

Minutes of a meeting of Denbigh Town Council held on Monday 27th June 2016 at 7pm at the Town Hall, Denbigh.

Present: Councillors Margaret Bowe (Chairman), Raymond Bartley, Colin Hughes, Robert Parkes, Medwyn Williams, Colin L Hughes, Roy Tickle, Mark Young, Gaynor Wood-Tickle, Catherine Jones, Marilyn Jones, Alyn Ashworth, Gaynor Morgan Rees, Brian Davies; and Jenny Barlow (Town Clerk).

Apologies: Cllr Philip Stevens

Observing: County Councillor Gwyneth Kensler and 4 members of the public.

The chairman welcomed everyone to the June full council meeting.

20. Urgent Matters: There were none

21. Declaration of Personal Interest: The following declarations were received:

- (1) Cllr Raymond Bartley – all matters relating to Denbighshire County Council and any Planning matters - personal.
- (2) Cllr Colin Hughes – all matters relating to Denbighshire County Council.
- (3) Cllr Mark Young – all matters relating to Denbighshire County Council.

22. The Minutes of the Council meeting held on the 23rd May 2016 were received and approved.

23. Matters arising: None

24. Mayor's Report: Cllr Margaret Bowe reported on her current appointments.

25. Parking in Denbigh – Agenda item 14 on the original agenda. Item brought forward at the request of the chairman due to Denbigh Town residents in attendance.

All the emails and correspondence received regarding the parking issue were noted (see no 26:16). Cllr Raymond Bartley commented on the Prestatyn car parking arrangement which is managed by the town council. Denbighshire County Council receive a payment of between £9,000 & £12,000 from the town council to ensure that the residents receive free parking. Cllr Bartley also read out an email received from Graham Boase (Denbighshire County Council) that was received 22/06/16. It was proposed that 5 or 6 free spaces would be made available in the Vale Street car park for 1 hour with another 1 disabled free parking space available for 2 hours. It will take between 4 – 6 weeks to implement this. Denbighshire are also looking into changing the status for the Factory Ward car park to a long stay car park - this will take 2 month to implement. Cllr Alyn Ashcroft enquired as to how much it would cost for all the spaces in the Vale street car park to be free? Cllr Colin Hughes advised that Eco monic Regeneration department at Denbighshire were working with the residents while parking service were working against. Cllr Colin Hughes requested a meeting to be set up with Graham Boase & Mike Jones both of Denbighshire county council to discuss the situation. Cllr Colin Hughes also advised that if the Vale Street car park was made free it would be difficult to manage/police. Cllr Robert Parkes advised that the parking issue was a contentious one especially as the Town Council had not been consulted. Cllr Raymond

Bartley advised that during the MAGS meeting Denbighshire's chief executive Dr Mohamed Mehmet was not happy with the proposal and that officers had made the decision. Each Towns requirements should be looked at individually and not as a whole. Some spaces available free of charge is better than nothing but it's not enough. Cllr Gaynor Wood-Tickle advised that she had contacted the coordinator of the Doctors referral scheme to see if there was any change in attendance figures between April & June 2015 & 2016.

It was requested that the clerk contact Graham Boase to arrange a special meeting to discuss the current situation and find out costings relating to the changes in the car parks. The chairman asked the observers if they had one question that they would like to ask the councillors. Mr Andrew Cordiner asked how Denbighshire County Council were able to make the parking changes without any consultation. Cllr Colin Hughes advised that it was a delegated decision but will not be allowed to happen again. County Councillor Gwyneth Kensler advised that Denbighshire should meet up with all the businesses and also see if the multi-storey car park could be made free.

It was confirmed that once a meeting was set up between the councillors and members of the county council then the clerk would inform those residents who attended the meeting as well as the ones that sent in emails prior to the meeting enabling them to attend the meeting should they wish to do so.

