

Minutes of a meeting of the Environment and Finance Committee held on Monday the 14th December 2015 at 7pm at the Town Hall, Denbigh.

Present: Councillors Colin Hughes (chairman), Roy Tickle (deputy chairman), Raymond Bartley, Brian Davies, Gaynor Wood, Catherine Jones and Medwyn Jones (Town Clerk).

Apologies: None

The chairman welcomed all to the last meeting of this committee for 2015.

1. Declaration of Interest: The following declarations were received:

- (1) Cllr Roy Tickle – agenda item 6(2)(2) – grant aid – Denbigh People’s Market – personal.
- (2) Cllr Gaynor Wood – agenda item 6(2)(2) – grant aid – Denbigh People’s Market – personal.

2. The minutes of the Environment and Finance Committee meeting held on the 16th November 2015 were received and approved.

3. Matters arising: Minute no 8 – in reply the town clerk confirmed that he had written to the school stating the council’s decision but had not received a response.

A. Environment. E-mail from Lyndsey Tasker and letter from Ann Jones AM. Cllr Bartley stated that people were under the impression that the town council was responsible for the two Denbigh roundabouts. Mrs Tasker had been enlightened as to how things works. Local schools were keen to get involved. Cllr Tickle commented that maintaining the locations once established was important. It was agreed that the town council would support in any way it could and to suggest to Mrs Tasker that a group be set up and that the town council have a representation on that group. It was also agreed that Ann Jones AM be informed of this. It was further agreed that Cllrs Raymond Bartley, Gaynor Wood and Catherine Jones represent the town council.
The letter from Ann Jones also mentioned parking charges – it was agreed that this part of the letter be referred to the full council to discuss.

B. Finance

1. Accounts: The following accounts were approved for payment:

- | | | |
|--|---|---------|
| (1) Welsh Water – Dŵr Cymru – Dr E P Garden
(Cheque no.005771) | - | £639.57 |
| (2) SLCC – town clerk’s membership 2016
(Cheque no.005772) | - | £187.00 |
| (3) Sandra Williams – translation service 16.11.15
(Cheque no.005773) | - | £90.00 |
| (4) Canda Copying – photocopier charges
(Cheque no.005774) | - | £217.61 |
| (5) Catalyst Systems – off site secure data storage (November)
(Cheque no.005775) | - | £18.56 |

Total payments: £1,152.74

2. The payment of £103.48 to Sworders Fine Art Auctioneers was noted. (Minute 127(1)(7) refers).

3. The financial report for the period 1.4.15 – 30.11.15 was accepted and noted.

4. **DCC – Council Tax Base / Precept 2016/2017.** The town clerk referred to the letter received from DCC. There was an increase in the base figure of 11 as compared to the 2015/16 base figure.
5. **Remembrance Day Service.** The town clerk referred to the e-mail response from DCC and also the response from Sue Williams of the British Legion. Both were noted. It was agreed that the decision made by this committee on the 16th November (Minute 9) be ratified and the council reimburse the £120 fee incurred by the British Legion (Cheque no.005777).
6. **Grant Aid:**
 1. The letters and e-mails of thanks received from (1) Cymdeithas Gymraeg Dinbych and (2) Marie Curie were noted.
 2. The following applications for grant aid were considered in detail and decisions on each made as follows:
 - (1) Capel Mawr, Denbigh. Application deferred until such time as the relevant information regarding other grant applications is received.
 - (2) Denbigh People's Market. Whilst the meeting was sympathetic and prepared to assist in any way it could, it was agreed to defer a decision for more information. It was agreed that it would be of benefit for representatives from this committee to meet with representatives from the people's market to discuss their requirements. It was further agreed that Cllrs Colin Hughes, Raymond Bartley and Gaynor Wood represent the town council with Cllr Brian Davies as a reserve
 - (3) Plas Pigot Country Club - £1,000 (S.137)(Cheque no.005776)
 - (4) Cynnig – deferred pending receipt of grant aid application form.
7. **Use of town council website to publish DCC press releases.** Cllr Colin Hughes declared a personal interest. The town clerk referred to the e-mail received from DCC. It was agreed to obtain information as to the likely number of press releases and then for the town clerk to discuss with Tom Williams, who administered the website, as to the work and any cost involved and to report back to the town council.
8. **Recommendations for discussion by the full council 2016/2017 budget setting meeting in January 2016.** The town clerk reported that town and community councils had not been approached by DCC regarding devolved services for the next financial year. It was agreed to recommend that each budget heading be looked at and where possible consider breaking down into sub headings.
9. **The letter from Catalyst Systems re payment by Direct Debit** was discussed. As the council policy was that each item of expenditure required the approval of the council that it would not be appropriate to set up a direct debit.
10. **The e-mail from Ioan Talfryn** seeking a letter of support for an application for a three year plan for Denbighshire in conjunction with Coleg Cambria to continue to provide Welsh Courses for Adults. It was agreed that a letter of support be sent.
11. **Denbigh Community Archive.** The town clerk referred to the e-mail received from Clwyd Wynne regarding the publication of a quarterly magazine by the Community Archive. It was agreed to support the idea in principle.

There being no further business, the meeting closed at 7.44pm.

Signed:(chairman)

Date:.....