

- CYNGOR TREF DINBYCH
Neuadd y Dref
Lôn Crown
DINBYCH
Sir Ddinbych
LL16 3TB

Tel: 01745 815984



DENBIGH TOWN COUNCIL
Town Hall
Crown Lane
DENBIGH
Denbighshire
LL16 3TB

Tel: 01745 815984

Clerc y Dref Jenny Barlow Town Clerk

e-bost: townclerk@denbightowncouncil.gov.uk e-mail

18th February 2019

To all Members of Denbigh Town Council.

Dear Councillor,

Agenda Council Meeting

Please note that the next meeting of the Council will be held on **Monday 25th February 2019 at 6.30pm at the Town Hall, Denbigh.** You are summonsed to attend the meeting and I sincerely hope you will be able to attend.

Yours sincerely,

Jenny Barlow
Town Clerk

AGENDA

- 1. Apologies for absence.**
- 1a. Sergeant Pete Evans – NWP.**
- 2. Urgent Matters – Marilyn Jones resignation. Update committee list.**
- 3. Declaration of Personal Interest - Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.**
- 4. To confirm Minutes of the Full Council Meeting held on Monday 28th January 2019.**
- 5. To confirm the Minutes of the Special Town Council Meeting held on Tuesday 12th February 2019.**
- 6. Matters arising.**
 - a) Item 77 – update from DCC regarding the plaque at the Denbigh Cross' new location.

7. **Mayor's Report and feedback** – circulated.
8. **Letters, E-mails and Notices:**
To consider any correspondence received.
 - a) Email from Kath Coughlin re Denbigh College site.
 - b) Letter from Rotary Club of Denbigh.
 - c) Lynne Wilson, Carriageworks requesting letter of support.
 - d) Email from Alwyn Dowell re 2019 fireworks provision.
 - e) Email from Sgt Pete Evans – invitation re speed gun.
 - f) Revision to Police and Crime Plan Priorities Jan 2019.
 - g) March for Business 2019.
 - h) Financial Management and Governance – Town and Community Councils 2017-18.
<https://www.audit.wales/publication/financial-management-and-governance-town-and-community-councils-2017-18>
 - i) Internal Audit arrangements at Town and Community Councils in Wales
<https://www.audit.wales/publication/internal-audit-arrangements-town-and-community-councils-wales>
 - j) Colin Roberts – Town Council clock £10 each.
9. **Planning: To consider the following applications received for planning permission. Please ensure that you have viewed the below applications, online or in the town clerk's office, prior to attending the meeting.**

http://planning.denbighshire.gov.uk/Planning/Ig/plansearch.page?org.apache.shale.dialog.DIALOG_NAME=gfplanningsearch&Param=lg.Planning

01/2019/0108
Eirianfa, Factory Place, Denbigh
Display of 3 advertising signs 1 fascia and 2 hanging.
10. **To receive and consider any council sub committees minutes / reports.**
 - a) Eirianfa Committee Meeting 28.01.19
 - b) Wireless in Wales 26.11.18
 - c) Any other report
11. **Reports by County Councillors on matters appertaining ONLY to Denbigh.**
No matters received that require a decision.
12. **Accounts:**
 1. **To consider payments of any accounts received:**

a) Catalyst, January telephony	-	£29.98
b) Zen – broadband & line rental	-	£36.40
c) Idiom, translation 28.01.19	-	£135.36
 2. **Any other financial matters: Quotations**
 - a) Town Council website host.
 - b) Catalyst – Secure laptop & auto deletion.
 - c) Catalyst – antivirus software renewal.

3. Confirm revised grant aid application form actioned by the Environment and Finance Committee.

- 13. Denbigh Town Hall –** a) Discuss email received from Judith Greenhalgh. b) Email received from Dr Ian Gardner & payment of invoice to Ennerdale consulting (to follow)
c) VAT & Trust element of business case.
- 14. CCTV –** update to be given by the Town Clerk.
- 15. Nominations for Mayor/Deputy Mayor 2019/2020.**
- 16. Remuneration payments.**
- 17. Proposed Dog Walking area.**
 - a) Letter from Mrs M E Jones
 - b) Email from Mrs Gail McNab.
- 18. Confirmation of Policies**
 - a) Risk assessment.
 - b) Asset register.
 - c) Financial regulations.
 - d) Standing orders – require amendments (Procurement, dates of meeting, sub committees and working group's terms of reference & review payment authorisation for invoices with quotations or contracts).
(electronic copies sent)
- 19. Town Clerk – Updated information**
 - a) Carys - 5 month probation period.
 - b) Valuation of artefacts – completed 25.01.19.(awaiting report)
 - c) Annual Councillor photo at March full council meeting.

Copy to all Town Councillors