26. Letters, E-mails and Notices: 1. It was agreed that the following items of correspondence be noted and actioned accordingly:

- (1) E-mail of thanks received from Relate Cymru for their grant aid payment.
- (2) Letter received from the Gideons requesting to present the Mayor with a copy of the Bible.
- (3) E-mails received from County Cllr Gwyneth Kensler advising of the blocked gully at Ysgol Frongoch.
- (4) Letter received from our twin town Biebertal inviting the Mayor and Town Clerk to their 25th anniversary celebrations.
- (5) E-mail received from Karin Steinmuller requesting information relating the 25th anniversary of the twinning.
- (6) Notification received regarding an event on 27/06/16 – Education Fund for Denbigh & Surrounding area. Cancelled event.
- (7) E-mail received regarding One Voice Wales Larger Councils conference 06/07/16.
- (8) E-mail received from Jonathan Smith concerning St Thomas Day & John Evans Charities – meeting to be held on Monday 11th July to discuss.
- (9) Notification received – Denbighshire Youth Service locality update.
- (10) E-mail received publicising the Llangollen 2016 International Evening of Song & dance at Myddleton College, Denbigh 07/07/16.
- (11) Notification received regarding the Community Funding Workshop 29/06/16.
- (12) Notification received regarding LoveLiveLocal campaign.
- (13) E-mail received regarding a strawberry tea in aid of Denbigh Twinning association 10/07/16.
- (14) E-mail received regarding Local Government Finance – advanced training event on 11/07/16.
- (15) E-mail received regarding developing your volunteer programme 30/06/16.
- (16) E-mails received regarding Denbigh Town parking charges issues – for further information see item 25.
 - a) Oliver Jones – advised Denbigh Town should have more of a say when deciding charges.
 - b) Lowrid – expressing dissatisfaction on the increased charges, requesting that they revert back to the original amounts.
 - c) Steve Redfern-Jones – would like to see Denbigh Town Council take control of car parking charges.

- d) Susan Muse – Extensive information relating to the current parking issues and the impact on local communities & businesses.
 - e) Menna Jones – Concerned about the drop in trade following from the increase in car parking charges.
 - f) Margaret Hards – Expressing concerns for the increased charges and concerned that people will go to outlets like Prestatyn for their shopping.
 - g) E-mail received from Nicola Caie – Denbighshire County Council Economic & Business Development, requesting businesses to report back on the % loss of income for April – Jun 2016 compared to same dated in 2015.
- (17) E-mail received from Lyndsey Tasker confirming the committee's decision not to apply for a further £500 in grant aid at the present time.
 - (18) E-mail received from Volker Boehm, editor of local German newspaper concerning the EU elections.
 - (19) E-mail received from Sgt Neil Stringfellow advising of the vandalism and criminal damage following the Denbigh carnival on Saturday.

27. Planning:

- (1) Bryn Awel, 40 Lon Llewelyn, Denbigh – Erection of extension to rear of dwelling. This item was deferred from the Planning meeting held on Tuesday 21st June. No reply had been received from Denbighshire County Council following on from the planning meeting of the 21st, this item was further deferred to the July planning meeting to be held on 19/07/16.
- (2) Former Church institute, Lenten Pool, Denbigh – Change of use of ground floor of church hall into a fitness studio (use class D2). The town council agreed unanimously to accept this proposal.

- 28. Council Committee Minutes.** (1) The minutes of the Environment and Finance Committee held on the 20th June 2016 were noted.
 (2) The minutes of the Planning Committee held on the 21st June 2016 were noted.

