

Minutes of a meeting of Denbigh Town Council held on Tuesday 29th May 2018 at 6.30pm at the Town Hall, Denbigh.

Present: Councillors Catherine Jones (Chair), Gaynor Wood-Tickle (Deputy Chair) Colin L Hughes, Roy Tickle, Alyn Ashworth, Rhys Thomas, Glenn Swingler, Gaynor Morgan Rees, Dyfrig Berry, Guto Lloyd-Davies & Gwawr Cordiner; and Jenny Barlow (Town Clerk).

Apologies: Cllr Marilyn Jones, Rob Parkes & Philip Stevens.

The newly elected chairman welcomed all to the May full council meeting.

12. PCSO Matt Williams NWP & PCSO John Thomas.

PCSO Matt Williams gave an overview of the details circulated at the April full council meeting from Sgt Neil Stringfellow. Additional details were also circulated from Inspector Andy Kirkham.

Question and Answer session.

Q – Cllr Gwawr Cordiner, will you be attending the Denbigh safety group meeting tomorrow.

A – Matt Williams, there will be a police representative there.

Q – Cllr Gwawr Cordiner, there have been several people walking in town drinking alcohol recently. Are there any restrictions in any part of town to stop this?

A – Matt Williams, there are signage, however will look into whether or not it is enforceable. Also it would be advisable to contact NWP on 101 to report any incidents.

Q – Cllr Guto Lloyd-Davies, there was an incident on Ruthin Road. Is there an update?

A – Matt Williams, someone was arrested and are now on a tag.

Q – Cllr Colin L Hughes, a young adult male is walking around upper Denbigh wearing a mask to cover his face. This is worrying especially with all the robberies that have been recently. Is there anything that can be done?

A – Matt Williams, there is no law to stop this from happening. If you see anyone acting suspiciously then report it to the Police.

Q – Cllr Roy Tickle, There is a lot of heavy traffic going up Ystrad Road towards the new wind farm. These are passing horses and pedestrians without slowing down. This is an accident waiting to happen.

A – Matt Williams, this is a Highway matter.

Cllr Gwawr Cordiner, can someone contact the site foreman and advise that there are restrictions for their vehicles on these narrow roads?

A – Matt Williams, will see what he can do regarding this mater.

Cllr Catherine Jones thanked both Matt Williams and John Thomas for attending.

Q – Cllr Catherine Jones, some of the army cadets are being harassed by Morrisons.

A – Matt Williams, we are aware of this and are monitoring the situation.

PCSO's Matt Williams and John Thomas left at 6.50pm.

The Full Council meeting started at 7pm.

13. Urgent Matters: None.

14. Declaration of Personal Interest: None

15. The Minutes of the Full Council Meeting held on Monday 23rd April 2018 were agreed and noted.

16. Matters arising – Item 202 – Fireworks cancellation insurance quote. This was agreed by the town councillors. The town clerk has been requested to take out the insurance policy in case of

need. Item 206, meeting to be held on 29th June to discuss the future of Llandrillo College Denbigh's building. Cllr Rhys Thomas advised that it would be beneficial to have an agenda ready for circulation for the June full council meeting so that the town councillors could ask questions via the attendees. This was agreed by the councillors. The town clerk will contact Llandrillo College requesting this. Item 213 – reinstate Full Council meeting to the 4th Monday of each month. This was agreed by the town councillors.

17. Mayor's Report: A copy of the Mayors appointments were circulated and noted. (Both Cllr Roy Tickle's and Cllr Catherine Jones).

Cllr Roy Tickle advised that he had thoroughly enjoyed the last 4 weeks for his civic year especially the Eisteddfod that was held recently via Llandrillo College. The Mayoral year has been fantastic. The visit to Biebertal was very important with the inauguration of the new Mayor as well as ensuring that the twinning continues between the two towns. The AGM held on the 11th was very moving and I wish Cllr Catherine Jones the very best for the coming year. Thank you to the town councillors for their support this last year.

Cllr Catherine Jones advised that she has been mayor for 2 weeks and has already attended 11 events. The experience is very interesting, meeting wonderful people and making new friends along the way. The Ysgol y Parc Tea party to celebrate the Royal wedding was lovely. The walk around town re Dementia Friendly was excellent and the Llandrillo College farewell party was wonderful.

18. Letters, E-mails and Notices: It was agreed that the following items of correspondence to be noted and actioned accordingly:

a) Email from Grwp Cynefin – naming of Middle Lane project – Pentre Canol.

Cllr Gwawr Cordiner advised that it would be nice to involve local schoolchildren in the naming of the site. It should have a historical value. The town clerk was requested to contact Grwp Cynefin with the following details.

Town councillors would like to see local schoolchildren take part in the decision-making process on the name of the project.

Councillors feel that the name and the area should be of historical value.

Naming it in a 'Pentre' in a town, the feeling was quite separate to the town as it should be incorporated as a valuable part of the town.

b) Email from P Nash regarding dress code at civic event was noted.

