

Minutes of the Denbigh Town Council Full Council Meeting held on Wednesday 26.06.2024, 6.30pm via Hybrid.

Present: Face to Face Councillors; Catherine Jones, Sylvia Jennings, Gaynor Morgan-Rees Sioned Garrod, Andrew Hine, Simon Harding, Pauline Edwards and Matthew Jones. Jenny Barlow (Town Clerk) and Jo Davies (Civic & Events Assistant)

Zoom; Councillors, Alyn Ashworth and Jan Tomlinson,

The Chair, Cllr Catherine Jones, welcomed all to the June Full Council meeting acknowledged and welcomed new Councillors.

28 Apologies for absence. Cllrs, Philip Stevens, Gaynor Wood-Tickle, Roy Tickle, Lara Pritchard and Robert Davies

29 Declaration of Personal/Prejudicial Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting:

Councillor	Item no	Predjudicial/Personal
Catherine Jones	6.3.3	Prejudicial
Catherine Jones	6.5.3	Personal
Catherine Jones	6.5.4	Personal
Catherine Jones	11 Mayors allowance	Prejudicial
Gaynor Morgan-Rees	6.5.1	Personal
Sioned Garrod	6.5.3	Personal
Jan Tomlinson	11 Deputy Mayors Allowance	Predjudicial

30 Minutes of the Council Meeting held on Wednesday 22nd May 2024 –

Cllr Alyn Ashworth noted that Item number 25 regarding Co-options contains a malapropism of the word “Compliment” as appose to “Complement”. The minutes and amendment were agreed and noted.

31 Matters arising:

31.1 Public Toilets – following scrutiny group –

The scrutiny group had a meeting to discuss the proposal regarding public toilets in Denbigh. It was agreed to wait until a public consultation is held to discuss this matter. The Town Council needs to consider the following:

Correct provision for Denbigh

Costs

Maintenance of the building/condition

Adjustment to insurance provision.

The Town Council are considering a business case to ensure all elements are looked into fully

31.2 Update re car park subsidy –

15 Car parking spaces have been allocated by DCC including 8 of which will be kept for parking permits for Factory Ward. As 10% of the parking spaces are being allocated to Denbighshire County Council, they have agreed to deduct 10% of the cost to Denbigh Town Council for the subsidy. The amount therefore will be approx. £13,800.00 (plus costs). The Town Council have agreed to this.

32 Correspondence received.

- 32.1 FAQ's Independent Remuneration payments - **Noted**
- 32.2 Remuneration Panel – Homeworking - **Noted**
- 32.3 20 MPH update by DCC. - **Noted**
- 32.4 Ken Skates re 20 MPH update - **Noted**
- 32.5 Road closure - Castle Hill - **Noted**
- 32.6 Email received from Gwyn Evans re refuse around town. – **Noted**. The Town Councillors requested that the Clerk thank Mr Evans for contacting the Town Council, it was agreed by the Town Councillors that the clerk contact the “Keep Wales Tidy” Denbigh Co-Ordinator with a view of offering the general public the opportunity to litter pick around Denbigh.
- 32.7 OVW – members allowance timetable. - **Noted**
- 32.8 OVW – Guidance to Working Digitally. - **Noted**

33 Finance

- 33.1 Bank reconciliation report – April & May 2024 – Noted, Cllr Catherine Jones also thanked the Town Clerk, Jenny Barlow for her hard work on this.