29. Minutes / Reports of council sub committees. None

30. Reports:

- (1) WW1 Commemoration Group. The town clerk's written report was considered and accepted. Cllr Medwyn Williams advised that item 2.8 the date will be amended to allow time for changes to be made to the original tour and item 3 the film will be shown on 23/09/16.
- (2) Meeting with DCC Archivist – Nicola Samuel - The town clerk's written report was considered and accepted. (see item 38a for further information). Cllr Raymond Bartley requested that Nicola Samuel be invited to our next meeting to allow the councillors to have any questions they may have answered. Cllr Medwyn Williams also wanted to make sure that others had the opportunity to view any historic data belonging to the town council prior to them being archived. The following councillors would like to view items of any historic date – Cllrs Margaret Bowe, Marilyn Jones, Medwyn Williams and Catherine Jones. The town clerk was authorised to start archiving general minutes of council meeting that do not require any sorting. The councillors also agreed to pay the invoice from Denbighshire county council for the purchase of storage boxes for £16.50.
- (3) Tour of Britain – awaiting info from DCC. The clerk's written report was considered and accepted. The clerk is having a meeting on 01/07/16 with Gareth Watson, DCC PR Manager. The clerk was requested to ask the following questions at the meeting – health and safety of the Lenten pool roundabout, will there be parking charges in Denbigh during

the event and also there are some damaged stonework by the railings along the top pavement on the High Street.

- (4) Standing Orders Working Group - The town clerk's written report was considered and accepted.
- (5) Draft minutes of WW1 18/03/16 – the report was considered and accepted.
- (6) Cllr Medwyn Williams advised that he had attended the Popeth Cymraeg AGM on 06/06/16.
- (7) Cllr Catherine Jones advised that she had attended Ysgol y Parc's Governors meeting. There is currently an issue with both chicken pox and scarlet fever. Also concerns that school is closing for the summer holidays on a Wednesday – this will result in the drop in attendance due to families going on holiday.
- (8) Cllr Raymond Bartley attended the Eirianfa AGM and congratulated Mr John Williams on his recent honour in the Queens Honours list of the BEM for his charitable work. The clerk was requested to send a letter of congratulations to Mr Williams.
- (9) Councillor Robert Parkes attended the Denbigh Safety group AGM and has been re-elected as chairman. The group are working closely with both the Ambulance service and the First Response team with a view of having Denbigh with 24hr defibrillator service. The group are working to have the following locations up and running with defibrillator shortly:- Masons, Capel Seion, Leisure Centre, Henllan Bread & Eirianfa. Denbigh will be classed as the safest town to live in when they are all in sited with a distance of no more than 500 metres to the nearest one. Cllr Alyn Ashworth advised that all Councillors should have training in the use of a defibrillator.
- (10) Cllr Roy Tickle advised that the Midsummer event was very successful however was disappointed that few town councillors had attended.
- (11) Cllr Medwyn Williams reported that the volunteer event held at the castle on 06/06/16 was very successful, a good time was had by all.

31. Reports by County Councillors on Matters Appertaining only to Denbigh:

- 1) **Cllr Raymond Bartley:** a) Cllr Raymond Bartley advise that he has recently been nominated as Stakeholder reference group of the BCUHB, rep DCC. b) Station Yard – There had been an issue earlier in the month with Natural Resources Wales which has now been clarified. The work by Liberty will begin very shortly. c) Cemetery – Issue with the grass cutting which should have been actioned by Father's day – the contractors went bust but the work has now been complete by Simon Billington' team to a very high standard. A meeting will be arrange to discuss this matter to ensure that it does not happen again. d) Brookhouse development – no further information at present. e) Circular bus – looking into having the Colomendy Estate added to the route. f) Denbigh MAGS group – Neighbourhood Watch scheme, presently volunteers are not vetted but process will change. Anyone interested in joining the scheme need to contact the Police. A list of official volunteers will be given to the Town Council.
- 2) **Cllr Colin Hughes:** a) Issues with grass cutting in the upper Denbigh area – certain locations not on the maps, this has been rectified. b) Ysgol Pendref are on the B list for improvement funding, there is now uncertainty as the grants are European funded.

