

Minutes of the Denbigh Town Council Full Council Meeting held on Monday 26 January 2026

Present: Face to Face Councillor's: Ruth Griffiths, Roy Tickle, Gaynor Wood-Tickle, Gaynor Morgan Rees, Alyn Ashworth, Philip Stevens, Sioned Garrod, Matthew Jones, Sylvia Jennings, Andrew Hine, Robert Davies, Medwyn Jones (Interim Finance Officer) Jo Davies (Interim Office Manager) Carys Jones (Interim Admin Support)

Zoom: Councillor Pauline Edwards, Julie Mathews (DCC Corporate Support Services – Performance, Digital, and Assets Team)

Members of the Public: Kate Robertson (Denbighshire Standards Committee) Maggie Griffiths (Denbighshire Standards Committee) Dan Roebook (DCC Corporate Support Services – Performance, Digital, and Assets Team) Robin Evans (DCC Corporate Support Services – Performance, Digital, and Assets Team) Helen Vaughan-Evans (DCC Corporate Support Services – Performance, Digital, and Assets Team) Rhodri Sellers

The Chair, Cllr Ruth Griffiths, welcomed all to the January Full Council Meeting. Cllr Griffiths asked for everyone to introduce themselves and went around the Table then stated -

“There is no planned fire alarm and so if at any point the fire alarm does go off, please remember to leave the chamber in a calm manner via the stairs and meet by the angel.

There is an attendance register in the chambers, please sign in. This is of utmost importance and is part of our standing orders. Whilst we may not always agree with each other's comments, please do not interrupt speakers and be respectful of their views. Please treat each other with dignity and respect at all times”.

If any Councillors have completed the declaration of interest form for this current meeting, we would ask those Cllrs to please exit the Chambers whilst that particular item is discussed – as per “Code of Conduct Training”

Let's have a great meeting and feel free to get up or pour a drink etc. throughout the Meeting.

125 Apologies for absence: Councillor's Jan Tomlinson & Lara Pritchard

126 Declaration of Personal/Prejudicial Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting:

Name	Item	Personal/Prejudicial
GWT	13.1 & 13.2	Prejudicial
RT	13.1 & 13.2	Prejudicial
GMR	6.1	Personal

127 Confirmation of Minutes

127.1 Full Council December 16th 2025 (Part 1 Only) – Agreed and Accepted

Cllr Matthew Jones proposed that Standing Orders should be suspended, this was seconded by Cllr Alyn Ashowrth and the motion was supported by the Full Council. At this point standing orders were temporarily disregarded in order to move on to Part 2 of the meeting.

Cllrs Roy Tickle and Gaynor Wood Tickle left the Chambers at 18.38

At 20.13 Standing Orders were resumed and the meeting continued.

128 Urgent business under Section 100B (4) of the Local Government Act 1972: Noted

Section 100B (4) of the Local Government Act 1972 allows for the consideration of urgent business at meetings of a council or its committees. This can happen when the meeting's chair believes the item is urgent due to special circumstances. The reason for the urgency must be recorded in the meeting's minutes. –

128.1 Windows 11 Update

Jo advised: All works on the Windows 11 upgrade along with the office computer equipment were successfully installed on Wednesday 21.01.2026. The Systems are fully operational and working perfectly.

129 Matters Arising: None

Cllrs Roy Tickle and Gaynor Wood Tickle returned to the Chambers at 20.16 along with Rhodri Sellers

130 Environment & Finance Meeting update

130.1 Evan Pierce Garden Updates

130.1.1 Cae Glas Update (Potens)

Works have been carried out by Bodfari Environmental and overseen by Chris Evans (DCC to create sufficient space for the Scaffolding to be erected.

