

Minutes of a Denbigh Town Council meeting held on Wednesday, 28 April 2021 at 6.30pm via Zoom. (Meeting started at 6.32pm to allow all to join)

Present: Councillors Gaynor Wood-Tickle (Chair), Rhys Thomas, Roy Tickle, Gaynor Morgan Rees, Rob Parkes, Philip Stevens, Alyn Ashworth, Lara Pritchard & Ruth Griffiths; Jenny Barlow (Town Clerk); & Carys Jones (Civic and Events Assistant)

Apologies: Cllrs Catherine Jones, Dyfrig Berry, Sylvia Jennings & Glenn Swingler

Observing: None

The chair welcomed all to the April meeting

69 Declaration of Personal Interest:

Councillor	Item	Personal or Prejudicial
Cllr Rhys Thomas	7.6	Personal

70 Confirmation of minutes

The minutes of the Council meeting held on Wednesday, 24 March 2021 were agreed and noted. (Mayor to sign once face to face meetings resume)

71 Matters arising: None

72 Correspondence received:

72.1 Email from Dave Phillips regarding the Angel monument and the Dr EP Monument – general maintenance: The Town Councillors agreed with Dave Phillips Recommendations of a visual structural report, the Town Clerk will arrange and feedback accordingly.

72.2 OVW – Community Asset Transfer: This was noted

72.3 Electoral reform March newsletter: This was noted

72.4 Climate change March newsletter: This was noted

72.5 Email from Cllr Alyn Ashworth re Tourism post Covid: Cllr Ashworth will prepare an outline plan and submit to discuss at the May meeting and also form a working group in May. The Town Clerk will contact other Town and Community Councils to see if they have a plan in place.

72.6 Email from Sharon Newell re Visit Denbigh Website: Email was noted, Cllr Alyn Ashworth, the Town Council representative on the business group with bring this issue up at the next business group meeting and the Town Councillors have agreed that this should be looked at again at a later date.

72.7 Email from Cllr Alyn Ashworth re Councillors attending events: This was noted

72.8 Email from Cllr Dyfrig Berry re Website updates: This was deferred until the May Meeting.

73 Finance

73.1 Finance reports – All Reports received for March were circulated, agreed and noted.

73.2 Payments made in March – The following were agreed and noted.

Jones & Graham – March Salary
(Chq no 007331)

£2707.76

Jones & Graham – March HMRC (Chq no 007332)	£701.28
Jones & Graham – March Pension (Chq no 007333)	£789.76
Cllr C Hargraves Det 42 20/21 (Chq no 007334)	£150.00
Cllr G Morgan Rees Det 42 20/21 (Chq no 007335)	£150.00
Cllr L Pritchard Det 42 20/21 (Chq no 007336)	£120.00
Cllr R Tickle Det 42 20/21 (Chq no 007337)	£120.00
Cllr D Berry Det 42 20/21 (Chq no 007338)	£120.00
Cllr S Jennings Det 42 20/21 (Chq no 007339)	£150.00
Cllr C E Jones Det 42 20/21 (Chq no 007340)	£150.00
Cllr R Parkes Det 42 20/21 (Chq no 007341)	£120.00
Cllr P Stevens Det 42 20/21 (Chq no 007342)	£120.00
Cllr G Wood Det 42 20/21 (Chq no 007343)	£120.00
Catalyst Feb Backup (Chq no 007344)	£4.99
Scottish Power DR EP Garden (Chq no 007345)	£52.74
ASL – Feb photocopies (Chq no 007346)	£10.80
P Liversidge, Clean fountains (Chq no 007347)	£160.00
Viking – stationery & stamps (Chq no 007348)	£147.04
Catalyst – March Broadband (Chq no 007349)	£38.00
EON – Christmas Lights electric (Chq no 007350)	£264.10
Catalyst – January telephony (Chq no 007351)	£58.78
J Barlow, Zoom Refund – Feb 2021 (Chq no 007352)	£14.39
Catalyst – February telephony (Chq no 007360)	£58.78
J Barlow, Zoom Refund – March 2021 (Chq no 007361)	£14.39

Total **£6342.81**

Credits received in March – None

73.3 Payments needing authorisation – The following were agreed

73.3.1 PWLB – half yearly mortgage payment (Chq no 007380)	£6,908.80
73.3.2 Scribe annual payment (Starboard Systems Ltd) (Chq no 007381)	£877.20
73.3.3 OVW annual membership (Chq no 007382)	£1382.00

73.4 Grant Aid. The following were discussed and agreed as follows

- 73.4.1** Denbigh Cricket Club S137 £1,000.00
(Chq no 007384)
- 73.4.2** Denbigh in Bloom S137, £936.48
(Chq no 007383)

73.5 S137 report after 6 months – The following were noted.

- 73.5.1** Denbigh Town Football Club
- 73.5.2** Denbigh Forget Me Not Project

73.6 Confirmation of payment received – The following were noted.

- 73.6.1** Denbigh Archive Group
- 73.6.2** Denbigh Rugby Club

73.7 Quotations: The following were agreed.

- 73.7.1** Council Insurance Renewal: 3 quotations received from Zurich Insurance, WPS Insurance and Cane & Company. The Successful quotation was Zurich Insurance. The town councillors agreed to pay this invoice now as the renewal is before the May full council meeting.
(Chq no 007388 dated 20.05.21 £5,201.70)
- 73.7.2** Catenary wire & bolt testing: 3 quotations received from Highline Electrical, Bebbington & Wilson and BKB Solutions Limited. The Successful quotation was Bebbington & Wilson.
- 73.7.3** Balcony flowers
- 73.7.4** Bunting (up & down)

73.8 Interim Internal Audit Report – Draft. The Town Clerk advised that this will be reviewed With John Henry and will be added to a future agenda.

