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DENBIGH TOWN COUNCIL  
Town Hall  
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LL16 3TB

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Clerc y Dref **Jenny Barlow** Town Clerk

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4<sup>th</sup> December 2024

## To all Members of Denbigh Town Council

Dear Councillor,

### AGENDA - Full Council Meeting

Please note that the next meeting of the Council will be held on Wednesday, **11th December 2024 at 6.30pm – This will be a Hybrid meeting.** You are summonsed to attend the meeting and I sincerely hope you will be able to attend.

**Please be at the chamber by 6.20pm if you wish to attend face to face.**

Jenny Barlow is inviting you to a scheduled Zoom meeting.

Topic: Denbigh Town Council

**Wednesday 11th December 2024 at 6.30pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/3864083388?pwd=MkcxT0xmVTZiMENFc1FTYmxmZGFIQT09>

**Meeting ID: 386 408 3388**

**Password: 815984**

One tap mobile

02034815237,,3864083388#,,,0#,,815984# United Kingdom

02034815240,,3864083388#,,,0#,,815984# United Kingdom

Dial by your location

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

**Meeting ID: 386 408 3388**

**Password: 815984**

Find your local number: <https://us02web.zoom.us/j/kKUTOBzb7>

Yours sincerely,

Jenny Barlow  
Town Clerk

## **AGENDA**

### **1 Apologies for absence.**

### **2 Declaration of Personal Interest**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

### **3 To confirm Minutes of the Council Meeting held on Thursday 24<sup>th</sup> October 2024.**

### **4. To confirm Minutes of the Special Town Council meeting held on Wednesday 6<sup>th</sup> November 2024.**

### **5. To confirm Minutes of the Extraordinary Town Council meeting held on Monday 25<sup>th</sup> November 2024.**

### **6. Matters arising:**

6.1 Update regarding usage of the free 30 minutes in Factory Ward car park (2 Sept – 1Dec).

6.2 Email from H Jones DCC – acceptance of contribution to the toilets at the Factory Ward car park.

6.3 Email from Clwyd Wynne regarding the intention to vacate the Museum.

6.4 Email from Clwyd Wynne regarding an update relating to the Museum moving to the Buttermarket.

6.5 Email from Medwyn Jones regarding furniture at the Museum.

### **7. Correspondence received.**

7.1 Email from S Roberts regarding 25<sup>th</sup> Nov meeting.

7.2 Email from G Thomas regarding 25<sup>th</sup> Nov meeting.

7.3 Note of thanks from Denbigh & Flint Show – re grant aid.

7.4 Email from K Harcus re Visit Denbigh Website.

7.5 Copy of Press Release from the Denbigh Open Doors Committee.

7.6 Email from the Police & Crime Commissioner – Have your say on funding for policing in North Wales.

7.7 Email from Clwyd Wynne regarding an aerial photograph of Denbigh Castle.

7.8 Email received from S Jones regarding planning application 01/2024/1333/PF

7.9 Email from Housing Department at DCC – tenant newsletter (circulated 04.12.2024)

7.10 Draft remuneration payments 2025/26.

### **8. Finance**

**8.1 Finance – Bank reconciliation reports** –September 2024 – to follow. October reports deferred pending receipt of duplicate bank statements as originals not received.

## **8.2 List of payments made in September & October 2024.**

### **8.3 Payments requiring authorisation:**

- 8.3.1 Core Highways £1440.00 – Road Closure Christmas Lights Switch on event
- 8.3.2 Core Highways £744.00 – Road Closure Fireworks
- 8.3.3 C Jones – Buffett 20.10.2024

## **8.4 List of receipts in September 2024 – to follow.** October report deferred pending receipt of duplicate bank statements as originals not received.

### **8.5 Grant Aid:**

- 8.5.1 North Wales Superkids
- 8.5.2 Urdd National Eisteddfod
- 8.5.3 Wales Air Ambulance

## **8.6 Confirmation received of cheque payment:** Denbigh Rugby Club.

## **8.7 How grants were used (6 months review) – Denbigh Show.**

## **8.8 Quotations: None**

## **9 Planning:**

### 9.1 01/2024/1333/PF

Denbigh Carpets & Beds, Unit 3a Dyffryn Trading Estate, Denbigh  
Change of use of redundant showroom to food and entertainment/games area and fast food takeaway (Use Class A3)

### 9.2 01/2024/1386/AD

The Buttermarket, Chapel Place, Denbigh  
Display of 5 internally illuminated fascia signs.

### 9.3 01/2024/1404/PF

Rural Outreach Services, Vale of Clwyd Mind Association, 4 Rosemary Lane, Denbigh  
Change of use of office to form one dwelling (Use Class C3) and associated works.

### 9.4 01/2024/1418/PF

Thomas buildings, Bull Lane, Denbigh  
Conversion of former post office sorting office and associated first and second floors to form 9 self contained flats and associated works.

### 9.5 01/2024/1419/LBC

Thomas buildings, Bull Lane, Denbigh  
Conversion of former post office sorting office and associated first and second floors to form 9 self contained flats including internal & external alterations, landscaping and associated works (Listed building Consent)

### 9.6 01/2024/1453/PF

Tal Y Fan Lodge, Lawnt, Denbigh

Conversion and alterations of lodge building to form furniture repair workshop and first floor managers accommodation.

9.7 01/2024/1454/LBC

Tal Y Fan Lodge, Lawnt, Denbigh

Conversion and alterations of lodge building to form furniture repair workshop and first floor managers accommodation. (Listed building application)

9.8 01/2024/1467/TC

Myddelton College, Park Street, Denbigh

Crown reduction works to several trees within Denbigh Conservation area.

9.9 01/2024/1481/PF

North Wales Fire & Rescue Service, Denbigh Fire Station, Smithfield Road, Denbigh  
Demolition of existing steel framed training tower (including concrete base) and adjacent single-storey masonry store room. Construction of new steel framed training tower on new concrete base in new position including new external lighting.

9.10 01/2024/1483/PF

Wings Club, Trenchard House, Rosemary Lane, Denbigh

Replacement of 3 no first floor windows.

9.11 01/2024/1486/HH

17 Bryn Onnen, Denbigh

Erection of single storey extension to dwelling.

9.12 CAS – 03423-V9Z8M3

Denbigh Quarry, Graig Road, Denbigh

Consolidating application for the extension of winning and working of limestone, importation of inert waste and restoration to amenity land.

**10 Mayor's update – see report**

**11 Other Meetings attended by town councillors.**

**12 Update from County Councillor Pauline Edwards**

**13 Office Christmas closure.**

**14 2025 Heritage Lectures** - bucket collection & donation to the lecturers.

**15 Review of staff salary payments.**

**\* Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.**

**Copy to all Town Councillors**