

Minutes of the Denbigh Town Council Full Council Meeting held on Wednesday 21.02.2024, 6.30pm via Hybrid.

Present: Face to Face Councillors; Catherine Jones, Alyn Ashworth, Gaynor Morgan Rees, Phillip Stevens, Sylvia Jennings, Sioned Garrod & Andrew Hine &; Jenny Barlow (Town Clerk); Zoom; Roy Tickle, Gaynor Wood-Tickle & Jan Tomlinson.

Cllr Catherine Jones advised that she was chairing the meeting due to Cllr Alyn Ashworth being unwell. The chair welcomed all to the February Full Council meeting.

124 Apologies for absence. Cllr Lara Pritchard.

125 Declaration of Personal/Prejudicial Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

Councillor	Item no	Prejudicial/Personal
Gaynor Morgan Rees	7.5	Personal

126 Minutes of the Council Meeting held on Wednesday 24th January 2024 were agreed and noted.

127 Minutes of the Special Town council meeting held on Tuesday 30th January 2024 were agreed and noted.

128 Matters arising: Free 30 minute parking in Denbigh will start May/June 2024. This was agreed by the town council.

129 Correspondence received. DCC – car parking – amendments to parking charges. The town councillors were very disappointed to hear about the increase in charge especially the increased hours that payment needs to be made. This will have a detrimental effect on local residents who rely on night time parking at Denbighshire car parks as well as local businesses and events who rely on people attending. The town councillors requested the clerk to contact Highways expressing their dissatisfaction.

130 Finance

130.1 Finance – bank reconciliation reports January 2024 – were deferred.

131.2 List of payments made in December 2023 were agreed and noted.

03.01.2024	008098, 008099 & 008100	Jones & Graham Jan Salary	£3619.31
24.01.2024	008101	duplicate chq 008088 JTM Christmas lights road closure	£1584.00
25.01.2024	008102	Catalyst Dec back-up	£4.79
25.01.2024	008103	Catalyst Dec telephony	£58.78
25.01.2024	008104	Catalyst Jan Broadband	£52.80
25.01.2024	008105	Scottish Power Elect Sept-Dec Dr EP Garden	£268.36
25.01.2024	007926	David Hughes Crown sq Christmas tree	£200.00
25.01.2024	007927	E G Morris Repair snow machine	£56.29
25.01.2024	007928	J Barlow Zoom refund Dec	£15.59

Pendref, Love Lane, Denbigh

Erection of two storey extension to dwelling including first floor balcony and associated works.

No objections raised

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132.4 01/2023/0724

Brookhouse Chapel, Old Ruthin Road, Denbigh

Conversion of existing chapel to form one dwelling including the formation of vehicular access and parking, installation of package treatment plant, landscaping and associated works.

No objections raised.

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133 Mayor's update – details were noted.

134 Other Meetings attended by town councillors.

No update recorded from the town councillors.

Then town clerk confirmed attendance at a Buttermarket meeting on the 2nd February. The building is coming along nicely – good to see the restoration bringing the building back to its former glory.

The clerk was having a meeting with DCC regarding the roll out of the new recycling on the 22nd Feb. Details will be added to the March meeting.

The clerk confirmed that the Crown Hotel had been made safe and the barriers lifted in time for the St David's day parade.

135 Co-Option & Recruitment.

135.1 Co-option, no candidates applied for the vacant posts. Will be re advertised again in a few week's time.

135.2 Recruitment – The town clerk confirmed that Joanne Davies was successful with her application and will start work at the end of March.

136 Councillors attendance register – this was circulated and noted by the town councillors.

137 Meeting dates 2024/2025 were agreed and noted.

138 Approval of documents. The below documents were approved by the town councillors.

138.1 Financial Regulations

138.2 Risk Assessment

138.3 Asset Register

138.4 Standing Orders

138.5 Grant aid form & Guidance notes.

139 Free Parking. The town councillors agreed with the following dates:

139.1 Mid Summer festival 15th June

139.2 Carnival 22nd June

139.3 Open Doors – date to be decided in September.

139.4 Plum Festival – if it goes ahead 5th October.

139.5 Christmas Lights 29th November.

140 Environment (Wales) Act 2016 – was amended and agreed.

141 Free Tap Water - Cllr Catherine Jones advised the town councillors that stickers had been procured for free tap water at local businesses. Need to distribute amongst the town businesses in due course.

142 Dates for the diary - confirmed by the town councillors:

142.1 St Davids day Parade – Friday 1st March.

142.2 Walled towns annual dinner – Friday 15th March

142.3 Annual meeting – Friday 10th May.

143 *Town Clerk Salary. The town councillors discussed the clerk's salary and amendments made accordingly.

*** Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.**

The Chair closed the meeting at 7.53 pm

Signed:.....

Date:.....