33.2 List of payments made

- 33.2.1 April 2024 – Noted

Item no	Date	Chq No	Chq payable to	Payment Description	Amount
33.2.1.1	02.04.2024	008232, 008233 & 008233	Jones & Graham	April Salary	£6306.83
33.2.1.2	17.04.2024	008235	Jones & Graham	Pension adjustment 2021/2022	£257.34
33.2.1.3	17.04.2024	008236	J Barlow	Stationery refund	£6.95
33.2.1.4	17.04.2024	008237	NWFC	Annual subscription	£400.00
33.2.1.5	17.04.2024	008238	Catalyst	Annual IT maintenance	£420.00
33.2.1.6	17.04.2024	008239	Catalyst	March broadband	£52.80
33.2.1.7	17.04.2024	008240	Newton Flag & banner	2 x D day banners	£54.60
33.2.1.8	17.04.2024	008241	Catalyst	March back-up	£5.04
33.2.1.9	17.04.2024	008242	Catalyst	April broadband	£52.80

33.2.1.10	17.04.2024	008243	Scottish Power	Dr EP Garden electricity	£349.29
33.2.1.11	17.04.2024	008244	N Power	CCTV unmetered supply (part refund to follow from DCC)	£177.43
33.2.1.12	17.04.2024	008245	Catalyst	March phone	£58.78
33.2.1.13	17.04.2024	008246	Mold Town Council	Mayor event – ticket	£15.00
33.2.1.14	17.04.2024	008247	Mac3	Annual Email hosting	£36.00
33.2.1.15	17.04.2024	008248	Shorecliffe	Jo First Aid training 11.04	£60.00
33.2.1.16					
					Total £8252.86

33.2.2 May 2024 – Noted

Item no	Date	Chq No	Chq payable to	Payment Description	Amount
33.2.2.1	08.05.2024	008263, 008264 & 008265	Jones & Graham	May Salary	£6131.39
33.2.2.2	09.05.2024	008266	J Barlow	Civic refreshments	£15.10
33.2.2.3	09.05.2024	008267	A Ashworth	2 Year Web Hosting Visit Denbigh	£23.98
33.2.2.4	09.05.2024	008268	Catalyst	April Back-Up	£5.06
33.2.2.5	09.05.2024	008269	J Barlow	April Zoom	£15.59
33.2.2.6	09.05.2024	008270	J Barlow	Travel claim	£25.60
33.2.2.7	09.05.2024	008271	OVW	J Davies	£40.00
33.2.2.8	09.05.2024	008272	P Liversidge	April grass maintenance	£175.00
33.2.2.9	09.05.2024	008273	M Neumann	Admin compliment slips	£36.00
33.2.2.10	08.05.2024	008274	Jones & Graham	Salary admin	£289.20
33.2.2.11	09.05.2024	008275	J Davies	Civic event refreshment refund	£40.29
33.2.2.12	09.05.2024	008276	J Barlow	Recycling receptacles	£64.93
33.2.2.13	09.05.2024	008277	C Jones	Civic event refreshment refund	£73.35
					Total £6935.49

33.3 Payments requiring authorisation: the below payments were agreed and noted by the Town Councillors:

Item No	Date	Chq No	Chq Payable to	Description	Amount
33.3.1	27.06.2024	008314	Uproar	Fireworks	£3160.00
33.3.2	27.06.2024	008315	Event Insurance	Fireworks	£525.58
33.3.3	27.06.2024	008316	Catherine Jones	Flight to Biebertal for Twinning event	£351.12

33.4 List of receipts

33.4.1 April 2024 – Noted

Item no	Date	Receipt Description	Amount
33.4.1.1	25.04.2024	DCC precept	£81796.00
33.4.1.2	30.04.2024	Bank credit interest	£335.61
			Total £82,131.61

33.4.2 May 2024 – Noted

Item no	Date	Receipt Description	Amount
33.4.2.1	20.05.2024	Museum insurance refund	£1850.26
33.4.2.2	31.05.2024	Bank credit interest	£359.27
			Total £2209.53

33.5 Grant aid authorised by the Town Councillors:

Item No	Code	Chq No	Chq payable to	Amount
33.5.1	S137	008317	Denbigh Open Doors	£1735.14
33.5.2	S137	008318	The Denbigh Show	£4000.00
33.5.3	S137	008319	Denbigh Mens Shed	£1100.00
33.5.4	S137	008320	Denbigh Uniform Exchange	£2000.00

33.6 Confirmation of payments received were noted and accepted:

- 33.6.1 Mid-Summer Festival.
- 33.6.2 Cynnig
- 33.6.3 Denbigh Carnival

33.7 How grant payments were used (6 Month Review) –Twinning Group – Noted

33.8 Quotations – Core - Road closure quotes: Fireworks, Christmas Lights & St David’s day parade. It was noted that there were no increases in costs from quotes given from “Core” for last years events. These were accepted by the Town Councillors.

