

**Minutes of a meeting of the Planning, Finance and General Purposes Committees held on Monday the 13<sup>th</sup> April 2015 at 7pm at the Town Hall, Denbigh.**

**Present:** Councillors Raymond Bartley, Margaret Bowe, Rob Parkes, Medwyn Williams, Geraint Williams, Colin L Hughes, Brian Davies, Mark Young, Roy Tickle, Gaynor Wood, Catherine Jones, Philip Stevens and Medwyn Jones (Town Clerk).

**Apologies:** Cllrs Gaynor Morgan Rees, Shereen Devine, Colin Hughes.

Cllr Raymond Bartley chaired the Finance and General Purposes Committees with the Cllr Margaret Bowe chairing the Planning Committee.

The chairman welcomed all to the meeting.

**235. Declaration of Personal Interest.** The following declarations were received:

- (1) Cllr Brian Davies - agenda item A1(4) – planning – Pant Derw.
- (2) Cllr Geraint Williams - all matters relating to Denbighshire County Council
- (3) Cllr Raymond Bartley - all matters relating to Denbighshire County Council
- (4) Cllr Catherine Jones - agenda item C1(15) – correspondence – Denbigh Carnival grant aid
- (5) Cllr Geraint Williams - agenda item C1(16) – correspondence – Love Lane grant aid
- (6) Cllr Roy Tickle - agenda item C1(14) – correspondence – Midsummer Festival grant aid
- (7) Cllr Gaynor Wood - agenda item C1(14) – correspondence – Midsummer Festival grant aid
- (8) Cllr Raymond Bartley - agenda item C1(15) – correspondence – Denbigh Carnival grant aid
- (9) Cllr Raymond Bartley - agenda item B1(2) – NW&MWALC payment

**A. Planning Committee:**

**236.** (1) Planning permission applications.

Following discussion, it was agreed that no objection be raised in respect of the following applications for planning permission:

- (1) Kwik Save Shopping Centre, Station Road, (Screening Opinion)
- (2) Land adjacent to Pant Derw
- (3) Land adjoining Frondeg, Ruthin Road

With regard to the planning application received in respect of Graig Villa, Abram's Lane, it was agreed not to object to the application. However the council was aware that the building concerned was within a conservation area and noted that what was proposed replaced existing PCvu windows with new PCvu windows and would ask the question as to whether this was acceptable in a conservation area.

With regard to the planning application received in respect of land adjacent to Llyn Bran, Bylchau, that in view of the amount of paperwork involved with the application it was agreed that a request for further time to consider the application be submitted.

- (1) Any other planning matters: There were none.

**B. Finance Committee:**

**237. Accounts:** 1. The following accounts were approved for payment:

- (1) European Walled Towns – 2015 international membership fee - £170.0



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|-----|--|---|--------|
| (2) | (Cheque no. 005599)                                      |   |        |
| (3) | NW&MWLALC – delegate lunch 17.4.15<br>(Cheque no.005600) | - | £15.00 |
| (4) | Mac 3 – 12 months website hosting<br>(Cheque no.005601)  | - | £69.00 |

Total payments: £254.00

2. The financial report for the period: **1.4.14 – 31.03.15** was noted.
3. Any other financial matters: (1) The list of payments made by the town clerk / finance officer between the 24<sup>th</sup> and 31<sup>st</sup> March 2015 was noted and accepted – Minute 231(2)(1)(2) referred.

(2) Annual Audit 2014/2015 accounts. The Town clerk reported that the council had been called to audit on the 31<sup>st</sup> May 2015. If the income and the expenditure of the council exceeded £200,000, the council would be called to an intermediate audit – this would entail additional work which included responding to a 10 page questionnaire containing 27 questions.

