

Minutes of the Denbigh Town Council Full Council Meeting held on Thursday 24th October 2024, 6.30pm via Hybrid.

Present: Face to Face Councillors; Catherine Jones, Jan Tomlinson, Alyn Ashworth, Gaynor Wood-Tickle, Roy Tickle, Philip Stevens, Gaynor Morgan-Rees, Andrew Hine, Sioned Garrod, Simon Harding, Matthew Jones, Jenny Barlow (Town Clerk), Jo Davies (Assistant)

Zoom; Cllr: Lara Pritchard but came to the meeting face to face at 18.51.

The Chair, Cllr Catherine Jones, welcomed all to the October Full Council Meeting.

79 Apologies for absence. Cllrs, Sylvia Jennings, Pauline Edwards & Robert Davies.

80 Declaration of Personal/Prejudicial Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting:

Councillor	Item no	Prejudicial/Personal
Catherine Jones	4.4	Personal (Cllr left the meeting before item discussed)
Catherine Jones	6.3.2	Prejudicial (Cllr left the meeting before item discussed)

81 Minutes of the Council Meeting held on Wednesday 25th September 2024 – Part 1 was confirmed and accepted. Part 2 to be discussed during part 2 of the meeting.

82 The Chair Cllr Catherine Jones Proposed that Part 2 of the meeting be brought forward to discuss immediately. This was agreed by the town council. (18.32)

83 Matters arising:

83.1 Public toilets update – Denbighshire County Council have acknowledged receipt of Denbigh Town Councils Proposal that £11,000 would be paid in the financial year of 2025-2026 which is half of the Toilet provision in Denbigh. Denbighshire County Council have confirmed that they will be in touch before the Town Council Pre-Budget Meeting in November 2024.

83.2 Update regarding Site Visit to Jones Bros – The Jones Bros face to face meeting received a very good turn out by Councillors attending on 26.09.2024. The meeting and presentation itself were very informative. Dr Chris Madoc-Jones has been given contact information for Jones Bros for his information.

83.3 Update by Streetscene regarding litter in Denbigh – The town clerk will update Mr Gwyn Evans. – **Details Noted**

83.4 Email from Chris Evans DCC Conservation Officer, regarding Angel monument railings – Chris confirmed no objections to making the railings hinged.

84 Correspondence received.

84.1 Email from Cllr Catherine Jones resigning as school governor at Ysgol Y Parc – the town clerk has contacted the school accordingly. **Details Noted**

84.2 Email from Cllr Jan Tomlinson resigning as school governor at Ysgol Pendref – the town clerk has contacted the school accordingly. **Details Noted**

84.3 Letter of thanks – Open Doors support - **Noted**

84.4 Letter of complaint from SO Jones re planning application 01/2024/1333/PF – item 7.4 - **Noted**

84.5 Letter of complaint from C Jones re planning application 01/2024/1333/PF – item 7.4. - **Noted**

85 Finance

85.1 Bank reconciliation reports –September 2024 – Deferred, late receiving bank statement. - **Agreed & Noted**

85.2 List of payments made – September 2024 – Noted

Item no	Date	Chq No	Chq payable to	Payment Description	Amount
85.2.1	03.09.2024	008356, 008357 & 008358	Jones & Graham	September Salary	£5931.39
85.2.2	18.09.2024	008359	Activities For You Ltd	Christmas tree decorations	£147.97
85.2.3	18.09.2024	008360	J Barlow	Aug Zoom refund	£15.59
85.2.4	18.09.2024	008361	Catalyst	July Telephony	£58.78
85.2.5	18.09.2024	008362	Catalyst	August broadband	£52.80
85.2.6	18.09.2024	008363	Catalyst	Phone rechargeable batteries	£16.80
85.2.7	18.09.2024	008364	Canda Copying Ltd	Photocopies 31.05 – 30.08.2024	

					£14.60
85.2.8	18.09.2024	008365	Canda Copying Ltd	Photocopier lease 01.09 – 30.11.2024	£47.46
85.2.9	18.09.2024	008366	Catalyst	August back-up	£6.01
85.2.10	18.09.2024	008367	Catalyst	September broadband	£52.80
85.2.11	18.09.2024	008368	P Liversidge	August grounds maintenance	£175.00
85.2.12	18.09.2024	008369	P Liversidge	Litter Pick Dr EP Garden	£15.00
85.2.13	26.09.2024	008376	J Barlow	Sept Zoom refund	£15.59
				Total	£6549.79

