

Minutes of a meeting of the Environment and Finance Committee held on Monday the 19th September 2016 at 7pm at the Town Hall, Denbigh.

Present: Councillors Colin Hughes (chairman), Roy Tickle (deputy chairman), Colin L Hughes, Brian Davies, Marilyn Jones, Catherine Jones, Gaynor Wood-Tickle; & Jenny Barlow (Town Clerk).

Apologies: Cllr Raymond Bartley

The chairman welcomed all to the meeting.

1. **Declaration of Interest:** None were received.
2. **The minutes of the Environment and Finance Committee meeting held on the 18th July 2016 were received and approved.**
3. **Matters arising:** None.

A. Environment.

None.

B. Finance

1. **Accounts:** The following accounts were approved for payment:

(1)	Canda copying – colour copying charge (amended invoice) (Cheque no 005971)	-	£8.96
(2)	Canda copying – Black & white charge & rental (amended invoice) (Cheque no 005970)	-	£140.81
(3)	Paul Liversage – footpath cutting August 16 (Cheque no 005972)	-	£165.00
(4)	Sodexo – Grounds maintenance August 16 (Cheque no 005973)	-	£605.88
(5)	Catalyst – Toner (Archive) (Cheque no 005974)	-	£93.60
(6)	Ede & Ravenscroft – wig maintenance (Cheque no 005975)	-	£151.50
(7)	Zen internet Ltd – Monthly charge (Cheque no 005976)	-	£18.37
(8)	ADT – CCTV annual maintenance (original inv £1581.97) (Cheque no 005977)	-	£1200.00
(9)	Tony Griffiths – Walled Town car rally prizes (2 x £20.00) (Cheque no 005978)	-	£40.00
(10)	Catalyst – August monthly backup (Cheque no 005979)	-	£23.99
(11)	E Martin – Dr E P Garden (Locking, unlocking & litter picking) (Cheque no 005980)	-	£60.00
(12)	Photostatic – photocopy charge 04/07/16 – 31/08/16 (Cheque no 005981)	-	£37.68

Total payments: £ 2,545.79

2. The financial report for the period 1.7.16 – 31.08.16 was accepted and noted.

3. Other financial matters:

- a) Quotation received from Denbigh Memorials for a slate plaque – commemoration of 25th anniversary – Biebertal. Cost of £574.80. it was agreed that the cost was too much and the clerk has been requested to find other companies for quotations.
- b) Quotation received from R & R Embroidery, Ruthin for a Hi-vis jacket for the town clerk. It was agreed that the clerk select a jacket that is most suitable within the price range allocated in the quote.
- c) The town Clerk had requested attending a training session to be held on the 26th September at Abergele, the cost of £45 was agreed by the councillors.
- d) As part of the town clerks terms of employment, the clerk has been requested to attend a CiLCA, the next available place is in Mold next year at a cost of £250, this was agreed by the councillors.
- e) Denbigh Archives – A request has been received for a new printer at a cost of £307.00 (ex VAT) – this was agreed by the councillors.

4. Grant Aid: 1. Letter received from Cynnig confirming how their grant aid money of £1500 was used to support on activities for adult with learning disabilities, autism, mental health and brain injuries.

2. The following applications for grant aid were considered in detail and decisions on each made as follows:

- (1) The Carriageworks CIC - application approved in principle for £1500 pending a response from Cadwyn Clwyd for additional funding. Payment to be made after confirmation from Cadwyn Clwyd.
- (2) Denbigh Dragon Swimming Club – the application was deferred until the next council meeting to be held on 26/09/16 pending further information to assist with the application.
- (3) Letter received from Doris Roberts requesting a raffle ticket prize for the North Wales Cancer appeal. Denbigh Town Council are unable to offer prizes and as the letter has been written by a committee member and not an official, grant aid cannot be allocated. The councillors requested that the clerk confirm this information by contacting the SLCC. This can then be discussed at the full council meeting on Monday.

There being no further business, the meeting closed at 8.03pm.

Signed:(chairman)

Date:.....