

Minutes of a meeting of Denbigh Town Council held on Monday 12th May 2014 at 7pm at the Town Hall, Denbigh.

Present: Councillors Rob Parkes, Raymond Bartley, Margaret Bowe, Colin Hughes (arrived 7.09pm), Colin L Hughes, Roy Tickle, Mark Young, Brian Davies, Gaynor Wood and Medwyn Jones (Town Clerk).

Apologies: Cllrs Gaynor Morgan Rees, Philip Stevens, Shereen Lunt, Medwyn Williams, Colin Hughes (late).

Observing: County Councillor Gwyneth Kensler

The chairman welcomed all to first meeting of the new municipal year.

13. Urgent Matters: There were none

14 Declaration of Personal Interest: The following declarations were received:

- (1) Cllr Roy Tickle - agenda item 9(1) – Grant Aid – Denbigh Midsummer Festival application.
- (2) Cllr Roy Tickle - agenda item 9(1) – Grant Aid – Denbigh Carnival application.
- (3) Cllr Raymond Bartley – agenda item 9(1) – Grant Aid – Denbigh Carnival application.
- (4) Cllr Gaynor Wood – agenda item 9(1) – Grant Aid – Denbigh Midsummer Festival application.

15. The Minutes of the Council meeting held on the 28th April 2014 and the Minutes of the Annual general Meeting held on the 2nd May 2014 were received.

16. Matters Arising: There were no matters arising

17. Mayor's Report: The Mayor's written report was accepted. The Mayor elaborated on a couple of matters mentioned in the report

18. Letters, E-mails and Notices: 1. It was agreed that the four items of correspondence received be noted.

19. Planning: Following discussion, it was agreed that no objection be raised in respect of the following applications for planning permission:

- (1) 1, Brynhyfryd Cottages, Rhyl Road
- (2) Touring Caravan Park, Lleweni Parc, Mold Road

2. Other planning matters: (1) The one planning consent certificate was noted.
(2) The Briefing note received from DCC planning re the former North Wales Hospital site was noted.
(3) The notice received from DCC planning re the appointment of an Inspector for an informal hearing of an appeal by Mr Kevin Hook re the Airfield at Lleweni Parc, Mold Road was noted.

20. Minutes / Reports of council sub committees: Grant Aid: The minutes of a recent meeting were considered. Each recommendation on applications received contained in the minutes was considered and approved as follows:

- | | | | | |
|-----|----------------------------|---|--------|---------------------------|
| (1) | Denbigh Midsummer festival | - | £2,500 | (S.145)(cheque no.005358) |
| (2) | Denbigh Carnival | - | £3,000 | (S.145)(cheque no.005359) |

21. Reports: (1) Fairtrade. The town clerk's written report was considered and accepted. The town clerk referred to the second paragraph of the report and expressed his concern at the apparent lack of support from within the council and elsewhere in the town. The town clerk then sought a decision from the council as to whether it still wished to pursue Fairtrade status for Denbigh. The matter was discussed at length culminating in a **Resolution** (7 for and 2 abstentions) **that the town council pursue Fair Trade Status for Denbigh.**

(2) World War One Commemoration Project. The town clerk's written report was considered and accepted.

(3) Safety Group. Cllr Rob Parkes reported on the recently held AGM - all officers had been re-elected en bloc.

There were no other reports.

22. Reports by County Councillors on Matters Appertaining only to Denbigh:

1. Cllr Colin Hughes reported (1) DCC AGM on the 13th May – Cllr Bartley's term of office as chairman was coming to an end. (2) Hwb Dinbych was behind on completion and was now aiming to open end June / beginning July.

Cllr Raymond Bartley reported: (1) Y Maes, Parc Alafowlia – confusion over S.106 agreement for the play area. The whole area was to be cleaned up. (2) Bowling club members were unhappy with the state of the Lower Park bowling green. The grass had now been cut lower and the members appeared to be happier. The cost of maintaining the green was £10,000 per annum – it would appear unlikely that DCC would be able to fund the cost next year. (3) Town Cemetery – the quality of grass cutting was not acceptable – hopefully this could be resolved.

It was proposed and accepted that Cllr Gwyneth Kensler be asked for a report on the Central Ward. (1) Cllr Kensler asked Cllr Gaynor Wood to report on the recent site visit to Edgar's Terrace – Cllr Wood reported that health & safety were looking at clearing the debris. DCC legal department looking at the ownership of the wall. Cllr Kensler reported that the owner of the wall had now been identified and to be contacted. (2) A new machine had been purchased to clear gum on pavements.

