

Minutes of a Denbigh Town Council meeting held on Wednesday, 25 November 2020 at 6.30pm via Zoom. (Meeting started at 6.37pm due to technology issues)

Present: Councillors Gaynor Wood-Tickle (Chair), Rhys Thomas (Deputy), Roy Tickle, Catherine Jones, Gaynor Morgan Rees, Philip Stevens, Alyn Ashworth, Dyfrig Berry, Lara Pritchard, Sylvia Jennings & Carla Hargreaves; Jenny Barlow (Town Clerk); & Carys Jones (Civic and Events Assistant)

Apologies: Councillor Rob Parkes

Observing: Councillor Gwyneth Kensler

Cllr Rhys Thomas began chairing the meeting due to Cllr Gaynor Wood-Tickle having IT issues

The chair welcomed all to the November meeting and also a special welcome to Councillor Carla Hargreaves to her first meeting.

261 Declaration of Personal Interest:

Councillor	Item	Personal or Prejudicial
Gaynor Wood-Tickle	4	Personal
Gaynor Wood-Tickle	9	Prejudicial
Roy Tickle	9	Prejudicial

262 Confirmation of minutes

The minutes of the Council meeting held on Wednesday, 04 November 2020 were agreed and noted. (Mayor to sign once face to face meetings resume)

Cllr Gaynor Wood-Tickle re-joined and continued to chair the meeting at 6.41pm.

263 Matters arising:

- 263.1** Update from Events Group – The Town Councillors discussed the future events and it was decided that the Town Council take over the 2 events (St David's Day and Christmas light switch on) next year and re-evaluate afterwards.

264. Coronavirus

To receive updates from the government, OVW, SLCC, NALC and DCC with regards to their proposed contingency arrangements/update and recommendations. (already circulated if applicable).

265 Correspondence received

- 265.1** Resignation of Irene Williams – The Town Councillors were saddened that Irene had resigned but wanted to thank her for her contribution and to wish her well.

266 Finance

266.1 Payments

- 266.1.1** Payment(s) requiring authorisation – The following were agreed -
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|------------------|--|-----------|
| 266.1.1.1 | DCC SLA grass cutting
(Chq no 007276) | £1,579.44 |
| 266.1.1.2 | Blachere, catenary wire & bolt testing | £2,967.00 |

(Chq no 007277)

266.2 Finance reports – The six month reports were accepted by the town councillors. The town clerk also advised that there was a considerable underspend due to Covid 19.

266.3 Conclusion of External Audit 2019-2020 – The Town Councillors accepted the audit and this was noted. No issues were raised by the external auditor. The Councillors thanked the Town Clerk for all her hard work in completing the audit.

266.4 Payments made Nov 2020 – The following were noted.

1) Jones & Graham, Nov salary (Chq no 007197)	£2,529.96
2) Jones & Graham, Nov HMRC (Chq no 007198)	£699.08
3) Jones & Graham, Nov Pension (Chq no 007199)	£789.76
4) Viking, stamps and chair (Chq no 007200)	£205.54
5) Viking, table (Chq no 007201)	£169.87
6) Catalyst, Sept backup (Chq no 007202)	£4.86
7) ASL, Oct photocopying (Chq no 007267)	£5.00
8) Planning Aid Wales, online training (Chq no 007268)	£150.00
9) Cyfieithu Cymunedol, translation Wellbeing Plan (Chq no 007269)	£131.87
10) Jones & Graham, salary admin quarterly charge (Chq no 007270)	£68.70
11) Dŵr Cymru, DR EP Garden service charge 01/08 – 03/11 (Chq no 007271)	£7.55
12) Catalyst, 22" monitor (Chq no 007272)	£106.80
13) Catalyst, Oct broadband (Chq no 007273)	£38.00
14) Catalyst, Oct back up (Chq no 007274)	£4.90
15) J Barlow, Oct Zoom refund (Chq no 007275)	£14.39

Total £4,926.28

267 Planning

267.1 01/2020/0721

Treflys, Ruthin Road, Denbigh

Demolition of existing rear extension and erection of a single storey rear extension including first floor balcony above, insertion of rooflights to rear elevation and associated works.

No objections

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267.2 01/2020/0737

Glandwr, Lawnt, Denbigh

Demolition of existing garage and erection of a new external store/annexe building.

No objections

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267.3 01/2020/0761

Land at Pen Y Maes, Llanrhaeadr, Denbigh

Change of use of land for use as an extension to the existing milk tanker storage and distribution facility including the formation of access (retrospective application – resubmission)

The Town Councillors raised concerns on this application which need to be noted: Concerns were raised in respect of possible milk spillages, what are the plans in the event of a spillage? Landscaping – the area needs to have adequate hedgerow in situ to reduce the visual impact of the area to local residents and passers-by. Also, are highways happy with the tankers accessing the road?

