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DENBIGH TOWN COUNCIL
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Denbighshire
LL16 3TB

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Maer Dinbych **Jan Tomlinson** Mayor of Denbigh

e-bost: admin@denbightowncouncil.gov.uk e-mail

17th April 2025

To all Members of Denbigh Town Council

Dear Councillor,

AGENDA - Full Council Meeting

Please note that the next meeting of the Council will be held on **Wednesday 23rd April 2025 at 6.30pm, with a presentation from Denbigh Community Archive beginning at 6pm – This will be a Hybrid meeting.** You are summonsed to attend the meeting and I sincerely hope you will be able to attend.

Please be at the chamber by 5.40pm if you wish to attend face to face.

Cllr Jan Tomlinson is inviting you to a scheduled Zoom meeting.

Topic: Denbigh Town Council
Wednesday 23rd April 2025 at 6.30pm

Join Zoom Meeting

<https://us02web.zoom.us/j/3864083388?pwd=MkcxT0xmVTZiMENFc1FTYmxmZGFIQT09>

Meeting ID: 625 486 4173

Password: 4vtWF5

One tap mobile

02034815237,,3864083388#,,,,0#,,815984# United Kingdom

02034815240,,3864083388#,,,,0#,,815984# United Kingdom

Dial by your location

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

Meeting ID: 625 486 4173

Password: 4vtWF5

Find your local number: <https://us02web.zoom.us/j/kKUTOBzb7>

Yours sincerely,

Jan Tomlinson
Mayor of Denbigh

AGENDA

1a 6pm - Overview from Clwyd Wynne and Medwyn Jones Re: Denbigh Community Archive

Full Council will commence at 6.30pm

1b Apologies for absence.

2 Declaration of Personal Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 To confirm Minutes of the Council Meeting held on Wednesday 19th March 2025 (part 1.)

4 *Urgent business under Section 100B(4) of the Local Government Act 1972*

Section 100B(4) of the Local Government Act 1972 allows for the consideration of urgent business at meetings of a council or its committees. This can happen when the meeting's chair believes the item is urgent due to special circumstances. The reason for the urgency must be recorded in the meeting's minutes.

5 Matters arising:

5.1 Cae Hywel update

5.2 Social Media and Website

5.3 Access to Notice Boards

5.4 Use of Translator for Minutes

5.5 Purchase of Desk Top Computer and Dual Screens for Events Organiser

5.6 Investiture Chair & Mayors Chair

5.7 Discussions regarding Denbigh Community Archive following on from the overview from Clwyd Wynne and Medwyn Jones

6 Correspondence received.

6.1 Email from St Asaph Town Council regarding SHEPA

6.2 Email from Rob Parkes – St Brigids

6.3 Email from Julie Machin – Open Doors

6.4 Email regarding CCTV Partnership press release

7 Finance –

7.1 – Online Banking for Town Council Accounts

7.2 – Bank Reconciliation Reports – March 2025

7.3 – List of Payments made on March 2025

7.4 – Payments Requiring Authorisation

7.5 Grant Aid:

7.5.1 Grant Aid Breakdown

7.5.2 Denbigh Aged & Disabled

7.5.3 Twinning

7.5.4 Denbigh & Flint Show

7.5.5 Marie Curie, Daffodil Appeal

7.5.6 Mid-Summer

7.6 Confirmation received of cheque payment:

7.6.1 Denbigh Floral Arts

7.7 How grants were used (6 months review) – None

7.8 Quotations:

7.8.1 Catalyst – upgrade to Windows 11

8 Planning:

8.1 01/2025/0152/NMA

Graig Quarry, Graig Road, Denbigh, Denbighshire LL165US
Non-Material Amendment

9 Mayor's update – see report

10 Other Meetings attended by town councillors.

11 Update from County Councillor Pauline Edwards

12 Update from Jo Davies, re: Projects & Events

13 Co-Options

14 Free Parking dates for 2025 – Email from James Parsons

***15 Confirm part 2 minutes – March 19th 2025 Full Council Meeting.**

***16 Confirm part 2 minutes – April 02nd 2025 Extraordinary Council Meeting.**

***17 Jo Davies – Appraisal update.**

***18 Update regarding Museum building.**

*** Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.**

Copy to all town councillors