### **C. General Purposes Committee:**

- 238. Letters, E-mails and Notices:**
1. It was agreed that six items of correspondence received be noted.
  2. It was further agreed that the following be noted and actioned accordingly:
    - (1) The letter received from Cllr Gaynor Morgan Rees requesting leave of absence was considered. Section 85 of the Local Government Act 1972 allowed the council to approve a period of absence. It was **Resolved** (unanimously) **that a period of eight weeks leave of absence be granted.**
    - (2) The grant aid applications received from (a) Vale of Clwyd Denbigh Plum Association, (b) Denbigh Business Group, (c) Denbigh Aged and Disabled Fund, (d) Elite Martial Arts, (e) Denbigh Carnival, (f) Denbigh Midsummer Festival and (g) Love Lane Neighbourhood Watch be referred to the grant aid sub-committee.
    - (3) The e-mail from Cllr Rob Parkes forwarding an e-mail from Steve Chalk Denbigh Bowling Club was considered. Cllr Parkes explained the reason behind the e-mail. Cllr Bartley elaborated on the situation with the bowling green. Comment was made during the ensuing discussion that the council needed to be cautious as not to be tied to something it could not continue. A further comment was made that the club should be seeking sponsorship from other sources. It was **Resolved** (unanimously) **that a letter be sent to the club stating that the council had not allocated any funding for the club in its budget and that any application for funding should be submitted via the grant aid procedure and also pointing out how the grant aid system worked.**
    - (4) E-mail from Cllr Roy Tickle, on behalf of the Midsummer Festival, seeking free parking on the occasion of the Celtic Market on Saturday 20<sup>th</sup> June 2015. It was **Resolved that permission be granted**
    - (5) Welsh Government. E-mail regarding the Local Government (Democracy) (Wales) Act 2013 (Commencement No2.) Order 2015 which brought into force sections 55-57 of the Act which involved the electronic publication of information by town and community Councils. The order would come into effect on the 1<sup>st</sup> May 2015. The new provisions would entail more work for the council's administration. It was agreed to refer the document to the Audit and Personnel sub- committee to peruse and formulate a method of working the new requirements.



**239. Minutes of Meetings of the council's sub committees:** There were none.

**240. Reports:** (1) Fireworks Working Group. The town clerk's written report was considered and accepted.

(2) Denbigh Business Group. Cllr Roy Tickle gave a short report on a recent meeting – two main topics had been discussed – (1) bilingual policy and (2) Vale of Clwyd Denbigh Plum Association.

(3) Eirianfa. Cllr Brian Davies reported that Eirianfa had lost another tenant

(4) R Arthur Jones Crisis Fund. Cllr Catherine Jones referred to the application made to DCC to place a bench near the War Memorial. DCC wanted the applicants to have in place £5m public liability insurance for the bench and had advised that an approach should be made to the town council. Comment was made that should the town council put in place the insurance the question of ownership and maintenance of the bench would arise. It was agreed that the town clerk seek the advice of the council's insurers upon the matter.

There were no further reports

**241. Denbigh High Street.** The town clerk reminded members of the site visit arranged with an officer from DCC on Thursday 16<sup>th</sup> April at 10am.

**242. Denbigh Open Doors.** The town clerk referred to the exchange of e-mails with Margaret and Ray Thomas. It was agreed that Cllrs Medwyn Williams, Margaret Bowe and Catherine Jones should represent the council at any meetings. The town clerk to negotiate a date with Mr & Mrs Thomas for a meeting.

**243. Leave of Absence.** The town clerk reported that the eight weeks leave of absence granted to Cllr Shereen Devine had now expired. Cllr Devine had submitted a further request for leave of absence. As previously stated Section 85 of the Local Government Act 1972 allowed the council to approve a period of absence. It was **Resolved** (unanimously) **to approve a further eight weeks leave of absence.**


*At this point Cllr Philip Stevens left the meeting at 7.45pm.*

**244. Mayor's Charity Ball.** The town clerk reported that due to low numbers attending that the venue had been moved from the marquee to the upstairs function room at the Brookhouse Mill. As a result the price of the ticket had been reduced from £32 to £27. A refund would be made to those that had paid £32.

**245. Matters of Interest:** 1. Members raised the following matters and it was agreed that the appropriate action be taken where necessary:

- (1) Lenten Pool Roundabout and changes to the bus stop being looked at by DCC.
- (2) Glas Meadows wall to be repaired.
- (3) Complaints received from elderly members of St Mary's Church that they were finding it difficult to cross the road by the Church.
- (4) Complaint received that the Glass Onion Café advertising sign was being attached to the War Memorial.
- (5) Update on A55 signage required

There being no further business, the meeting closed at 7.55pm.

Signed: .....(chairman)

Date: 27/4/15.....

