

Minutes of a meeting of Denbigh Town Council held on Monday 22nd February 2016 at 6.30pm at the Town Hall, Denbigh.

Present: Councillors Raymond Bartley (chairman), Rob Parkes, Gaynor Morgan Rees, Medwyn Williams, Brian Davies, Roy Tickle, Mark Young, Gaynor Wood-Tickle, Catherine Jones, Marilyn Jones and Medwyn Jones (Town Clerk).

Apologies: Cllrs Margaret Bowe, Colin Hughes, Philip Stevens.

Observing: County Councillor Gwyneth Kensler.

The chairman welcomed all to the meeting.

- 177. Presentation by Emily Reddy on the Rural Community Skills Initiative.** The chairman reported that due to ill health Emily Reddy was unable to attend as a result the presentation had been cancelled.
- 178. Urgent Matters: There were none**
- 179. Declaration of Personal Interest:** The following declarations were received:
- (1) Cllr Raymond Bartley – all matters relating to Denbighshire County Council - personal.
 - (2) Cllr Gaynor Wood-Tickle – agenda item 11(2) – Denbigh Town Hall – personal.
 - (3) Cllr Rob Parkes – agenda item 8(1)(2) – planning – Pen y Bryn Garage - personal.
 - (4) Cllr Medwyn Williams – agenda item 7(11) – correspondence - Denbigh Museum – personal.
- 180. The Minutes of the Council meeting held on the 25th January 2016 and the Minutes of the Special Council Meeting held on the 8th February 2016 were received and approved.**
- 181. Matters arising: 25.1.16:** (1) Minute 161(1)(4) – Denbigh Charters. The town clerk referred to the response received from the County Archivist which was noted.
(2) Minute 165(7) – Maes Hyfryd. The town clerk referred to the e-mail response received from Ian Weaver, Denbighshire Planning, which was noted.
(3) Minute 173 – Denbigh Museum. Cllr Medwyn Williams, whilst accepting that the minute was correct explained that what was intended was for the house to be renovated and let out on rent and not used as a caretaker's house.
- 8.2.16. There were no matters arising.
- 182. Mayor's Report:** The Mayor written report was accepted. The Mayor elaborated on three matters, namely (1) the Charity concert had raised £2,358. The Mayor thanked the councillors who had assisted on the evening. (2) Cynnig presentation night – fabulous night and well attended. (3) North Wales Cancer Association AGM – very good night and a lot learnt.
- 183. Letters, E-mails and Notices:** 1. It was agreed that three items of correspondence be noted.
2. It was further agreed that the following be noted and actioned accordingly:
- (1) Leonard Cheshire Disability – it was agreed to invite Kimberly Edmunds to give a presentation to the council.

- (2) Ysbyty Glan Clwyd League of Friends Celebration Event 10.3.16 – Cllr Raymond Bartley attending.
- (3) HM Courts and Tribunal Service – closure of courts – noted. Concern was expressed by members with regard to the closure of the one court in Denbighshire, namely, Prestatyn and the travelling time and distance involved for persons attending courts. It was agreed that a letter be sent to the courts service expressing the council's concerns at the closure and the problems with regard to travel to and from the magistrates' court in Llandudno.
- (4) One Voice Wales membership 2016/2017. The letter was noted and discussed. Comment was made that One Voice did not deliver value for money. It was agreed not to join.
- (5) E-mail from Shaun Jackson re Crown Hotel. The e-mail was noted. Comment was made that this was good news for Denbigh. It was agreed to support in principle what was proposed and the council looked forward to more information in due course.
- (6) E-mail from James Ferguson re links to the council website. The town clerk explained that this had been referred to the full council from the environment and finance committee for a decision. Cllr Tickle reported that he had looked at the websites suggested and that they were not commercial sites. It was agreed to note the e-mail only and take no further action.
- (7) Denbigh in Bloom – request to use the town council's hanging baskets. Cllr Catherine Jones explained that the group was approaching the various shops in the town informing them that baskets would be available and then the onus would be on the individual shops if they wished to use the baskets and obtained the necessary listed building approval to put up baskets. Cllr Medwyn Williams asked what would happen to the baskets at the end of the season. It was finally agreed that permission to use the baskets be given.
- (8) Ombudsman – Principles of Good Administration and Good Record Management - noted. The lengthy document was available for perusal from the town clerk.
- (9) E-mail from Cllr Gwyneth Kensler re Denbigh Museum. Cllr Kensler was invited by the chairman to elaborate. Cllr Kensler stated that the intention of the e-mail was to confirm the need for the museum to obtain revenue. There were regular costs and the need to find funding to pay the bills. The town clerk suggested, and agreed, to keep track of the situation and to discuss with the council if problems arose.
- (10) E-mail from Cllr Mark Young regarding defects on road surfaces in the town. It was reported that the defects had been repaired. Agreed that a note of thanks be sent to Trevor Carr at DCC.