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267.4 01/2020/0762

Land at Pen Y Maes, Llanrhaeadr, Denbigh

Change of use of land for use as an extension to the existing milk tanker storage and distribution facility including siting of welfare unit.

No objections

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267.5 01/2020/0808

47 Erw Salisbury, Denbigh

Erection of a single storey flat roof extension to rear of dwelling.

Objections were raised on this application:

There were concerns as to the actual size of the extension in addition to the existing extension made. This will have an impact on neighbouring properties – light and being overlooked.

The extension is also not in keeping with other properties in the location.

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267.6 01/2020/0832

Glanrafon, Brookhouse Road, Denbigh
Extension and alterations to existing dwelling (amended scheme)

No objections

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267.7 01/2020/0835

Hafod, Old Ruthin Road, Denbigh
Erection of a detached double garage.

No objections

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267.8 01/2020/0840

74 Vale Street, Denbigh
Remove and replace existing radiators and boiler including changing the external boiler.

No objections

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267.9 01/2020/0847

Derwen, Lon Copner, Denbigh
Works to trees within Denbigh Conservation area.

Concerns were raised by the town councillors in respect of this application:
There is no justification or supporting evidence to advise why the Cedar tree needs to be removed completely. If Denbighshire County Council agree with the removal of the tree, should there be a request made for a replacement tree to be planted?

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267.10 Appeal 01/2019/1077

Lleweni Parc, Mold Road, Denbigh
Development of 0.77 ha of land by the siting of 8 Eco Studiod holiday accommodation units and associated works.

No further comments by the town councillors.

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267.11 Appeal 01/2020/0378

The Airfield, Lleweni Parc, Denbigh
Siting of cabin for use as temporary accommodation in connection with flying club, creation of parking and associated works.

The town councillors would like to support the comments made by Denbighshire

County council in their objections.

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267.12 Appeal 01/2020/0300

Lleweni Caravan Tourer Park, Lleweni Parc, Mold Road, Denbigh
Variation of condition number 1 of planning permission code no. 01/2016/0911/PS to increase the maximum number of touring caravans from 20 to 25.

The town councillors would like to support the comments made by Denbighshire County council in their objections.

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267.13 Appeal 01/2020/0005

The Airfield, Lleweni Parc, Denbigh
Retrospective application for the erection of one steel framed building. Proposed demolition of an existing steel framed building and erection of 2 steel framed building for use in connection with gliding club.

No further comments by the town councillors.

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Cllr Rhys Thomas Chaired the meeting from this point 8.05pm due to Cllr Gaynor Wood-Tickle having IT issues

268 Town Hall.

- 268.1 Update by Town Clerk** – The Town Clerk shared the email received from Tom Booty and confirmed the new Kitchen had been done last week and that she was still chasing the other outstanding issues. The Town Councillors agreed to DCC's proposal of postponing the asset transfer until April 2023. Discussions will reconvene in approx. 6 months. The Town Councillors agreed to pay DCC an additional £10,000 for the financial year 2021/2022 and to keep £5,000 in case of need.
- 268.2 Cadwyn Clwyd refund** – The Town Clerk advised that the monies already paid will be returned and the Town Council can apply again at a later date.

269. Councillor attendance register. This was circulated and noted.

270. Pre budget finance update.

- 270.1 Update from the Denbigh Futures Group** - suggestions were made and the below were agreed in principle by the town councillors.
- 270.2 Commuted Sums grant** - a) Possible disabled access from Rhyl Road to the retail park – town clerk to look into this and feedback to the town councillors at the December meeting. b) Possible outdoor gym in Upper Denbigh (Cae Howell) - town clerk to look into this and feedback to the town councillors at the December meeting.
- 270.3 Community Benefits – Tan y Sgubor Development** - The town council would like to have more public noticeboards put up in town. Two in lower Denbigh and one in upper Denbigh. (Possible locations, Shell Garage, Siop Y Parc and

Opposite Ysgol Pendre – no decision made on location). The Brenig group may be able to assist with putting them up.

The Brenig group may also be able to assist with the two commuted sums projects. The town clerk to contact DCC with an update and clarification.

270.4 Welsh Government Town Centre Covid 19 funding - The Town Councillors decided that they would apply for the funding on an 80/20 basis (maximum amount). Part of the money would be for planters in town (working with the Denbigh in Bloom group) and purchasing some seating and tables to be used at events. The town clerk with contact DCC with an update.

270.5 Update from Denbigh Museum - update received, circulated and noted.

Cllrs Gaynor Wood-Tickle and Roy Tickle left the meeting at 8.43pm

The town councillors also advised that they would like £10,000.00 to be added to next year's budget for future projects.

The chairman closed the meeting at 8.47pm.

Signed:.....(chairman)

Date:.....