

Minutes of the Denbigh Town Council Full Council Meeting held on Wednesday 23.11.2022, 6.30pm via Zoom.

Present: Councillors; Alyn Ashworth, Gaynor Wood-Tickle, Roy Tickle, Philip Stevens, Gaynor Morgan Rees; Catherine Jones; Jan Tomlinson; Sylvia Jennings, Sharon Tyers, Lara Pritchard, Jenny Barlow (Town Clerk).

Observing: Julia Hughes – DCC Standards Committee.

The chair welcomed all to the November Full council meeting.

100 Apologies for absence. None

101 Declaration of Personal/Prejudicial Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

Councillor	Item	Prejudicial/Personal
Catherine Jones	6.5.2	Personal

102 To confirm Minutes of the Council Meeting held on Wednesday 26th October 2022.
Agreed and noted.

Cllr Lara Pritchard joined the meeting at 18.33pm.

103 Matters arising:

103.1 No response from Holland and Barrett despite numerous correspondence. The Town Councillors thanked the town clerk for attempting to make contact. No further action required. The town clerk to notify H Viswanathan of the update.

103.2 Emlyn Jones from DCC confirmed that Gareth Roberts – Senior Manager responsible for Economic Development and Regeneration will be in attendance at the February town council meeting. The town councillors want an update and clarification on shop closures in town, have a better dialogue with the County Council regarding businesses. Address the empty premises in the High Street. Retain what we have in Denbigh and help promote new businesses. The town clerk to notify H Viswanathan of the update.

103.3 A SLA from Grwp Cynefin regarding the Denbigh Friendly Benches was agreed and accepted. The town clerk to sign the document on behalf of the town council.

104 Correspondence received:

104.1 Email from Ysgol Twm or Nant re chamber visit – the town councillors agreed for the visit to take place and for Cllrs Alyn Ashworth and Gaynor Morgan Rees to be in attendance.

104.2 Email from Streetworks re road closure Bull Lane 07/12 – 17/12 was noted.

104.3 Email from Steve Price DCC re Welsh Government Workshop Events was noted. Cllr Alyn Ashworth and Jan Tomlinson expressed an interest in attending. The town clerk to forward the link form.

104.4 Statutory Notice received re Ysgol Plas Brondyffryn was noted. The town council have already responded.

104.5 Email from Mike Jones DCC re Vale of Clwyd Brown Signage Scheme update – was noted. The town councillors look forward to having the signs in situ.

104.6 Email from D Darlington re bench on Vale Street – the town councillors to look at costings and permissions.

104.7 Email from D Roberts re Fireworks advertising – the town councillors agreed for the town clerk to look into costings ready for the December meeting.

104.8 Email from DCC re free parking after 3 between 21.11 and 31.12 – details noted. The town councillors requested the clerk to contact DCC with a request for longer free parking next year.

104.9 Notification form OVW & NALC re staff salary increase. The town clerk advised the town councillors that NALC had agreed a salary increase to staff, wef 01.04.2022. The town councillors agreed to the backdated salary increase and additional day's holiday entitlement.

105 Finance

105.1 Finance – Bank reconciliation report for October – deferred until the December meeting.

105.2 List of payments made in September. Agreed & Noted.

03.10.2022	007778	Jones & Graham	Sept salary	£2554.52
03.10.2022	007779	Jones & Graham	Sept HMRC	£816.29
03.10.2022	007780	Jones & Graham	Sept Pension	£796.27
19.10.2022	007781	SLCC	Jenny conference 09.12.22	£54.00
19.10.2022	007782	St Marys Church	donation re civic service (Queen)	£30.00
19.10.2022	007783	Paul Liversidge	grounds maintenance September	£175.00
19.10.2022	007784	Hywel Evans	Fireworks residents leaflets	£18.00
19.10.2022	007785	Catalyst	Sept Back-up	£9.76
19.10.2022	007786	Catalyst	Oct broadband	£38.00
19.10.2022	007787	Catalyst	Sept telephony	£58.78
19.10.2022	007788	G Wood	Travel (civic events) Sept & Oct	£112.10
19.10.2022	007789	Jones & Graham	Salary admin July – September	£70.80
19.10.2022	007790	Workplace Wksafe	20 x High Vis	£154.08
26.10.2022	007798	Viking	Stationery	£93.00
26.10.2022	007799	Humphreys signs	Repair to A board – guided tours	£127.20
26.10.2022	007800	J Barlow	Oct Zoom refund	£14.39
26.10.2022	007801	DCC	banners and bunting up & down	£460.80
26.10.2022	007803	J Barlow	Sim card & credit – fireworks phone	£10.99
Total				£5,593.98

105.3 List of Credits received October - Agreed and Noted.

Credit interest Oct £89.94.