74 Planning:

74.1 01/2021/0122

Denbigh Infirmary Community Hospital and Clinic, Ruthin Road, Denbigh
Erection of two single storey buildings for the enclosure of plant equipment serving the dental clinic.

No objections

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74.2 01/2021/0212

Tir y Dail, Park Street, Denbigh

Work to Sycamore tree subject to a tree preservation order.

No objections

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74.3 01/2021/0269

Denbigh Rugby Club, Graig Road, Denbigh
Erection of floodlights

No objections

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74.4 01/2021/0284

J H Jones & Co Butchers, 92 Vale Street, Denbigh
Removal of internal staircase to create additional sales/counter space and the provision of a new first floor doorway and staircase leading up to the flat above the shop (listed building application)

No objections

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74.5 01/2021/0307

Hafodwen, Old Ruthin Road, Denbigh
Erection of a first floor pitched roof extension over existing balcony to rear of dwelling.

No objections

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74.6 01/2021/0311

Denbigh Leisure Centre, Clwyd Avenue, Denbigh
Formation of extension to existing car park.

No objections

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74.7 01/2021/0343

Parciau, St David's Lane, Denbigh
Crown reduction of 2 cherry trees and removal of 1 plum tree within Denbigh Conservation area.

Objection was raised on the removal of the Plum Tree. Insufficient details received on the application regarding the issues relating to the Plum Tree and if the tree was removed no replacement was being planted.

74.8 01/2021/0344

60 Gallt y Coed, Vale Street, Denbigh
Crown reduction of beech tree within Denbigh Conservation area.

No objections

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74.9 01/2021/0369

Ty Dyffryn, St David's Lane, Denbigh
Removal of 6 trees within Denbigh Conservation area.

The town councillors objected to the removal of the 6 trees. They are large and should be reduced but not removed. There is no 'end of life' for the trees in question currently. Incorrect information received. The fact that the residents are unable to view the Church is inappropriate.

75 Carys Resignation – Recruitment Committee: Cllrs Rhys Thomas, Gaynor Wood-Tickle, Roy Tickle, Alyn Ashworth and Ruth Griffiths were nominated by the town councillors and they accepted the role to be on the Recruitment Committee. The Town Clerk advised that she would send them the updated Job Description etc for them to confirm before advertising. The Town Clerk advised that Carys had offered to continue updating the website until a replacement was trained, the Town Councillors agreed and thanked Carys. The town councillors agreed that the Mayor and Town Clerk could decide an hourly amount to be paid for updating the website. This will be noted at the May full council meeting.

76 Mayor's update: The Mayor advised that she had visited all the local Nursing Homes, Infirmary and Cysgodfa with chocolates and cards for Easter and also attended the commemorative service for The Duke of Edinburgh at St Mary's Church. The final engagement will be at Denbigh Tennis Club on Friday 30th April. The Mayor advised that her chosen charities fund raising will be deferred for a few weeks to give her the opportunity to fundraise some more. The Mayor will also be sending a letter and canvas print of Denbigh to Biebertal. The Mayor thanked the Town Clerk Jenny and her assistant Carys for all their support over the last year and also the Deputy Mayor and Mayoress Rhys and Lynn Thomas for their continued support.
Cllr Rhys Thomas thanked the Mayor, Cllr Gaynor Wood-Tickle and her Consort Roy Tickle for all of their hard work.

77 Reports by County Councillors appertaining ONLY to Denbigh.
Cllr Rhys Thomas advised of a report by the Regional Technical Aggregate in which Graig Quarry was included. Cllr Thomas has now retracted this therefore there will be more scope to object if any plans are received in the future.

78 Updated Wellbeing Act: This was agreed and noted

79 Walled Towns – update by Cllr Roy Tickle following meeting of 10.03.2021.
Cllr Roy Tickle advised that there is no change in the agreement at present but the membership details will be discussed again and he will update the Councillors once this has been done.

80 Police crime figures Jan – March 2021: This was noted

81 Town Council annual photo: The Town Councillors agreed for a Photograph of the Mayor, Councillor Gaynor Wood-Tickle to be framed and also for all the Councillors to have a passport photo taken at Tony Griffiths photography who will then make a collage and frame the photograph.

82 Annual meeting – Friday May 7th at 6.30pm via Zoom: This was noted

83 Free Parking days 2021 – any events – Nothing at present the Town Councillors will update the Town Clerk should any events be arranged.

84 Attendance Register Dec 2020 – March 2021: This was noted

85 Zoom instructions – attending via telephony: This was noted

The chairman closed the meeting at 8.24pm.

Signed:.....(chairman)

Date:.....