85.3 Payments requiring authorisation: the below payments were agreed and noted by the Town Councillors:

Item No	Date	Chq No	Chq Payable to	Description	Amount
85.3.1	30.10.2024	008401	Medic1	Fireworks medical cover	£1644.00
85.3.2	30.10.2024	008402	Cllr C Jones	refund insurance cover Biebertal	£42.21
85.3.3	30.10.2024	008403	JDH Business Services Ltd	Internal Audit Fees 2023/2024	£884.40
85.3.4	30.10.2024	008404	Bodfari Environmental	Dr EP Garden grounds maintenance July - Sept	£1018.20
85.3.5	30.10.2024	008405	Highline Electrical Ltd	Bolt & catenary wire testing	£1800.00
85.3.6	30.10.2024	008406	PWLB	2 nd instalment - Museum building mortgage	£6343.00
85.3.7	30.10.2024	008407	DCC	Annual CCTV partnership payment - 2024/25	£4250.00
85.3.8	30.10.2024	008408	DCC	Install and remove bunting	£2035.20
85.3.9	30.10.2024	008409	DCC	30 min free parking subsidy - 2024/25	£15030.90

85.4 List of receipts September 2024 – Deferred – Late receiving bank statements

85.5 Grant aid authorised by the Town Councillors:

85.5.1 Denbigh Bowling Club – Retracted – Noted

Item No	Code	Chq No	Chq payable to	Amount
85.5.2	S145	008410	Urdd Gobaith Cymru	£100.00
85.5.3	S137	008411	Clwb Rygbi Dinbych	£2500.00
85.5.4	S137	008412	Ty Gwrydd	£250.00

85.6 Confirmation of payments received – None

85.7 How grant payments were used (6 Month Review) – Noted

85.7.1 Denbigh Carnival

85.7.2 Aged & Disabled Trip

85.8 Quotations –

85.8.1 Christmas Trees –

Erection of 2 Christmas Trees, removal afterwards and Licence – **Agreed & Accepted**

86 Planning:

86.1 01/2024/1254/PF

K & A Premier Stores, 28 – 30 Henllan Street, Denbigh

Change of use of existing shop stores to form one hot food takeaway (Use Class A3) including alterations to shop front and installation of extractor flue, roller shutters and cage to venting to main shop and associated works.

No objections raised

.....
86.2 7.2 01/2024/1273/HH

Brynteg, 42 Mytton Park, ~Denbigh

Erection of first floor balcony to rear of dwelling (partly retrospective)

No objections raised
.....

86.3 7.3 01/2024/1274/HH
Bryn Awelon, Castle Hill, Denbigh
Erection of single storey extension to side of dwelling and associated works.

No objections raised

86.4 7.4 01/2024/1333/PF
Denbigh Carpets & Beds, Unit 3A Dyffryn Trading Estate, Rhyl Road, Denbigh
Change of use of redundant beds showroom to food and entertainment/games areas and fast food takeaway (Use Class A3)

Objection - Town Council was disappointed that the planning application was not noted as being retrospective as work within the building has already begun. The Town Council have requested clarity on opening times of the business and definition of the entertainment and food that will be provided. Also, concerns were raised regarding the possibility of anti-social behaviour in the area, noise and light pollution.

86.5 7.5 01/2024/1335/PF
Barclays Bank, 10 Hall Square, Denbigh
Change of use of ground floor building from former bank (Use Class A2) to form a place of worship/prayer (Use Class D1).

No objections raised; however, the Town Council was disappointed that the planning application was not noted as being retrospective as the property has already started to be used as a place of worship. The Town council would also like to raise concerns regarding environmental cleanliness concerning the building.

86.6 7.6 01/2024/1358/HH
Pentraig, Castle Hill, Denbigh
Replacement of existing timber windows and doors with timber painted effect UPVC windows and doors.

No objections raised; however, the Town Council would like to request that the work be carried out sympathetically, keeping in mind that this building is situated within a conservation area and as such should be completed in keeping with this.

87. Mayors Update – Noted

88. Other meetings attended by town councillors.

- 88.1** Cllr Philip Stevens attended the Management Committee at the Hwb where “Family First” was being discussed and the funding to keep this going. Cllr Stevens was pleased to hear that there are lots of projects in the pipeline to include young people within Denbigh.
- 88.2** Cllr Andrew Hine discussed his involvement with Bwydd Bendigedig Dinbych and mentioned a great turn out by local adults and children alike to learn about growing their own healthy food.

89. Update from County Cllr Pauline Edwards – Deferred

- 90. New Councillors Town Council Badge** – Jenny Barlow (Town Clerk) Presented Cllr Simon Harding with a Town Council Badge and he was officially welcomed by all.

91 Review of staff salary & associated payments.

The town councillors have now resolved the matter pending further information.

*** Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item***

The Chair closed the meeting at 19:51

Signed.....

Date.....