

Minutes of a meeting of Denbigh Town Council held on Monday 22nd October 2018 at 6.30pm at the Town Hall, Denbigh.

Present: Councillors Catherine Jones (Chair), Gaynor Wood-Tickle (Deputy Chair), Colin L Hughes, Roy Tickle, Alyn Ashworth, Guto Lloyd-Davies, Glenn Swingler, Philip Stevens, Rob Parkes, Marilyn Jones, Lara Pritchard, Rhys Thomas & Dyfrig Berry; & Jenny Barlow (Town Clerk)

Apologies: Cllrs: Gaynor Morgan Rees.

Observing: County Cllr Gwyneth Kensler (Part 2)

The chair welcomed all to the October full council meeting.

82. Eryl Davies – Gideons.

Mr Eryl Davies gave a short presentation/overview on the works of the Gideons and thanked the Mayor, Cllr Catherine Jones for allowing him to present the Gideons bible which is a tradition at Denbigh Town Council.

Cllr Catherine Jones thanked Mr Eryl Jones for attending and gratefully received the Bible which will be treasured and used during her term of office.

It was also discussed that future presentations could be made at the Mayors Civic Sunday. The town clerk will contact the Gideons regarding the date of presentation in due course.

Mr Eryl Jones left at 6.38pm.

Cllr Glenn Swingler arrived at 6.45pm

Cllr Dyfrig Berry arrived at 6.50pm

Cllr Rhys Thomas arrived at 6.53pm.

The full council meeting commenced at 7pm.

83. Urgent Matters: None

84. Declaration of Personal Interest:

Councillor	Item	Personal or Prejudicial
Gaynor Wood-Tickle	Part 2	Prejudicial
Roy Tickle	Part 2	Prejudicial

Cllr Lara Pritchard arrived at 7.03pm.

85. The Minutes of the Full Council Meeting held on Monday 24th September 2018 were agreed and noted.

86. Matters arising – item 72.1 – Update from James Parson regarding signage.

The town councillors have deferred the signage narrative until the November town council meeting. Item 77 – Update from Paul Mead, DCC planning & Zurich Insurance. There is no planning application required for the Tommy or Bench, both come under permitted development. There is no additional costs for the 2 items either and Zurich have already amended the policy.

87. Mayor's Report: A copy of the Mayors appointments were circulated and noted. Cllr Catherine Jones is still enjoying her role but has been unwell of late and had to cancel a few engagements. Cllr Jones has attended the train disaster event at Abergele and having attended felt proud to be from Denbigh. The film at the event was made by Denbigh people. Cllr Jones has attended some more Civic Sundays as well as started the Walled Towns Car rally. The next few weeks are also busy. Many invitations are now coming through for Christmas events.

88. Letters, E-mails and Notices: It was agreed that the following items of correspondence to be noted and actioned accordingly:

- a) Market Cross – plaque. The town councillors requested the town clerk to send a note of thanks to Ben Wilcox-Jones of DCC for all his hard work in managing the project and to advise how lovely the Market Cross looks at its new home. The town councillors were in agreement that a Denbigh Town Council plaque needs to be erected at the location. The decision as to the narrative on the plaque was deferred until the November full council meeting.
- b) Review of Community and Town Council Sector in Wales – October newsletter.
- c) Lynne Wilson – Carriageworks update.
- d) Lyndsey Tasker, Denbigh in Bloom. Red Telephone boxes. The town Councillors were interested in having more information regarding the adoption of the phone boxes. The town clerk was requested to investigate further to include any additional costs there may be to the town council and any liabilities. Updated details to be given at the November full council meeting.
- e) Review of Electoral Arrangements of the County of Denbighshire – draft proposal. The town councillors were not happy with the proposed changes for Denbigh. They would much rather the wards stay the same. Cllr Rhys Thomas advised that in making the changes and merging Central with Upper & Henllan they were in fact going against their own guidelines of not merging urban and rural areas together. Also what name would be given to the new ward? The town councillors requested the town clerk to reply to the draft proposal advising of the ward guidelines.
- f) Letter received from The Reverend Cannon Pauline Walker – Town Council Carol Service requesting the service to be held at the current mayors own church. Cllr Catherine Jones will contact the Catholic Church to see if they would hold the service there.
- g) Event – Well-being of Future Generations Act 30.11.18. The town clerk advised that it would be advantageous for town councillors to attend this event as in 2021 Denbigh Town Council will need to be compliant with the new act. Cllr Lara Pritchard agreed to attend the event together with the town clerk and Civic and Events assistant. May of the town councillors were unable to attend due to the Christmas lights switch on event being held in Denbigh that day.
- h) Proposed permanent road traffic regulation order – Station road and Grove Road. This was for information only, no objections were made by the town councillors.

