

Minutes of a meeting of Denbigh Town Council held on Monday 27th November 2017 at 7pm at the Town Hall, Denbigh.

Present: Councillors Roy Tickle (Chairman), Colin L Hughes, Marilyn Jones, Alyn Ashworth, Philip Stevens, Gaynor Wood-Tickle, Dyfrig Berry, Glenn Swinger, Rhys Thomas & Guto Lloyd-Davies; and Jenny Barlow (Town Clerk).

Apologies: Cllrs Catherine Jones (Deputy Chairman), Rob Parkes, Gaynor Morgan Rees, Gwawr Cordiner & Lara pritchard.

The chairman welcomed all to the November full council meeting.

119. Urgent Matters: None

120. Declaration of Personal Interest: None

121. The Minutes of the Full Council Meeting held on Monday 23rd October 2017 were agreed and noted.

122. Matters arising – None

123. Mayor's Report: A copy of the Mayors appointments were circulated and noted. Cllr Roy Tickle advised that he was very busy and still enjoying his role. There have been concerts, Christmas lights switch on, remembrance to name a few.

124. Letters, E-mails and Notices: It was agreed that the following items of correspondence to be noted and actioned accordingly:

a) Review of the electoral arrangements for the county of Denbighshire.

Cllr Rhys Thomas advised that there were some constituents in wards within Denbigh which may need to move to another ward, however the number of councillors will remain the same.

b) St Kentigern - Annual Review 2016/17 (hard copy available from the Town Clerk.)

c) Email received from Denbigh museum – use of car park during works at the Pentre Ganol development.

The councillors were happy for the car park to be used by local residents during the 18 months of building works. Denbigh Town Council insurers have requested a risk assessment to be completed. If any additional costs are to be incurred following the risk assessment, the councillors wanted to know who would pay the premium. If any damage was caused to the car park again who would pay the costs. The town clerk with contact Cllr Gwyneth Kensler to request replies to the questions asked. Also the councillors requested permits to be issues to residents, this may deter other non-residents from parking at the location. As the works are to be completed over an 18 month period should any issues come to light then the parking permission may need to be reviewed.

d) Guidance for principal council on the review of communities - Responses from last month's full council meeting. See 124.a

e) Independent Remuneration for Wales – Annual report 2018/19 – responses from last month's full council meeting. The councillors discussed Determination no 44, payment of £150 to each councillor being made compulsory. This will have a huge impact on the Town council as the HRMC also stipulate that the payment has to go through the town council's payroll system. This would add considerable costs to the town council. The town clerk has

been requested to reply to the remuneration panel to advise that it should be a freedom of choice and on a voluntary basis.

f) Letter received from G Lloyd Jones confirming Denbigh museum deed of variation finalised.

125. Planning: None

126. Minutes / Reports of council sub committees. The following were noted.

(a) Fair Trade 23.11.17. The town clerk advised that a Fairtrade banner and publicity material had been received from Fairtrade Wales and that there will be a stall at the Christmas Lights Switch on event on the 24th to promote Fairtrade.

(b) Town Council IT working group – meeting took place on the 8th November, only 2 attended. It was a short meeting to agree matters that need addressing. It was decided on the following.

1. Cloud base storage
2. Website with a view of including the Archive group.
3. Tablets for Councillors.
4. Storage – liaising with Catalyst for a package suitable to local government. Tablets, look for possible grants.

127. Reports by County Councillors on Matters Appertaining only to Denbigh:

Cllr Glenn Swingle – Advised that there will be a budget rise in council tax as well as financial cuts from County Council. The budget doesn't look good long term and are currently using reserves. Only a third of the County Council's budget comes from Council Tax. The Denbighshire school review – Denbigh is mentioned in the review.

Cllr Rhys Thomas – There is another planning application due for consultation regarding the second phase of the Brookhouse development. This is before the response is due for the 1st phase.

At the new retail park, the 3 new shops facing Vale Street does not have any loading facilities. Cllrs Rhys Thomas and Gwyneth Kensler have met up to discuss the situation. There will be an issue at the location when loading by the traffic lights.

128. Accounts:

(1) Payments - None

(2) Any other financial matters – Internal Audit. The town clerk advised that the 6 month audit will be completed on 09/01/18.

129. Fireworks Display – The town clerk advised that the event was very successful with a total of £1,182.09 collected in the bucket collection with a further £60 received in donations.

130. Mayor's Charity Events - £1,350 was raised at the Centenary Charity concert held on Monday 13th November. There is a Charity Concert to be held in the Town Hall on the 27th January 2018 in memory of Cllr Raymond Bartley. Tickets will be available soon.

131. December scheduled meetings & Christmas office availability.

The town clerk confirmed the following dates –

Special pre budget meeting	Wednesday 6 th December 6pm
Environment & Finance	Monday 11 th December 7pm
Planning	Tuesday 12 th December 6.30pm

The Town clerk will be available until 19th December and will return following the Christmas break on Wednesday 3rd January 2018.

132. Walled Towns Annual dinner, 19th January 2018 hosted by Denbigh Town Council.

A copy of the menu was circulated to those interested in attending. A warm welcome to everyone was extended.

133. Heritage Lectures – The town clerk advised that there were 10 lectures in the series and will run every Thursday weekly between the 25th January and 29th March. The town clerk also asked if any of the town councillors would like to volunteers to Chair each lecture. The clerk will await confirmation from the Councillors.

134. Welsh readings at Christmas concerts. Cannon Reverend Pauline Walker has requested speakers at the December services. The following volunteered.

Date	Welsh	English
03.12.17	Cllr Guto Lloyd Davies	Cllr Roy Tickle
20.12.17	Cllr Alyn Ashworth	Cllr Roy Tickle

135. Future planning for Denbigh Town Council.

Cllr Rhys Thomas advised that the new town councillors had a lot to offer in addition to their skills and knowledge. There are financial restraints across the board whilst retaining traditions. Planning is required of between 1 and 5 years and decisions need to be made regarding the councils priorities.

The proposal presented to the councillors was to create a working group deciding on which services the town council propose to support. Look at project costs and work from that. Should have a vision and look at what the town council wants to do for Denbigh.

Discussions took place and the decision made was that an open meeting will take place in the New Year. All town councillors need to come up with ideas that can be discussed. Ideas can be sent to the town clerk for circulation, this will enable the topic to be thought through prior to the meeting.

136. Language of internal correspondence.

Cllr Dyfrig Berry discussed creating a small group to look into enabling everything to be received bilingually. The working group would then bring suggestions to full council for a decision.

This was discussed by the councillors, agreed in principle and will be added to the January agenda for discussions in February.

The chairman closed the meeting at 8.26 pm.

Signed:.....(chairman)

Date:.....