVW annual subscription 01.04.2024 – 31.03.2025 | £1745.00 |
|         | (Chq no 008228)                                 |          |
| 149.3.4 | DCC – Town Hall contribution 01/04 – 30.06.2024 | £9250.00 |
|         | (Chq no 008229)                                 |          |

**149.4 List of receipts in February were agreed and noted.**

|                      |            |               |
|----------------------|------------|---------------|
| Bank credit interest | 29.02.2024 | £363.44       |
|                      |            | Total £363.44 |

**149.5 Grant aid authorised:**

|         |  |           |
|---------|--|-----------|
| 149.5.1 | Eisteddfod Rhondda Cynon Taf 2024 S145 | £100.00   |
|         | (Chq no 008230)                        |           |
| 149.5.2 | Vale of Clwyd Mind S137                | £1,500.00 |
|         | (Chq no 008231)                        |           |

**149.6 Confirmation of chq payments received** were noted:

|         |   |          |
|---------|---|----------|
| 149.6.1 | Theatr Twm o'r Nant,                    | £2041.32 |
| 149.6.2 | Urdd – Apel Cronfa Cyfle I Bawb yr Urdd | £100.00  |

**149.7 How grant payments were used** – None

**149.8 Quotations.**

|         |   |
|---------|---|
| 149.8.1 | Fattorini, Honorary Burgess Medal, Past Mayor Badge & Past Mayoress/Consort pendant. The town councillors agreed to purchase 1 x Past Mayor medal & 1 x honorary burgess pendant. |
| 149.8.2 | DCC bunting & banners up & down was agreed & noted.   |

**150 Planning.**

|       |              |
|-------|--------------|
| 150.1 | 01/2023/0834 |
|-------|--------------|

Barn at Segrwyd Hall, Lawnt, Denbigh

Conversion and extension of part of existing barn to form one holiday letting unit, including the formation of parking, installation of package treatment plant and associated works.

No objections raised.

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150.2 01/2023/0835

Barn at Segrwyd Hall, Lawnt, Denbigh

Conversion and extension of part of existing barn to form one holiday letting unit, including the formation of parking, installation of package treatment plant and associated works.

(listed building application)

No objections raised.

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150.3 01/2024/0071

The West House, Lleweni, Denbigh

Erection of greenhouse extension to existing garage.

No objections raised

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150.4 01/2024/0097

13 Crown Square, Denbigh

Change of use of retail premises (Use class A1) to a coffee shop (Use Class A3).

No objections raised

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150.5 01/2024/0108

Unit 7, Denbigh Shopping Park, Station Road, Denbigh

Display of 1 no free standing mesh banner fixed within an aluminium frame.

(Cllr A Hine had commented on the application & wanted to know if the mesh was going to be lit up. The town clerk confirmed that she had been in touch with the planning department who confirmed that it was not going to be lit up)

No objections raised.

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150.6 01/2024/0139

53a Vale Street, Denbigh

Replacement of existing boiler, standard flue and radiators (Listed building application).

No objections raised.

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**151 Mayor's update** – details were noted.

**152 Other Meetings attended by town councillors.**

152.1 Emergency Walled Towns Meeting 28.02.2024 – Cllr R Tickle & Town clerk attended this meeting.

152.2 Walled Towns Friendship Circle Quarterly meeting 13.03.2024 – Cllrs R Tickle & Gaynor Wood Tickle & Town Clerk attended this meeting.

**153 Nominations for Mayor/Deputy Mayor 2024/2025**

**Mayor** – Cllr Jan Tomlinson nominated Cllr Catherine Jones. This was seconded by Cllr Gaynor Wood Tickle. There were no other nominations. Cllr Catherine Jones accepted the proposal via email to the town clerk.

**Deputy** – Cllr Gaynor Wood Tickle proposed Cllr Jan Tomlinson. This was seconded by Cllr Lara Pritchard. There were no other nominations. Cllr Jan Tomlinson accepted the proposal.

Cllr Alyn Ashworth made a comment following the nomination of deputy Mayor that it was a forgone conclusion re nomination – Cllr Phillip Stevens asked if there had been a previous meeting to discuss nominations – the town clerk strongly advised that there had been no previous meetings and the comment was unjust.

Cllr Phillip Stevens asked the town clerk if it was acceptable for the Deputy Mayor to live in Henllan when they were representing Denbigh Town. The Clerk confirmed that any of the town councillors could accept a post of Mayor or Deputy as long as they fitted the criteria to be a town councillor.

**154 Possible closure of Public Toilets by DCC.** Details received 20.03.2024 & circulated. The town Councillors discussed and decided to wait for the formal public consultation details to arrive with DCC's proposals and costings.

**155 Councillor updates: Details were noted.**

155.1 Annual photo – 6pm April 24<sup>th</sup> – Full Council meeting

155.2 Annual meeting trial run Wednesday 8<sup>th</sup> May @ 6pm

155.3 Annual meeting Friday 10<sup>th</sup> May @ 6.30pm

155.4 Civic Sunday – 20<sup>th</sup> October, 3pm at St Josephs.

155.5 Town Council Enamel Badge – present to new town councillors.

The Chair closed the meeting at 7.35 pm

Signed:.....

Date:.....