23. Accounts 1. The following accounts were approved for payment:

(1)	Mrs Elaine Smith – reimburse cost of Fairtrade material (cheque no. 005360)	-	£15.00
(2)	Sodexo – grounds maintenance Dr E P Garden (April) (cheque no. 005361)	-	£605.88
(3)	Sandra Williams – translation service (14.4.14) (cheque no. 005362)	-	£121.20
(4)	Lock Stock – storage facility (May) (cheque no. 005363)	-	£72.00
(5)	Delwedd – annual Community Archive web hosting and maintenance support (cheque no. 005364)	-	£445.70
(6)	Town Clerk – reimburse cost of liquid refreshments for AGM (cheque no. 005365)	-	£59.67
(7)	S & T Catering – refreshments at AGM (cheque no. 005366)	-	£480.00
(8)	Pen y Bryn Joinery – re-bed slate coping stones around fountain – Dr E P Garden (cheque no. 005367)	-	£412.80

Total Payments £2,212.25

The town clerk sought and obtained authority to pay the agreed allowance to the Mayor and Deputy Mayor and also the honoraria to the four civic officers.

2. **The Financial report** for the period 1.4.14 – 30.4.14 was noted
3. **Members' Payments.** The town clerk reminded members of the decision made by the council on the 28th February 2014 adopting the recommendation of the Independent Remuneration Panel for Wales for members to receive an annual payment of £100 towards costs incurred on telephone usage, IT, consumables etc. Claim forms were distributed to members. Any claims to be submitted during the current financial year.
4. **Any other Financial Matters:** (1) Dog fouling triangular signs. The town clerk referred to the reply received from DCC. Concern was expressed at the cost involved and a question asked as to whether there had been a tendering process for the signage. It was **Resolved** (unanimously) **to reject the offer made.**
 - (2) Past Mayoress Pendants. The town clerk reported that the supply had been extinguished and there was a need to re-order. Reference was made to the information provided by Thomas Fattorini. It was **Resolved** (unanimously) **to purchase five pendants at a cost of £174.49 each plus VAT.**
 - (3) Council polo shirts. The town clerk referred to the decision made by the council to purchase polo shirts. To date seven members had responded with size and colour details. Details from other members were obtained.
 - (4) The town clerk referred to the quotation received for watering the hanging baskets during the coming season. The quotation of £2,000 plus VAT was accepted.
 - (5) The town clerk referred to the e-mail received from John Howatson regarding the possible purchase of the indoor bowling mat and accessories owned by the town council. Cllr Colin Hughes declared an interest. The town clerk explained that the equipment was purchased by the council in 2009 for use by the community. Using the equipment in the town hall had proved unsuccessful. The equipment had been on loan to the Fron Chapel and bowling sessions were held at the chapel most Thursday evenings. Following a short discussion it was **Resolved that all the equipment be donated to the Fron Chapel for their use.** It was further agreed that the equipment be written off the books of the town council,
 - (6) The town clerk sought authority to pay any bills received between this meeting and the next council meeting on the 9th June 2014. Authority was granted on the basis that a report be prepared for the next meeting.
24. **Denbigh Carnival.** The town clerk referred to an earlier council decision to have a presence on the carnival field. The matter had been referred to the council projects sub-committee. An attempt to hold a meeting of the sub-committee had failed hence the matter being brought back to the council. It was reaffirmed that the council should have a presence on the field and Cllrs Roy Tickle, Gaynor Wood, Medwyn Williams, Rob Parkes and Colin L Hughes were tasked with organising such a presence.
25. **Chairmanship Training.** The town clerk referred to the reply received from DCC. It was Agreed that Cllrs Margaret Bowe and Mark Young attend at a cost of £35 each.

26. Denbigh Museum. Cllr Margaret Bowe declared an interest. The town clerk referred to a number of matters and agreement reached as follows:

- (1) Removal of storage facilities from the current site to a storeroom at the museum to take place on Thursday 15th May – Cllr Medwyn Williams, Roy Tickle, Shereen Lunt, Gaynor Wood and Colin L Hughes to assist with the removal. Town clerk to make the necessary arrangements.
- (2) The metal display stands owned by the town council be loaned to Denbigh Museum for use by the museum.
- (3) Museum Open Evening – Saturday 17th May 2014 4pm – 9pm. Cllr Colin Hughes declared an interest. Town Clerk to arrange items for display. At the council meeting on the 14th April Cllrs Rob Parkes, Raymond Bartley, Margaret Bowe, Mark Young, Roy Tickle and Gaynor Wood volunteered
- (4) Cllr Gwyneth Kensler confirmed the Museum AGM – Thursday 12th June 2014 at the Museum at 7pm.


27. Appointment of members on to the council's sub committees and working groups:


28. Dates of first meetings of the sub committees / working groups.

29. Appointment of members on to various organisations etc.

Items 27 – 29 above were dealt with together. It was agreed due to the few members present to defer a decision on all three until the next meeting on the 9th June and that the meeting on the 9th start at 6.30pm

There being no further business the meeting closed at 8.18pm.

Signed:..........(chairman)

Date:..........