Councillor Simon Harding left the chambers 19.10

34 Planning:

34.1 01/2024/1059/PS
5 Plas Yn Green, Denbigh
Variation of condition no 1 of planning permission code no 01/2019/0920 to allow an additional 5 years for commencement of the first-floor extension and associated works.

No objections made

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34.2 01/2024/1055/HH
Ochr Y Bryn, 23 Bryn Teg, Denbigh
Installation of a 10kw air source heat pump to rear and 4 solar panels to rear roof.

No objections made

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Councillor Simon Harding re-joined the meeting 19.13

35. Mayors Update: Cllr Catherine Jones noted that she has attended a few events since her installation as Mayor on 10.05.2024. These have ranged from Civic, to charity events, D-Day, community and local business events which she has thoroughly enjoyed supporting. Deputy Mayor Cllr Jan Tomlinson attended an event at Denbigh floral art club and Towyn & Kinmel Bay Town Council’s Civic Sunday on behalf of Denbigh Town Council which Cllr Catherine Jones thanked her for.

36. Other Meetings attended by town councillors –

36.1 Cllr Andrew Hind attended The Denbigh Show at the Plas Pigot where they asked to pass on their gratitude to the Town Council for their support.

36.2 Cllr Gaynor Morgan-Rees attended a meeting with Denbigh Open Doors, everything is in hand ready for the event and they thanked the Town Council for the Grant provided. Cllr Morgan-Rees also attended a place making plan for Denbigh which was open for public attendance.

36.3 Cllr Simon Harding attended a Place making Plan for Denbigh public meeting which he found informative.

37. Update from County Cllr Pauline Edwards as follows:

37.1 Regarding issues with refuse collections there is a webcast available on DCC website from the cabinet meeting held on 25.06.2024.

https://denbighshire.public-i.tv/core/portal/webcast_interactive/891574

(Section 3 - Urgent Matters)

37.2 Caledfryn: Plans are being put in motion for public interaction regarding suitable ideas for the building.

38. Remuneration Payment: Group 3 (Electorate over 5,000 – 9,999)

Item no	Type of Payment	Decision
38.1	Extra Costs Payment	Mandatory
38.2	Senior Role	Agreed
38.3	Mayor	Agreed to be released in one payment of £1,500, Town Clerk to action for July 2024
38.4	Deputy Mayor	Agreed to be released in one payment of £500, Town Clerk to action for July 2024
38.5	Attendance allowance	Agreed
38.6	Financial Loss	Agreed
38.7	Travel & Subsistence	Agreed
38.8	Costs of Care or Personal Assistance	Agreed
38.9	Determination 6	Agreed
38.10	Determination 8	Agreed

Cllr Alyn Ashworth left meeting via Zoom 19.25

39. Internal audit 2023/2024 – Deferred for a few weeks.

Cllr Alyn Ashworth rejoined meeting via Zoom 19.31

40. Change of meeting date July – accommodate Aged & Disabled Trip – now on Tuesday 23rd – Agreed & Accepted

41. Buddy for the new Town Councillors, system as follows: Agreed & Accepted

Councillor	Buddy Councillor
Simon Harding	Alyn Ashworth
Matthew Jones	Catherine Jones
Robert Davies	Jan Tomlinson
Pauline Edwards	Not Required

The Chair closed the meeting at **19.37**

Signed:.....

Date.....