Jo asked the Town Councillors if they were happy for her to liaise with Potens to give approval for the Scaffolding to be erected. Also to confirm Potens will be invoiced directly for all works already completed by Bodfari Environmental. **Agreed**

130.2 List of authorised cheque payments made: 16.12.25 - 21.1.26

Date	Cheque no.	Payable to	Description	Amount £
16.12.25	008617	Denbigh Rotary Club	Grant aid payment S137	1098.96
19.12.25	008618	Gaynor Wood-Tickle	Reimburse cost of flowers for Deputy Mayor	25.95
19.12.25	008619	Carys Jones	Admin assistance (Dec)	180.00
6.1.26	008620	Scottish Power	Dr Evan Pierce Garden	151.07
6.1.26	008621	N Power	CCTV	56.23

9.1.26	008622	Bodfari Environmental	Dr Evan Pierce Garden	1018.20
9.1.26	008623	Canda Copying	Photocopier charges	100.06
12.1.26	008624	Jones & Graham	Salary	1656.81
12.1.26	008625	Jones & Graham	Salary	750.10
12.1.26	008626	Jones & Graham	HMRC	772.87
12.1.26	008627	Jo Davies	Reimburse cost of purchase printing paper	4.50
12.1.26	008628	Jo Davies	Reimburse cost of items for Christmas Hamper for Denbigh Infirmary & chocolates as gifts for Denbigh care & residential homes	173.50
19.1.26	008629	Jo Davies	Reimburse cost of office items	23.48
Total cheque payments				£6,011.73

List of Auto payments made through bank: December 2025

1.12.25	DD	Dwr Cymru	Dr Evan Pierce Garden	6.00
9.12.25	DD	Catalyst Systems	Cattelphone	4.28
22.12.25	DD	Catalyst Systems	Cattelphone	58.78
23.12.25	DD	Catalyst Systems	Cattelphone	105.60
31.12.25	Auto	Nat West Bank	Bank charges	35.25
TOTAL				£209.91

List of payments received: December 2025

2.12.25	Auto	Jones Brothers	Christmas tree sponsorship	500.00
18.12.25	Auto	DCC	3 rd precept payment	87080.00
31.12.25	Auto	Nat West Bank	Bank Interest	264.92
TOTAL				£87,844.92

130.3 Credits Received – None

130.4 Payments requiring authorisation – None

130.5 Quotations –

Jo requested a Financial Waiver – Road Closure (St David's Day Event) – This was agreed and confirmed.

130.5.1 St David's Day Road Closure - Agreed

Jo advised the Town Council there is £5,450.00 remaining in the Grant Aid budget for the remainder of this financial year.

130.6 Grant Aids

130.6.1 Theatr Twm o'r Nant – **Agreed £2380.36**

130.6.2 Menter Iaith – **Agreed £1930.00**

130.6.3 Marie Curie (Daffodil Appeal) **Deferred until April 2026 as one payment has already been made to this organisation in this financial year**

130.6.4 To discuss the changes for Ear Marked Reserves for the financial year 2026/2027 - **Agreed**

131 Correspondence received.

131.1 Wales Air Ambulance - **Noted**

132. Planning

132.1 Cais / Application: 01/2025/0607/PF – **No Objections**

132.2 Cais / Application: 01/2025/0599/LBC – **No Objections**

132.3 Cais / Application: 01/2025/0475/PF – **No Objections**

132.4 Cais / Application: 01/2025/0571/HH – **No Objections**

132.5 Cais / Application: 01/2025/0566/PF – **Application already Refused**

133. Deputy Mayor's update

Cllr RG thanked the Town Councillors that have helped her share the duties over the last month.

Cllr RG & SJ attended the Boxing Day event which was good.

Cllr RG will be attending a presentation at Denbigh High School on Friday 30th January following a History Competition which a Denbigh High Student has won.

134. Other Meetings attended by town councillors

Cllr GMR attended Open Doors on 15th January – Dates confirmed for 19 & 20 September with the Lecture on Friday 18th September 2026

Cllrs RT and GWT attended the Aged and Disabled meeting and will forward this month's minutes when received. They made a note that all aspects of the 2026 are seeing rising costs.

135. Update from County Councillor Pauline Edwards

Lon Llywelyn resurfacing will begin with a convoy system in place.

North Wales Hospital – letters have been sent to the local residents with a press release due shortly.

Lenten Pool review of buses has taken place and the findings will be released shortly.

Part 2

136 To confirm Part 2 Minutes of Council Meetings held on:

***136.1** Full Council November 15th December 2026 – **Accepted & Confirmed**

***137 Town Hall**

***137.1** Town Hall Presentation & Q&A – **Noted**

***137.2** Town Hall Discussions – **Deferred**

*** Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.**

Copy to all town councillors

The Chair closed the meeting at 20.32

Signed.....

Date.....