

Minutes of a meeting of the Environment and Finance Committee held on Monday the 20th February 2017 at 7pm at the Town Hall, Denbigh.

Present: Councillors: Colin Hughes (Chairman), Roy Tickle (Deputy Chairman), Colin L Hughes, Gaynor Wood-Tickle, Catherine Jones & Marilyn Jones; & Jenny Barlow (Town Clerk).

Apologies: None

Observing: County Councillor Gwyneth Kensler.

The chairman welcomed all to the February meeting.

1. Declaration of Interest:

- a) Cllr Gaynor Wood-Tickle – Denbigh in Bloom – personal
- b) Cllr Roy Tickle – Denbigh Golf Club - personal

2. The minutes of the Environment and Finance Committee meeting held on the 16th January 2017 were received and approved.

- 3. Matters arising:** Cllr Gwyneth Kensler had sent in an email appealing the decision of £1500 as a grant aid payment to Theatr Twm or Nant Denbigh and not the full amount of £2170.00. Discussions took place regarding the current application form submitted to Denbigh Town Council for grant aid as well as the criteria required to meet the guidelines. The clerk was requested to look into the legalities of the application form and advise the committee at the next meeting of any changes required. Cllr Gwyneth Kensler advise that the Theatr Twm or Nant group were reliant on the monies granted by Denbigh Town Council to maintain the Theatr and this had been given for many years. Further discussions took place to agree on the amount to be allocated. Cllr Gaynor Wood proposed that the full amount be given, this was seconded by Cllr Roy Tickle. The town councillors all agreed with the proposal. Cllr Gwyneth Kensler also confirmed that the Theatre was grateful for the donation being made from the Heritage lecture collections.

A. Environment. None.

B. Finance

1. Accounts: The following accounts were approved for payment:

(1)	Catalyst – December back up (Cheque no 006079)	-	£7.32
(2)	E Martin – Lock Dr EP Garden 24.01.17- 24.02.17 (Cheque no 006080)	-	£60.00
(3)	Sodexo – Dr EP garden 01/01/17 – 31/01/17 (Cheque no 006081)	-	£339.60
(4)	Catrin Gilkes – Translation 23.01.17 (Cheque no 006082)	-	£95.00
(5)	Sandra Williams – Translation 13/12, 17/01 & 19/01 (Cheque no 006083)	-	£319.20
(6)	Welsh Audit office – external audit 2015/16 (Cheque no 006084)	-	£443.10
(7)	Catalyst – January back up	-	£8.04

	(Cheque no 006085)		
(8)	DCC – grounds maintenance (quote) 01/04/16 – 31/03/17 (Cheque no 006086)	-	£1,354.04
(9)	Viking – Stationery (Cheque no 006087)	-	£73.96
(10)	Photostatic – photocopy charge 21.12.16 – 24.01.17 (Cheque no 006088)	-	£27.05
(11)	Cambrian Woodland Services – Christmas trees (quote) (Cheque no 006089)	-	£1,378.80
(12)	BT – office phone minus credit note (Cheque no 006090)	-	£48.38
(13)	Denbigh Twinning association – annual membership (Cheque no 006091)	-	£10.00
(14)	Zen – internet March 17 (Cheque no 006092)	-	£18.37

Total payments: £4,182.86

2. Financial report for the period 01.01.17 – 31.01.17 was accepted and noted.

3. Credits: HMRC – VAT refund 01/04/16 – 31/12/16 - £7019.06.

4. To note receipt of:

Invoice from Blachere for £660.00, invoice number 34190. This invoice should not have been raised – credit note received for the full amount, credit note number 3178.

Invoice from ADT for £327.02, invoice number 34548004-10. Incorrect amount charged, awaiting a credit note before payment can be made. The town clerk will contact ADT for confirmation of when the credit note will be received.

Letter of thanks received from Denbighshire County Council for the £37,000.00 contribution to be made for the coming financial year.

5. Grant Aid: 1. To note receipt of letters and e-mails of thanks: Letter received confirming acceptance of the grant aid payment of £300 made to the Food for Fun group. Letter received from Marie Curie confirming acceptance of a grant aid payment of £100. Annual review booklet from St Kentigerns. Letter received from Llangollen Royal International Pavilion confirming acceptance of the £100 grant aid payment made. A request for 2 tickets were also provided. The town clerk will request 2 tickets complimentary tickets which will be allocated to the new Mayor once selected. Letter received from Pigfest confirming how the money allocated by Denbigh Town Council was used. Email received from Eirianfa advising that the upgrading works had now been completed and thanking Denbigh Town Council for their contribution.

2. The following applications for grant aid were considered in detail and decisions on each Made as follows.

a) Theatr Twm or Nant (S142) - £670.00
Additional amount paid following an appeal. See above
(Cheque no 006093)

b) Soroptimist International – Bee Project (S137) - £470.00
Amount agreed in principal pending confirmation which Denbigh school will be involved.

c) Denbigh Cricket Club
This application was deferred until the next meeting pending receipt of additional information. The councillors requested confirmation of how much money was been given by Denbigh Round Table and Rotary Club.

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| d) Denbigh in Bloom (S137)
(Cheque no 006094) | - | £1,900.00 |
| e) Denbigh Twinning association
(Cheque no 006095) | - | £1,500.00 |
| f) Denbigh Golf Club
This application was deferred until the next meeting pending receipt of additional information. The councillors requested confirmation of why on item 11 of the application form n/a had been put. Why has no other organisation been contacted for assistance and no fund raising being made. | | |
| g) Denbigh Aged & Disabled – this application was deferred until April as payment for the annual event has already been made in this financial year. | | |
| 3. Any other grant aid applications received: | | |
| British Red Cross (S137)
(Cheque no 006096) | - | £100.00 |

There being no further business, the meeting closed at 8.15 pm

Signed:(chairman)

Date:.....