

Minutes of the Denbigh Town Council Full Council Meeting held on Monday 22nd September 2025

Present: Face to Face Councillor's: Jan Tomlinson, Pauline Edwards, Roy Tickle, Gaynor Wood-Tickle, Gaynor Morgan Rees, Alyn Ashworth, Philip Stevens, Sylvia Jennings, Sioned Garrod, Simon Harding, and Ruth Griffiths. Jo Davies (Interim Office Manager)

Zoom: Paul Jackson

Members of the Public: Hayley Jones, Tony Ward

*The Chair Cllr JT Welcomed all to September's Full Town Council meeting, stating:
"There is no planned fire alarm and so if at any point the fire alarm does go off, please remember to leave the chamber in a calm manner via the stairs and meet by the angel.
There is an attendance register in the chambers, please sign in. This is of utmost importance and is part of our standing orders. Whilst we may not always agree with each other's comments, please do not interrupt speakers and be respectful of their views. Please treat each other with dignity and respect at all times".
If any Councillors have completed the declaration of interest form for this current meeting, we would ask those Cllrs to please exit the Chambers whilst that particular item is discussed – as per "Code of Conduct Training"
Let's have a great meeting and feel free to get up or pour a drink etc. throughout the Meeting"*

69a Update from Denbighshire Public Toilets

No funding available at present as Social Care and Education take most of the statutory budget which is why Town Councils are being asked to help fund them in order to keep them open. Capital Funding has been found to upgrade the toilets then there would be a charge to use. It costs £21-£21.5K to run the Toilets in Denbigh. Estimate of £2600 generated by charging the Public which leaves £19,696 which is what the Town Council are being asked to fund. If asset transfer happens then DTC would keep the Toilets.

Cllr Sylvia Jennings joined the meeting at 18.40

Cllr PS proposed a marriage and for DTC and DCC to work together to keep them open.

Tony advised this is a National issue – currently as a Council unless something changes reducing 30 million over the next 4 years.

Cllr RG asked if DCC keeps the assets what happens if nobody takes over the toilets – Tony advised they would close.

Cllr PE asked what happens if DTC say we can't take them over. People won't be happy if they have to pay £1.00 to use the Toilets. We will have to explain the situation to the Public!

Tony – The £1.00 is a proposed figure to get an estimate. DTC would have to pay £22,300 in order to keep the Toilets open. If DTC took over we could charge what we wanted. The Barrier would have to be contactless or would be more expensive with staff needed to empty cash, rectify issues etc.

Cllr SH asked what the £22,300 was for, what is the £300K for?

The more income that comes from the public paying for the use of the Toilets, DTC payment would decrease.

Cllr Andrew Hine joined the meeting at 18.51.

Cllr SJ advised that footfall will fall. Shops will close from the impacted services. DCC are having a knee jerk reaction which will have an adverse effect.

Cllr PS in Wrexham you pay 20p, Lady with a barrier opens and closes it. It's worth having a look at Person, Paying Cash, and Barrier.

Hayley advised it would be excessive Staff costs as they already have in Rhyl and Llangollen.

Cllr GWT – Health and Social Care and Education needs to be managed better than it is, we will have nothing left. It's a vicious circle, full of Towns with nothing in.

Cllr SJ – It will impact costs on the Council.

Cllr Jan Tomlinson thanked Hayley and Tony for the information and advised will come back at the end of the Week.

69b Apologies for absence: None

70 Declaration of Personal/Prejudicial Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting: **None**

71 Confirmation of Minutes

71.1 Full Council – Monday 28th July 2025 - Confirmed & Accepted

72 Urgent business under Section 100B(4) of the Local Government Act 1972: Noted

Section 100B(4) of the Local Government Act 1972 allows for the consideration of urgent business at meetings of a council or its committees. This can happen when the meeting's chair believes the item is urgent due to special circumstances. The reason for the urgency must be recorded in the meeting's minutes. –

72.1 Policies – retrospective ratification

72.1.1 – Financial Regulations Noted

72.1.2 – Data Protection Policy Noted

72.1.3 – Environment Wales Act (2016) Section 6 Duties Noted

73 Matters Arising:

Cllr GMR advised that she is disappointed to see the 80% rule regarding Grant Aid was to be retained. In her opinion this is an added complication in the request for funding. If a project costs a certain amount then that's how much the applicant should receive. Most Grant applications are submitted by dedicated, hardworking unpaid volunteers and it's unfair to penalise them in this way.

