

## **Minutes of the Denbigh Town Council Full Council Meeting held on Wednesday 22 March 2023, 6.30pm via Zoom.**

**Present:** Councillors; Alyn Ashworth, Gaynor Wood-Tickle, Roy Tickle, Philip Stevens, Catherine Jones; Jan Tomlinson; Gaynor Morgan-Rees, Lara Pritchard & Sylvia Jennings; Jenny Barlow (Town Clerk).

**Observing:** Nerys & David Jones, Raymond Cronin, Jill Evans, Gwynn Parry.

**Guest Speakers:** Ben Wilcox-Jones – DCC re item 6.1.

**The chair welcomed all to the March Full Council meeting.**

**174 Apologies for absence - Nil**

**175 Declaration of Personal/Prejudicial Interest**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting. None.

**176 To confirm Minutes of the Council meeting held on Wednesday 22<sup>nd</sup> February 2023.**  
Agreed and Noted.

**177 Matters arising: None**

**178 Dog Walking area:**

**178.1** Decision by the town councillors following the circulation of the replies received from the general public. Following discussions the town councillors agreed that the location wasn't suitable and the project has been suspended for now.

**178.2** Email from Cllr Delyth Jones re dog walking area was noted.

Observers left the meeting at 18.45pm.

**179 Correspondence received:**

**179.1** Active Travel consultation in Denbigh – Ben Wilcox-Jones attended the meeting to give an overview of the new project and answer any questions raised by the town councillors. There is a Public Consultation 27.03.2023 at Eirianfa.

Ben left the meeting at 18.56pm.

**179.2** Update re CCTV provision – the town councillors agreed for the Lenten Pool street light column to be used and for the 1 Christmas lights not to be used this year due to the weight. Hopefully a new column will be fitted at the location in the next 12 months allowing for the Christmas lights to be fully used in future years.

**179.3** Planning Policy Wales – Net benefit for biodiversity and ecosystems resilience was noted.

**179.4** Determining the suitability, accessibility and inclusion of play spaces across Denbighshire. The town clerk advised that she had already responded advising that the town council did not manage any play areas.

**179.5** Denbigh Community Food Group – Cllr Catherine Jones and Jan Tomlinson agreed to join the group.

**179.6** DCC – details re coronation weekend planned activities were noted.

**179.7** Streetworks – Myddleton Avenue 27.03.2023 – 14.04.2023 were noted.

**179.8** Denbigh chosen as the first community in North Wales to help shape the future of dementia care was noted. Town Councillors can attend the event should they wish to do so.

**179.9** Make Denbighshire more age-friendly – Town Clerk advised that she had replied to the email advising of the Dementia Care event on the 28<sup>th</sup> March.

**179.10** Thanks for 20 (speed) was noted.

**179.11** Ysgol Plas Brondyffryn update re pupil numbers was noted.

**179.12** Email from Cllr Delyth Jones re dog fouling issues and suggestion school competition. The town councillor agreed that it was a good idea but currently did not have resources to action. Dog fouling is a County issue and maybe DCC or Cllr Delyth Jones could action the School poster proposal.

## 180 Finance

180.1 Finance – Bank reconciliation reports – January & February – deferred until April meeting.

180.2 List of payments made in February 2023. Agreed & noted.

01.02.2023	007814	Jones & Graham	Feb Salary	£2753.08
01.02.2023	007815	Jones & Graham	Feb HMRC	£720.31
01.02.2023	007816	Jones & Graham	Feb Pension	£847.62
21.02.2023	007817	Hampshire Flags	St David's Day flags	£251.40
21.02.2023	007818	J Barlow	Refund Post charge	£4.70
21.02.2023	007819	Sandra Williams	Translation of document	£32.40
21.02.2023	007820	Ministry of Colour	Collection buckets (events)	£106.80
21.02.2023	007821	Jones & Graham	Salary admin 01/10 – 31/12	£68.70
21.02.2023	007822	Catalyst	Feb Broadband	£38.00
21.02.2023	007823	Catalyst	Jan Back-up	£4.75
21.02.2023	007824	Adam Stone	Flood damage claim	£255.84
21.02.2023	007825	J Barlow	Event refreshment refund	£10.49
21.02.2023	007826	P R Signs	Bonfire Welsh banners	£276.00
21.02.2023	007827	Scribe	Data input charge	£94.80
21.02.2023	007828	Catalyst	Jan phone	£58.78
21.02.2023	007829	Clwyd Wynne	Heritage lecture donation	£40.00
21.02.2023	007830	Carly Davies	Heritage lecture donation	£40.00
21.02.2023	007831	Gareth Evans	Heritage lecture donation	£40.00
21.02.2023	007832	Wendy Grey-Lloyd	Heritage lecture donation	£40.00
21.02.2023	007833	Dr Paul Evans	Heritage lecture donation	£40.00
21.02.2023	007834	Will Davies	Heritage lecture donation	£40.00
23.03.2023	007835	J Barlow	Feb zoom refund	£14.39
			<b>Total</b>	<b>£5778.06</b>