184. Planning: Following discussion, it was agreed that no objection be raised in respect of the following applications for planning permission:

- (1) 1, Tŷ Coch, Rhyl Road – change of use from health & beauty salon to a residential dwelling.
- (2) Pen y Bryn Garage, Barkers Well Lane – development of 0.67 hectares of land by demolition of existing commercial garage and erection of two detached dwellings and alterations to existing vehicular access (outline application with all matters reserved)

185. Council Committee Minutes. (1) The minutes of the Environment and Finance Committee held on the 16th February 2016 were noted.
(2) The minutes of the Planning Committee held on the 17th February 2016 were noted.

186. Minutes / Reports of council sub committees. There were none.

- 187. Reports:** (1) Twinning AGM. The town clerk's written report was considered and accepted. The e-mail from the association chairman regarding a gift to Biebertal for the 25th anniversary was discussed and agreed to wait for further information before a decision being made. A social evening to be held on the 5th March at Eirianfa at 6.30pm. It was suggested that the Mayor should attend the 25th anniversary celebrations.
- (2) Town Hall Management. Cllr Medwyn Williams reported that work on installing the new security door should start before the end of the present financial year. Financially all seemed well – the income and expenditure should balance at the end of the financial year. Consideration being given to relocating the fire alarm point near the front door, abused by youngsters, to inside the new security door. The town clerk referred to the SLA agreement for 2016/2017 – it was agreed that the agreement be signed by the town clerk
- (3) Fairtrade. The town clerk's written report was considered and accepted.
- (4) Ysgol Frongoch Governors. Cllr Gaynor Wood-Tickle reported that the school was going from strength to strength and compliments paid to the new school caretaker.
- (5) Denbigh in Bloom. Cllr Catherine Jones reported that £300 had been received from Grŵp Cynefin, pebbles had been donated and also flowers from Morrisons. Enquiries being made with contractors.

There were no other reports.

187. Reports by County Councillors on Matters Appertaining only to Denbigh:

1. Cllr Raymond Bartley reported (1) Station Yard coming along very well and hope to receive the OK in the next week or so. (2) Middle Lane site – two names from the members' area group had been submitted to attend a presentation where only one was required. Denbigh Town Council had not been mentioned. The town council should be represented on the panel. Cllr Bartley sought the support of the town council to attend as a town councillor – this was agreed upon. (3) Former Police Station – 99% sold.

188. Accounts 1. The following accounts were approved for payment:

- | | | |
|-----|--|-----------|
| (1) | DCC – 4 th & final instalment re operational costs Denbigh Town Hall-
(Cheque no. 005828). | £9,250.00 |
| (2) | Zen Internet – ADSL provision (March)
(Cheque no. 005829) | - £18.37 |
| (3) | NWN Media Ltd – job advert
(Cheque no. 005830) | - £385.20 |

Total payments: £9,653.57.

2. Other financial matters: (1) The town clerk referred to the quotation received from DCC re grass cutting etc. during the 2016/2017. The quotation was accepted.

