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Neuadd y Dref
Lôn Crown
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DENBIGH TOWN COUNCIL
Town Hall
Crown Lane
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Denbighshire
LL16 3TB

Ffôn: 01745 815984 Tel: 01745 815984

Clerc y Dref **Jenny Barlow** Town Clerk

e-bost: townclerk@denbightowncouncil.gov.uk e-mail

13th March 2025

To all Members of Denbigh Town Council

Dear Councillor,

AGENDA - Full Council Meeting

Please note that the next meeting of the Council will be held on **Wednesday 19th March 2025 at 6.30pm – This will be a Hybrid meeting.** You are summonsed to attend the meeting and I sincerely hope you will be able to attend.

Please be at the chamber by 6.20pm if you wish to attend face to face.

Jenny Barlow is inviting you to a scheduled Zoom meeting.

Topic: Denbigh Town Council
Wednesday 19th March 2025 at 6.30pm

Join Zoom Meeting

<https://us02web.zoom.us/j/3864083388?pwd=MkcxT0xmVTZiMENFc1FTYmxmZGFIQT09>

Meeting ID: 386 408 3388

Password: 815984

One tap mobile

02034815237,,3864083388#,,,0#,,815984# United Kingdom

02034815240,,3864083388#,,,0#,,815984# United Kingdom

Dial by your location

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

Meeting ID: 386 408 3388

Password: 815984

Find your local number: <https://us02web.zoom.us/j/kKUTOBzb7>

Yours sincerely,

Jenny Barlow
Town Clerk

AGENDA

1 Apologies for absence.

2 Declaration of Personal Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 To confirm Minutes of the Council Meeting held on Wednesday 19th February 2025 (part 1.)

4 *Urgent business under Section 100B(4) of the Local Government Act 1972*

Section 100B(4) of the Local Government Act 1972 allows for the consideration of urgent business at meetings of a council or its committees. This can happen when the meeting's chair believes the item is urgent due to special circumstances. The reason for the urgency must be recorded in the meeting's minutes.

5 Matters arising: Outdoor Gym update.

5.1 Public consultation 24.02.2025 update.

5.2 Request by Grwp Cynefin re Cae Howell.

6 Correspondence received.

6.1 Senedd Review Final Determinations.

6.2 Senedd report on Role, Governance and accountability of Community and Town Council Sector.

6.3 North Wales Police and Crime Plan 2025-28.

6.4 IRP Annual report 2025

6.5 Email from DIB re lease of flower pots 2025

6.6 DCC closer working with City Town & Community Councils

6.7 Review of 20mph DCC

6.8 Email from R Williams re planning application 01/2025/0052/HH

7 Finance

7.1 Finance – Bank reconciliation reports – February 2025.

7.2 List of payments made in February 2025

7.3 Payments requiring authorisation:

7.3.1 Bodfari Environmental Jan – March 25 £1,018.20

7.3.2 DCC – Grounds maintenance SLA 2025/24 £1,742.22

7.3.3 DCC – Christmas lights 2024 £14,841.60

7.3.4 OVW – annual subscription

7.4 List of receipts in February 2025

7.5 Grant Aid:

- 7.5.1 SSAFA Wales
- 7.5.2 Denbigh Floral Art
- 7.5.3 Denbigh Museum

7.6 Confirmation received of cheque payment:

- 7.6.1 Theatr Twm o'r Nant
- 7.6.2 Menter Iaith
- 7.6.3 Cor Meibion Dinbych
- 7.6.4 Theatr Bara Caws

7.7 How grants were used (6 months review) – None

7.8 Quotations:

- 7.8.1 Catalyst – upgrade to Windows 11
- 7.8.2 Fattorini – Past Mayor Badge.

8 Planning:

8.1 01/2025/0038PF

Denbigh Carpets & Beds, Unit 3a Dyffryn Trading Estate, Rhyl Road, Denbigh.
Change of use of from showroom area to restaurant/takeaway.

8.2 01/2024/1588PF

Gwaenynog Bach, Denbigh
Erection of wall to form silage clamp, formation of hardstanding and associated works.

8.3 01/2025/0058/PF

Club Ground, Ystrad Road, Denbigh
Erection of electronic led wireless scoreboard, continuation of access and entrance sign.

8.4 01/2025/0041/LBC

27-29 High Street, Denbigh
Internal alterations to rear flat layout, first floor tea bay and ground floor stairwell (listed building consent amendment).

8.5 01/2025/0052/HH

66 Trewen, Denbigh, Denbighshire
Erection of two-storey front and side extension and single-storey rear extension.

9 Mayor's update – see report

10 Other Meetings attended by town councillors.

11 Update from County Councillor Pauline Edwards

12 Amend Town Council meeting to 3 (Full, Planning & Environment & Finance) per month.

13 Policies: To accept the circulated policies for audit purposes for the financial year 2024/25.

13.1 Financial Regulations

13.2 Risk Assessment

13.3 Asset register

13.4 Standing Orders

13.5 Grant Aid form & Guidance noted.

13.6 Environment (Wales) Act 2016

14 Policies: To review the circulated policies for 2025/26 and confirm any amendments required.

14.1 Financial Regulations

14.2 Risk Assessment

14.3 Asset register

14.4 Standing Orders

14.5 Grant Aid form & Guidance noted.

14.6 Environment (Wales) Act 2016

15 Appointment of Mayor 2025/26

16 Appointment of Deputy Mayor 2025/26

17 Free Parking dates for 2025 – 2 days remaining.

18 Review lists of membership at meetings internal and external. (Committees/Sub committees & Working Groups & Appointment of Members to organisations for 2025/26)

***19 Confirm part 2 minutes – February 19th 2025 Full Council meeting.**

***20 Jo Davies – Appraisal update.**

*** 21 Update regarding Museum building.**

*** Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.**

Copy to all town councillors