

Minutes of a meeting of the Environment and Finance Committee held on Monday the 18th February 2019 at 7pm at the Town Hall, Denbigh.

Present: Councillors: Catherine Jones (Chairman), Roy Tickle, Guto Lloyd-Davies, Glenn Swingler, Rhys Thomas; & Jenny Barlow (Town Clerk).

Apologies: Cllr Gaynor Wood-Tickle.

The chairman welcomed all to the February meeting.

1. **Declaration of Interest:** None
2. **The minutes of the Environment and Finance Committee meeting held on the 21st January 2019 were received and approved.**
3. **Matters arising:** - None
4. **A – Environment** – The town Clerk advised that 3 local contractors had been found with a view of requesting quotations for the water leak. The key for the electric/water box is held by GGS and will be returned enabling a copy to be made. A further update will be given in March.

B - Finance

Accounts: The following accounts were approved for payment:

(1) J Barlow – travel claim (Chq no 006664)	-	£35.10
(2) DCC – Town Hall contribution (Chq no 006665)	-	£18,500.00
(3) Jones & Graham – quarterly salary admin (Chq no 006666)	-	£66.60
(4) Catalyst December telephony (Chq no 006667)	-	£29.98
(5) Cambrian Woodland Services, Christmas trees (Quotation 23.10.18) (Chq no 006668)	-	£1,412.40
(6) Geirda – translation 21.01.19 (Chq no 006669)	-	£60.65
(7) Zen, internet & line rental	-	£22.31
Payment already made in January, has been sent using a different reference number.		
(8) DCC, fireworks barriers (Chq no 006671)	-	£500.00

(9) DCC, Vale Street Car Park subsidy (Chq no 006672)	-	£4,800.00
(10) DCC, Skate Park maintenance (with Grwp Cynefin) (Chq no 006673)	-	£5,290.42
(11) Cllr Roy Tickle, refund Alison's clothing alterations Repair to Mayors hat (Chq no 006674)	-	£10.00
(12) One Voice Wales, training session module 4, Gresford 24.01 (Chq no 006675)	-	£120.00
(13) Catalyst January online backup (Chq no 006676)	-	£11.04
(14) Cyfieithu Cymunedol, translation 17.12.18 (Chq no 006677)	-	£72.83
(15) ASL, photocopies (Chq no 006678)	-	£64.25
(16) DCC, installation/removal Christmas lighting (Chq no 006679)	-	£11,460.00

Total Payments £42,433.27

2. **Financial report for the period 01.01.19 – 31.01.19** was noted and balanced to the cash book £157,703.98.
3. **Credits** – The following credits were noted.
 - a) HMRC refund £4,694.17 & b) Unpresented cheque 006497, now out of date £15.00.
4. **Quotations** – the following quotations were accepted.
 - a) P Liversidge footpath cutting 01/04/19 – 31/10/19 £995.00
 - b) Click Netherfield, replacement shelf rod £72.00
5. **Change of bank signatories.** The town councillors agreed that Cllr Guto Lloyd-Davies should be the replacement signatory. The town clerk will action the amended details with NatWest and Cllr Guto Lloyd-Davies will visit the bank at Rhyl.
6. **Grant Aid:**
 - a) Grant aid applications agreed by the town councillors.

- i) Carers Trust North Wales, Grant £100.00 S137.
(Chq no 006680)
- ii) Tenovus Cancer Care, grant £100.00, S137
(Chq no 006681)
- iii) Eisteddfod Conwy, grant £100.00 S145
(Chq no 006682)
- iv) Llangollen 2019, grant £100.00 S145
(Chq no 006683)

b) Deferred application.

Denbigh Cricket Club. Requesting additional information – there is a possibility that the cricket club may move to an alternative location. Need to know if the turf etc is moveable.

c) Letters of thanks/donations from:

- 1) Menter Iaith, grant £1,440.00
- 2) Zen, inv 26971968 £36.40
- 3) Theatr Bara Caws, grant £100.00

d) Grant aid application and guidance notes for 2019/2020.

The town councillors amended the guidance notes/application on the following points.

Guidance notes – item 4, 6 & 7.

Application form – item 5.

New item - Have you received a grant from us previously? Was a report provided to the town council following the project/event to demonstrate how the grant was used?

New item – Please inform us of any monies not used for the project/event.

The town clerk will have the revised guidance notes and application form available for the February full council meeting for acceptance. Once accepted the new details will be available on the website from March onwards ready for the new financial year. The town clerk will also contact any group/organisation who had requested an electronic copy of the guidance notes and application form in the last year to advise of the amendments.

e) The following reports on grants over £1,000 were noted following the town clerks request for the report.

- 1) Denbigh PCC
- 2) Cynnig
- 3) Denbigh Aged & Disabled
- 4) Eirianfa
- 5) Denbigh Workshop
- 6) Denbighshire School Uniform Recycle
- 7) Denbigh Events Group – Christmas Lights switch on event.

The town councillors also agreed that it was not the responsibility of the town clerk to chase for the updated details/report.

There being no further business, the meeting closed at 7.55pm

Signed:(chairman)

Date:.....