74 Environment & Finance Meeting update

74.1 Payments authorised on 15.09.2025 **Noted**

74.2 Grant Aids authorised on 15.09.2025 – None **Noted**

74.3 Any other business discussed on 15.09.2025 **Noted**

75. Correspondence received.

75.1 Email from L Williams – Siop Y Parc Bench

Clarification is needed if this is a DTC bench.

76 Mayor's update –

Cllr JT confirmed that she had attended the following Events this month –

- British Legion Meeting to arrange Remembrance Service
- VJ Service
- WTFC Dinner at the Golf Club
- Denbigh Flower Show

Cllr JT also noted that she is currently arranging to meet with the local Iman from the new cultural centre in Denbigh to chat and look at any issues that can be worked through together or work in partnership on.

A meeting was held with the current staff member to prepare for PDP.

The Denbigh Defib group attended the Chambers to meet with Cllr JT where they were presented with a cheque donation from DTC and a joint social media post was agreed. The donation will go towards the necessary replacement pads for local defibs.

Cllr JT also attended the School uniform exchange at the HWB with DCC MY.

Cllr JT consulted with DCC audit regarding the compliancy of DTC and was assured that DTC are fully compliant. Audit also discussed the next steps regarding Audit Wales and Cllr JT shared DTC Risk register as requested.

Cllr JT also met with DM regarding her Civic Service arrangements.

77 Other Meetings attended by town councillors –

Cllr GWT advised the news regarding Denbigh in Bloom is concerning, what can we do? There is no man power as they have lost volunteers. There is only 5 of them doing everything.

Cllr GMR has attended several Open Doors meetings in the run up to the event last weekend. Another meeting is planned so there will be an update regarding attendance at venues at a later date. Despite the rain on Saturday we welcomed many people to Denbigh. The Guided Tours were well attended and the car parks full. Sunday's weather was much better, for example in 4 years 200 visitors to the Castle.

Cllr GMR advised that in most meetings the problem of visible refuse bins in Back Row and Crown Square is discussed. The Town guides are embarrassed by the unsightly look although they understand they are necessary. Cllr GMR spoke to Marguerite Pearce from Ty Gwyrdd who is also concerned and she confirmed that it is access not storage. CAB commandeered the 3 entrances to the small areas behind the business but they do not own the alleyway but as it doesn't show on the Land Registry it is common land and would legitimately be used for access as a storage of bins. DTC needs to look into this as the entrance at present is key coded. There is also a problem with the numerous bins opposite.

Cllrs RT and GWT attended the WTFC Quarterley meeting and Car rally.
Cllrs PE and RT attended Eirianfa, nothing to report, all fixtures done.

Cllr Jan Tomlinson thanked Cllrs Ashworth and Jones for doing Open Doors.

78. Update from County Councillor Pauline Edwards

Lots of developments within housing.

Pennant Flats – work ongoing. Managed by Grwp Cynefin. Work not long begun so a long way from completion. Will comprise of the erection of seven terraced dwellings and four terraced apartments together with alterations to existing access.

The proposed dwellings would comprise of two bedrooms, four person dwellings, and the proposed apartments would comprise of two bedrooms to accommodate three persons each. The existing access into the site would be widened, and a car parking area would be created to the rear of the site. There are 24 parking spaces proposed, including two disabled parking spaces. Which is good news for Henllan Street which is an area of congestion with parked cars.

Llwyn Eirin – DCC hoping that the site will be handed over to them soon and they are currently allocating these properties to new residents.
The new residents will all have a connection to Denbigh.

There are 22 houses in total.
18 have 2 bedrooms – all semi-detached.
4 have 4 bedrooms – again all semi-detached.

Obviously, this will lead to many empty houses in Denbigh – but funding will be required to ensure they are up to current standards.

But those new houses are good news for Denbigh. We await more houses by Lon Llewelyn to become available.

North Wales Hospital.

Work currently ongoing with the Bat Barns, hoping for completion Spring 2026. Site clearance has begun.

Cllr PS said that he will write to DCC to advise they should sell North Wales Hospital to pay for other things they can't do for example Toilets.

Cllr MJ proposed to stand down Standing Orders. Cllr RG seconds this.

***79 Confirm part 2 minutes –28TH July 2025 Full Council Meeting**

***80 Public Toilets**

***81 Magistrates Court Update – Insurance**

***82 Butter market**

***83 Pension Update**

*** Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.**

Copy to all town councillors

The Chair closed the meeting at 20:06

Signed.....

Date.....