89. Planning – No objections were raised on the following application:

01/2018/0940

Kilford Farm, Whitchurch Road, Denbigh.

Alterations and extension to dwelling to provide additional living accommodation.

ii) 01/2018/0941

Kilford Farm, Whitchurch Road, Denbigh.

Alterations and extension to dwelling to provide additional living accommodation.
(Listed Building Application).

iii) 01/2018/0959

Dyffryn Ystrad, Ystrad Road, Ystrad, Denbigh.

Erection of extension to provide a sun room and changing facilities.

90. Minutes / Reports of council sub committees.

The following were noted.

a) Wireless in Wales Management Committee 16.07.18

Cllr Catherine Jones enquired as to why the Wireless in Wales' minutes were not sent through bilingually with Cllr Dyfrig Berry being Chairman. Cllr Berry to look into this.

b) Eirianfa AGM 23.07.18

91. Reports by County Councillors on Matters Appertaining only to Denbigh:

a) Cllr Glenn Swinger

A grant for £650k has been secured at the Tan y Sgubor site to have 24 social homes built. This is an addition to the new development at the Pennant flats location.

b) Cllr Rhys Thomas

As the meeting had a tight timeframe, Cllr Thomas requested that item 16 be brought forward for discussion. Cllr Thomas advised that there is currently no dog walking facilities in Denbigh. Facilities can be made at Middle Park. Cllr Thomas had already been looking at the costing for the site. The Town councillors were in agreement that Cllr Thomas apply for the grant as well as look into whether or not there would be any liability on the town council for the area once completed. Feedback to be given at the November full council meeting.

92. Accounts:

(1) Payments.

a) Catalyst, September monthly backup (Chq no 006592)	-	£9.72
--	---	-------

b) PWLB – loan repayment of courthouse. (Chq no 006593)	-	£7,312.80
--	---	-----------

Total payments £7,322.52

(2) Any other financial matters.

The town clerk advised the auditors papers had arrived in the last few days.

Items that were highlighted were:

Annual Governance Statement – Gratuity

Risk Assessment

Expenditure Powers – S137 power incorrectly used

Internal Auditor's recommendation

New processes and policies have been put in place for each of the points raised above.

93. Independent Remuneration Panel for Wales, Draft Annual report 2019/20.

The town councillors had no objections to any of the details in the document.

The town confirmed that payment of 2017/18 & 2018/19 will be made via payroll. Forms to be circulated requesting bank details etc for our accountants.

94. **Denbighshire Electoral** – notification received from Gareth Evans DCC Electoral officer advising that no request for an election was received. The town clerk confirmed that the notice of co-option has been issued with a reply date of the 9th November.
95. **Fireworks Display** – The town clerk confirmed that a music licence has been requested for the event at a cost of £135.58 in addition to Road Closure signage at a cost of £144.00. To ensure that the event is run efficiently and safely a minimum of 40 stewards are required for the event. A couple of groups and associations still need to feedback on how many stewards they can provide. The amount of volunteers currently registered plus the additional groups will be sufficient for the event.
96. **Remembrance Sunday** – The Denbigh Events group in conjunction with the British Legion and the Archive Group are working hard on a week long programme of events to mark the centenary. Cllr Catherine Jones, a member of the Denbigh Events group advised the town councillors that there will be a church service at St Marys, 10am on Sunday 11th November. Following the service the congregation will march up Bridge Street. The service at the cenotaph will be at approx 10.45. There is a warm welcome to all. A formal invitation for the town councillors to attend will be sent out in due course.
97. **CCTV** – The town clerk advised that she will be meeting up with members of DCC shortly to discuss the initial requirements regarding the possibility of joining the partnership with NWP and DCC. Further details to be given at the November meeting.
98. **Open Spaces Commuted Sums grant** – already discussed under item 91b.
- Cllr Gwyneth Kensler, Mair Edwards of Grŵp Cynefin and Dr Ian Gardner arrived at 7.55pm to attend part 2.
99. **Speeding traffic at Lenten Pool** – This item was deferred until the November full council meeting.

Gaynor Wood-Tickle and Roy Tickle left the meeting at 8.10pm.

The chairman closed the meeting at 8.10pm to move onto part 2.