180.3 List of Credits received January & February 2023 – deferred until April meeting.

180.4 Payments requiring authorisation: **The following payments were authorised.**

180.4.1 Ian Gardner/Ennerdale Consulting Ltd – Updating Asset transfer business case  
£2105.94 Chq no 007863

180.4.2 Bodfari Environmental, Dr EP Garden maintenance Oct – Dec £923.40  
Chq no 007864

180.4.3 Bodfari Environmental, Dr EP Garden maintenance Jan - March £923.40  
Chq no 007865

180.5 Grant Aid: None.

180.6 Payments received: Theatr Twm o'r Nant £1600.00.

180.7 Quotations.

180.7.1 Dog walking area fencing – area declined and dog walking proposal suspended.

180.7.2 Catenary wire testing – Highline Electrical were successful.

180.7.3 Hybrid equipment provision – the town councillors agreed to go with the Rhuddlan option and to purchase an additional laptop for meeting use.

180.7.4 Bunting up & Down High Street – agreed by the town council.

180.7.5 Banners up & Down Vale Street – agreed by the town council.

180.8 Request from the archive group for funding. The town councillors agreed to a payment of £750 from this year's Heritage budget and for the group to apply for a grant for any further monies required. Chq no 007506.

181 Planning:

181.1 01/2023/0177

31 Llys Gwydr, Denbigh

Erection of a single storey extension and conversion of attached garage to provide additional living space.

No objections raised.

---

181.2 01/2023/0157

36 Cysgod y Graig, Denbigh

Erection of a single storey extension to side of dwelling and associated works.

No objections raised.

---

181.3 CAS-02158-K1T7J8

Change of use of land for the siting of caravan and associated apparatus for use as temporary overnight accommodation in association with the Lleweni Gliding Club, and proposed occasional use as a wedding ceremony venue (partially retrospective).

No further comments raised.

---

**182 Mayor's update – details noted.**

**183 Other Meetings attended by town councillors.**

**183.1** Fireworks working group update 15.03.2023 – minutes were noted.

**183.2** Christmas Lights working group update 15.03.2023 – minutes were noted.

Cllr Gaynor Wood-Tickle advised that she and Cllrs Roy Tickle & Alyn Ashworth attended the Walled Towns Annual dinner on the 17<sup>th</sup> March.

**184 Co-option.** The candidate deferred from the February meeting is not on the electoral role therefore cannot be considered for Co-Option. They did not qualify under any other criteria either. The Town Clerk will re-advertise the vacant positions.

**185 Remuneration allowance for Mayor/Deputy Mayor 2023/2024 & Cllr £500.**

The town councillors agreed to the following remuneration payments for this financial year 2023/24:

Det 50 Mayors allowance remains at £1,500

Det 51 Deputy Mayor's allowance remains at £500

Det 45 Senior role – the town councillors agreed not to allocate this payment in the next financial year.

The mandatory determinations will be made.

Det 44a £156 – reimbursement for extra cost of working from home

Det 44b £52 – reimbursement for consumables

Det 46 & 47 – travel and subsistence

Det 48 – financial loss allowance

Det 49 – attendance allowance

**186 Coronation Events/purchases.**

Suggestions had been circulated prior to the meeting and the town councillors agreed to continue with the working group and for costings and proposals to be given at the April meeting.

**187 Policies – the below were agreed by the town councillors.**

187.1 Sickness absence policy

187.2 Disciplinary Policy

187.3 Performance improvement policy

**188** Update from Mercers re Clwyd Pension fund – Actuarial Valuation Results were agreed by the town councillors.

**The Chair closed the meeting at 19.46 pm**

Signed:.....

Date:.....