189. Council Vacancy – Upper Ward. The town clerk reported that Cllr Marilyn Jones was elected.

190. Council Vacancy – Lower Ward. The town clerk reported that two applications for co-option had been received. The resume / CV of each candidate having been circulated, a secret ballot was then held following which it was **Resolved that Alyn Ashworth be co-opted to fill the vacancy in the Lower Ward.**

191. Confirmation of Nomination for Office 2016 / 2017:

- (1) Cllr Margaret Bowe confirmed (by letter) her acceptance of the nomination for Mayor.
- (2) Cllr Roy Tickle confirmed his acceptance of the nomination for Deputy Mayor.

192. Appointments to fill vacancies on the council's sub committees, working groups and representations on outside bodies: The town clerk referred to the list that had been circulated. The following appointments were agreed upon:

Documents Scrutiny – one vacancy – no volunteers.
Fireworks – two vacancies – Cllrs Mark Young and Rob Parkes.
Christmas Lighting – two vacancies – Cllrs Marilyn Jones and Medwyn Williams.
Denbigh Show Committee – one vacancy – Cllr Catherine Jones.
St Brigid's School – one vacancy – no volunteers.
Twinning – one vacancy – Cllr Gaynor Wood-Tickle.
NWWTFC – one vacancy as reserve – no volunteers.
Denbigh Safety Group – one vacancy as reserve – Cllr Raymond Bartley.
Ramps & Rails – one vacancy – no volunteers.
Fairtrade – one vacancy – Cllr Marilyn Jones

193. Dates of Council and Committee meetings for the Municipal Year 2016/2017: The list of dates having been circulated were discussed and approved with one amendment – Planning Committee 18th April 2017 and not the 11th.

194. Appointment of Honorary Burgesses. The town clerk stated that it had been some time since the council last appointed Honorary Burgesses and referred to the protocol adopted by the council in 2007. Three honorary burgesses have been appointed but unfortunately two have since passed away. It was agreed that consideration be given to appointing new honorary burgesses. Members to be given time to read the protocol and for a sub-committee to be appointed at the next full council meeting on the 21st March.

195. Self-Regulatory Protocols. The town clerk referred to the information received from Gary Williams and Denbighshire's Standards Committee. The town clerk explained that the idea was to introduce the concept of self-regulation with regard to low level breaches of the code of conduct. A suggested template for use by the town council had been provided. Cllr Medwyn Williams stated that the protocol was clear. It was agreed that the protocol be accepted.

196. Denbigh Post Office. Cllr Raymond Bartley reported that the staff at the Denbigh Post Office were expecting a decision in a few days. No further information was available at the moment. The proposal was to franchise. Cllr Rob Parkes stated that petitions in other places had been effective and the town council should object to the closure. It was difficult to see where the post office could be relocated to. If the post office was to close Denbigh would be left with a large empty building. Cllr Roy Tickle asked if the closure would effect the sorting office. It was agreed that the council write objecting to the closure and moving to another location. It was also agreed to mention the need for privacy whilst at the post office.

197. Myddelton College – Denbigh Scholarship. The town clerk referred to the correspondence received from the College. The college was seeking the assistance of the town council when considering applications for scholarships. Cllr Medwyn Williams stated that it was important that the scholarships be for children from Denbigh. If the council

supported the request the council should insist that the scholarships be given only to children from Denbigh. Cllr Rob Parkes stated that it was a good idea that the town council be involved – being negative would be wrong and it was important that the council worked with the college. It was agreed (1) that the council should be involved and (2) that Cllrs Gaynor Morgan Rees and Catherine Jones represent the town council.

- 198. Charity Commission – Former County School Site, Middle Lane.** The town clerk referred to the notice received from the Charity Commission. Cllr Medwyn Williams stated that this followed on from the public meeting held last year at the town hall. It was agreed that any comments from the members be submitted to the town clerk by the 29th February.
- 199. Independent remuneration Panel for Wales Annual Report 2016/2017.** The town clerk reported that Section 10 of the report related to Town and Community Councils. Copies of the relevant section having been circulated to the members, it was agreed that members be given time to consider the contents and the matter be an agenda item at the next full council meeting on the 21st March

There being no further business the meeting closed at 8.01pm

Signed:.....(chairman)

Date:.....