105.4 Payments requiring authorisation:

105.4.1 LITE – purchase Lenten Pool lights £810.00
(Chq no 007702)

105.4.2 JTM Signs – Fireworks Road Closure £528.00

(Chq no 007703)
105.4.3 Shorecliffe – 2 chapter 8 training £506.64
(Chq no 007704)

105.5 Grant Aid authorised:

105.5.1 The Rotary Club of Denbigh £500.00 S137

(Chq no 007705)

105.5.2 Denbigh uniform Exchange re Cost of Living Crisis project £2,000.00 S137

(Chq no 007706)

105.5.3 Urdd Gobaith Cymru – regional. £100.00 S145

(Chq no 007707)

105.6 Payments received (confirmed):

105.6.1 Denbigh British Legion. Noted

105.7 Amendment to bank signatories – 2 new signatories required. It was resolved that Cllrs Catherine Jones and Phillip Stevens become signatories on the Town Council bank account. The town clerk to make the necessary arrangements.

106 Planning:

106.1 01/2022/0928
98 Vale Street, Denbigh
Render front elevation

No objections raised.

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106.2 01/2022/0946
32 Cysgod y Graig, Denbigh
Erection of a pitched roof garden room to rear of dwelling.

No objections raised.

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107 Hybrid meetings and translation at meetings – the town clerk gave an overview of the minuted details since May 2021 relating to hybrid meetings. This will be circulated with the town councillors. The details relating to hybrid meetings was discussed at the July full council meeting. Having a 6 month rule on discussing the same item, the town clerk agreed that due to the importance of this matter that Cllr Alyn Ashworth and the clerk look at options available as soon as possible. There is currently no budget allocation for the purchase of the equipment. Cllr Sharon Tyers expressed concerns that councillors had resigned from the town council due to this issue not been addressed. Cllr Tyers requested further information. The town clerk advised that since May 21 the details of hybrid meeting had been discussed at 6 meeting and no budget provision allocated at either the pre-budget meeting or the budget meeting. Cllr Philip Stevens requested that face to face

meeting resume as soon as possible Cllr Gaynor Wood Tickle also advised that all the town councillors had received a copy of the Good Councillor guide that should be read.

108 Denbigh Town Council – Casual Vacancies.

The town clerk confirmed that the 5 casual vacancies would be advertised soon. Details will be displayed on the town council website and at locations in the town wards.

109 Bullying and Harassment in Councils – OVW guidance. The town council resolved to accept the guidance. . Cllr Catherine Jones apologised on behalf of the town council to Cllr Lara Pritchard and Jenny Barlow Town Clerk regarding emails that had been circulating. Cllr Gaynor Wood – Tickle also advised the town council that there had never been any issues with the town council in the past and that Denbigh Town Council had an excellent record regarding Audits etc. Cllr Philip Stevens was surprised to see this agenda item, the town clerk confirmed that the information was received on the 14th November from OVW hence being added to the agenda.

110 Tree inspection at DR Evan Pierce Memorial Garden by P Spencer. Tree reduction required. The town councillors resolved for the work to be actioned. The town clerk will arrange for a planning application to be actioned and contact Peter Spencer once the planning has been approved.

111 Mayor's update – the report was noted. Cllr Alyn Ashworth advised that the Frongoch School event was fantastic.

19.35 Cllr Sharon Tyers advised that she was leaving (resigning) was not prepared to stay at the meeting, would not be emailing and had never been accused of any bullying and harassment previously. Cllr Alyn Ashworth tried to dissuade Cllr Tyers from leaving.

112 Other Meetings attended by town councillors.

112.1 Fireworks Update – Cllr Roy Tickle gave an overview of the meeting that took place on the 17th November. Fantastic event, very well attended and no issues raised. More volunteers required for future events.

112.2 Walled Towns Friendship Circle – Cllr Roy Tickle annual meeting was held on the 16th November. The usual events will be held again next year. There will be no increase to the annual subscription.

112.3 Eirianfa – Cllr Roy Tickle confirmed his attendance at the Eirianfa meeting on the 18th. Discussed was CIO –insurance for trustees

Which would not result in any personal financial loss should any issues arise. A warm hub has also been opened – this is open to all. The defib and CPR training proved successful.

113 *Museum Building update by the town clerk.

*** Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.**

The Chair closed the meeting at 20.22 pm

Signed:.....

Date:.....

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