

Minutes of a meeting of the Environment and Finance Committee held on Monday the 19th June 2017 at 7pm at the Town Hall, Denbigh.

Present: Councillors: Roy Tickle (Mayor), Colin L Hughes, Gaynor Wood-Tickle, Gaynor Morgan Rees, Marilyn Jones & Guto Lloyd-Davies; & Jenny Barlow (Town Clerk).

Apologies: Cllr Catherine Jones.

The Mayor welcomed all to the June meeting.

1. Declaration of Interest:

Name	Agenda item	Prejudicial	Personal
Cllr Roy Tickle	4.a3	No	Yes
Cllr Gaynor Wood-Tickle	4.a3	No	Yes

2. The minutes of the Environment and Finance Committee meeting held on the 10th April 2017 were received and approved.

3. Nomination of Chairman and Deputy Chairman.

Cllr Colin L Hughes nominated Cllr Roy Tickle and was seconded by Cllr Gaynor Morgan Rees. This was unanimously confirmed. Cllr Roy Tickle accepted the post. Cllr Colin Hughes proposed that the post of Deputy Chairman was deferred until the next meeting to allow for all attendees to be present. This was agreed by the councillors.

4. Matters arising: None

5. A – Environment

1) Greenfingers Quote – The quotation for the balcony flowers for the summer of 2017 is £295 ex VAT, £354 to include VAT. The councillors unanimously agreed with the quotation.

2) Quotation from Cambrian Woodland Services – maintenance of the Dr E P Garden. A quotation of £360 plus VAT for the immediate safety work required with a further cost of £820 ex VAT plus additional costs of skip licence and temporary traffic lights. It was agreed to accept the quotation for the immediate work and look at the additional work following on from a second inspection of the garden due in September.

B - Finance

1. Accounts: The following accounts were approved for payment:

(1)	Mayor's Allowance	-	£1300.00
	(Chq no 006178)		
(2)	Deputy Mayors Allowance	-	£200.00
	(Chq no 006179)		
(3)	Civic Marshal allowance (S Owen)	-	£80.00
	(Chq no 006180)		

(4)	Civic officers allowance		
	(Chq no 006181 B Williams)	-	£75.00
	(Chq no 006182 M Andrews)	-	£75.00
	(Chq no 006183 P Glynn)	-	£75.00
(5)	Denbigh Town Council Insurance Premium		
	Invoice 26662491 24.05.17 – 23.05.17	-	£4653.74
	(Awaiting part payment of £1080.65 from Denbigh Museum)		
	(Chq no 006184)		
(6)	Zen - internet 11/06/17 – 10/07/17	-	£18.37
	(Chq no 006185)		
(7)	J Barlow, reimbursement for Bunting purchase	-	£83.70
	(Chq no 006186)		
(8)	BT – quarterly office phone Q133U2	-	£203.36
	(Chq no 006187)		
(9)	ADT – repair of CCTV recording device	-	£654.00
	(Chq no 006188)		
(10)	Sodexo – May invoice Dr E P Garden 9900326226	-	£339.60
	(Chq no 006189)		
(11)	Cyfieithu Cymunedol - Translation 02.05.17	-	£155.87
	(Chq no 006190)		
(12)	Viking – Mayor safe 207663	-	£95.99
	(Chq no 006191)		
(13)	Viking – Deputy Mayor safe 223600	-	£95.99
	(Chq no 006192)		
(14)	G Lloyd Jones – museum lease amended	-	£720.00
	(Chq no 006193)		
(15)	Catalyst – May monthly backup 26439	-	£11.22
	(Chq no 006194)		
(16)	J Barlow – travel claim	-	£58.00
	(Chq no 006195)		
(17)	Cambrian Woodland Service – Tree inspection		
	Dr E P Gardens	-	£108.00
	(Chq no 006196)		

Total payments: £9,002.84

2. **Financial report for the period 01.04.17 – 31.05.17** - were received and approved. The Town Clerk advised that the internal auditor was coming tomorrow to conduct the internal audit.
3. **Credits: 27.04.17 – DCC 1st Precept amount of £66,680.00.**
4. **Grant Aid:**
 - 1) Grant aid applications, the following were agreed by the town councillors.
 - a) Denbigh Open Doors S137 £2,000.00.
(Cheque no 006197)
 - b) Pigfest, S137 £500.00.
(Chq no 006198)
 - c) Ruthin and Denbigh Gymnastics Club Ltd S137 £1,500.00.
(Chq no 006199)
 - d) Cynnig S137 £1,500.00.
(Chq no 006200)
 - e) Elite Marshall Arts – deferred until next meeting pending additional information.
 - f) Denbigh Events group – deferred until next meeting pending additional information.
 - 2) To note receipt of letters and e-mails of thanks:
 - a) Community First Responders – Mayor Charity donation.
 - b) Denbigh & District Round Table – donation of £400 to the Mayors charities.
 - c) Letter of thanks from Denbigh Cricket Club regarding the grant aid payment of £1000.

There being no further business, the meeting closed at 7.55 pm

Signed:(chairman)

Date:.....