- 3) **Cllr Mark Young:** a) Having both grass cutting and dog fouling issues. b) The shower issue at the Leisure Centre has now been rectified and some refurbishment works are due to start soon. c) There was some flash flooding on Rhyl Road by Simply Fish and Chips, this was quickly dealt with by Denbighshire County Council. d) Boy racer issue on the Station Road site. e) Issue with taxi availability in Denbigh.

32. Accounts:

(a) The following accounts were approved for payment:

1) Ruthin & Denbigh Gymnastics Club again deferred until 18/07/16		
2) Open doors - Deferred from 20/06/16 (Cheque no 005933)	-	£1500.00
3) Denbigh Community Conservation Volunteers - deferred until 18/07/16		
4) Shelter Cymru – grant request (Cheque no 005934)	-	£100.00
5) Denbigh CAB – School uniform exchange Deferred from 20/06/16 (Cheque no 005935)	-	£500.00
6) P R Signs – Replace Denbigh Places of interest sign (Cheque no 005929)	-	£318.00
7) Catalyst – May monthly backup (Cheque no 005930)	-	£22.07
8) Zen International Ltd – Monthly charge (11/07/16 – 10/08/16) (Cheque no 005931)	-	£18.37
9) Canda Copying – quarterly rental agreement (Cheque no 005932)	-	£167.55

Total payments: **£2625.99**

(b) Any other financial matters: Denbigh Free Parking dates – 24th September (Open Doors) and 1st October (Denbigh Plum) were agreed.

33. Parking in Denbigh – see item 25.

34. **Christmas Lighting** – Quotations received from both Blachere & Denbighshire County Council regarding the replacement of Catenary wires. It was unanimously agreed to accept the Blachere quotation (quotation no 1601/4656 dated 10/06/16) for the work to be fully completed by them. This would save £107.74 and cause less disruption to the residents of Denbigh. The town clerk advised that the work would need to be completed between 12/09/16 and October, this would allow the buntings to be available for all the events being held at Denbigh. The town clerk was requested to write to the businesses requesting permission for the fixings to be changed on their property allowing plenty of time for responses to be received prior to the work starting.

35. **Buntings** – Craig Wilson from Denbighshire County Council had contacted the town clerk to advise that the current buntings were not in a good state of repair and would need to be replaced ready for next year. Cllr Roy Tickle advised that 10 new packs of bunting were given to the authority at the end of last year making them new for this season. Cllr Tickle also advised that there were areas of Denbigh which did not have any or as many buntings as usual, the clerk was requested to contact Craig with this information and report back at the next full council meeting.

36. **Photocopier** – Quotation received from Photostatic regarding a replacement photocopier for the town council. The agreement was accepted by the full council.
37. **Volunteers for Open Doors Event 24 & 25 Sept** – The town clerk asked if there were any volunteers to assist with opening the chamber during the Open Doors event. The following was agreed:

Saturday opening	Saturday am (10-1)	Saturday pm (1-4)	Saturday closing
Jenny Barlow	Cllr Robert Parkes	Cllr Catherine Jones	Cllr Roy Tickle
Sunday opening	Sunday am (10-1)	Sunday pm (1-4)	Sunday closing
Jenny Barlow	Cllr Margaret Bowe	Cllr Marilyn Jones	Cllr Roy Tickle

38. **Town Clerk**
- a) Archiving Documents/historic town documents** – see item 30.2
- b) Work Contracts** – The town clerk advised that a works contract needed to be in place, it was agreed that the clerk find a relevant contract suitable for the position and present to the subcommittee set up for the recruitment process.
- c) Wig Maintenance** – The town council agreed for the wig to be professionally cleaned by the original manufacturing company – Ede & Ravenscroft at a cost of £139 (inc vat).
- d) Old Mayors gown** – The town council agreed for the old gown to be taken on loan to the library – will be displayed in the mayor’s chamber there.
- e) Any other update** - None

The chairman closed the meeting at 9.22pm.

Signed:.....(chairman)

Date:.....