19. Planning – None

20. Minutes / Reports of council sub committees.

The following were noted.

a) Wireless in Wales minutes 19.03.18

b) DTC IT group 14.05.18 – Cllr Dyfrig Berry gave an overview to the town councillors of the new amendments proposed. May amendments had been made to make sure that the system was user friendly for all to use irrespective of what equipment that was used to view it, eg phone, tablet, computer. They were agreed by the town councillors. Cllr Alyn Ashworth is looking at simplifying the process of adding agendas and minutes to the current website. This would make it more user friendly and the new assistant will be able to make changes on behalf of the town council. The Archive group have decided to create their own website and are looking for a cheaper web host for their system.

Cllr Dyfrig Berry requested the town councillors to look at the current website and feedback at the June full council meeting what content could be amended. The updated website will be promoted after the summer holidays.

Cllr Catherine Jones thanked Cllr Dyfrig Berry for all his hard work on this project.

Cllr Guto Lloyd-Davies left the meeting at 7.35pm.

c) Any other report.

Cllr Gaynor Morgan Rees advised that she had attended the last Eirianfa committee meeting on the 30th April. They are doing very well, have 2 staff members and are continuing with their improvement plan. The reception area is currently being looked at with a view of upgrading and making it more welcoming. Having had the library at the centre has brought additional income as well as a £10,000 grant from the lottery. Improvement works will start once the library has moved out. Windows are also going to be replaced with a contribution from Jewson's following on from the recent burglary. The AGM will be in July.

Cllr Alyn Ashworth advised that there will be a meeting shortly of the Welsh internal communication group. Cllr Roy Tickle attended in the past as Mayor, however this will now be Cllr Catherine Jones. Cllr Dyfrig Berry advised that for continuity it would be beneficial for Cllr Roy Tickle to remain on the group. This was agreed by the councillors.

21. Reports by County Councillors on Matters Appertaining only to Denbigh:

Cllr Glenn Swingler – advised that it had been a quiet few weeks. There will be a walk about the first week in June with DCC housing services.

Cllr Rhys Thomas – Confirmed that both Colomendy and Crud y Castell will be resurfaced this financial year. Denbigh Green – 30mph has now been agreed but it will take a further 2 years to put in place.

22. Accounts:

(1) Payments.

a)	Cllr Catherine Jones, Mayor's allowance 18/19 (Chq no 006466)	-	£1,400.00
b)	Cllr Gaynor Wood-Tickle, Deputy Mayor's allowance 18/19 (Chq no 006467)	-	£300.00
c)	Stuart Owen, Civic Marshall allowance 18/19 (Chq no 006468)	-	£80.00
d)	Bryn Williams, Civic Officer allowance 18/19 (Chq no 006469)	-	£75.00
e)	Mike Andrews, Civic Officer allowance 18/19 (Chq no 006470)	-	£75.00
f)	Peter Glynn, Civic Officer allowance 18/19 (Chq no 006471)	-	£75.00

Total £2,005.00

(2) Any other financial matters – Internal Audit on 14.06.18

- 23. Remuneration – determinations for 2018/19** - 44,46,48,49,50,51,52 & 53 for 2018/19. The town councillors agreed the determinations. Payment will be made following confirmation of whether or not the personal allowance needs to go through payroll. Waiting for an update from HMRC.
- 24. Data Protection update (to include Data Protection Officer & policy).** The town Clerk advised that partial work had been completed with the new act. A new Protection and Privacy policy has been created and was adopted by the town councillors. There is a new

act of parliament going through giving town councils an exemption – they will not require a data protection officer.

25. Translation equipment – purchase.

The town clerk advised the town councillors that the cost of hiring the equipment for the translations at meetings cost approx £1,600 per year. The town clerk has been in touch with a company in Llandudno – IDB systems Ltd to cost the purchase of a 'tower' as we already have the relevant headsets. The town councillors have agreed with this in principle. The town clerk is to contact all the translators currently used to see if they will still attend and use the equipment supplied by the town council in the future. The town clerk to feed back at the June full council meeting.

26. Free Parking days in Denbigh.

Cllr Gwawr Cordiner advised that she had spoken with the Business group to see what their preference was. The business group confirmed that they would like the Denbigh groups to benefit with the free parking days for their events. The town councillors agreed for a day to be allocated for Open Doors (28.09.18), Denbigh Plum (06.10.18) & Christmas Lights Switch on event (30.11.17). With there being 2 days left, the town councillors requested the town clerk to contact DCC to see if this could be split into 4 half days (10 – 2) for the 4 Saturdays between the Christmas Light switch on event and Christmas. Cllr Gwawr Cordiner also advised that the Business group would like to know what the cost benefits there were to Denbigh following Denbigh Town council's contribution of £4,000. The town clerk will contact DCC to see what figures are available.

27. Heritage Lectures – final update. The town clerk gave the town councillors a final copy of the costings etc for the 10 lectures. £572.82 was raised by the bucket collections to be distributed between Urdd Eisteddfod Dinbych & Denbigh Community Radio.

The chairman closed the meeting at 8.20pm.

Signed:.....(chairman)

Date:.....