

Minutes of a meeting of Denbigh Town Council held on Monday 25th March 2019 at 7pm at the Town Hall, Denbigh.

Present: Councillors Catherine Jones (Chair), Gaynor Wood-Tickle, Roy Tickle, Rob Parkes, Colin L Hughes, Gaynor Morgan Rees, Rhys Thomas, Dyfrig Berry, Guto Lloyd-Davies, Alyn Ashworth, Philip Stevens & Irene Williams; & Jenny Barlow (Town Clerk)

Apologies: Cllrs: Lara Pritchard & Glenn Swingler.

Invited guest: Dr Ian Gardner

The chair welcomed all to the March full council meeting.

180. Urgent Matters: None

181. Declaration of Personal Interest:

Councillor	Item	Personal or Prejudicial
Gaynor Wood-Tickle	Item 12	Prejudicial
Roy Tickle	Item 12	Prejudicial

182. The minutes of the Full Council Meeting held on Monday 25th February 2019 were agreed and noted. The town clerk was advised that there was some missing Welsh text. This will be amended and updated accordingly on the website.

183. Matters arising:

Item 77, the town clerk advised that the correspondence with DCC was still ongoing. Ben Wilcox-Jones confirmed that the architect and stonemason had visited and will shortly be providing details and quotations for the plaque.

184. Denbigh Town Hall

Cllr Catherine Jones requested that item 12 was brought forward enabling Dr Ian Gardner to leave following the discussion and update. This was agreed by the town councillors.

The town councillors agreed that Cllrs Gaynor Wood-Tickle and Roy Tickle be permitted to stay for the discussion but not be involved in any decision making.

A meeting of the New Denbigh Town Council Futures group was held on the 19th March. Denbighshire County Council had concerns regarding the public consultation taking place in April/May as well as the consultation date of the 26.04.19. They would like the public consultation date to be later in the year when more details were available.

The town councillors confirmed that they were happy for the consultation to take place in April/May allowing for the residents of Denbigh and visitors to the town hall to have their say. Denbigh town councillors were keen for the consultation to be open, transparent and be accountable therefore the date will remain as previously advised.

Dr Ian Gardner advised that another public consultation could be held later in the year if Denbigh Town Council so wished, however this was not in the initial business case brief. There would be additional costs involved should this be required. Dr Gardner also advised that there was a grant available with Cadwyn Clwyd to match fund these costs. The town

clerk will look into this in due course. This was also discussed at the meeting of the 19th, Denbighshire County council were asked if they would fund a second consultation. The questionnaire intro will be shortened. The questionnaire will be available in many versions/format to ensure that all residents have the opportunity to complete as well as incorporating the Well Being act.

The town clerk requested volunteers for the following:
Attend the Public Consultation on the 26th.
Visit supermarkets with questionnaires.
Social Media

Cllrs Catherine Jones, Gaynor Morgan-Rees and Alyn Ashworth confirmed attendance on the 26th.

Cllrs Catherine Jones, Rob Parkes, Philip Stevens, Dyfrig Berry, Rhys Thomas & Irene Williams to assist with the distribution of the questionnaires.

Cllrs Catherine Jones, Rob Parkes & Guto Lloyd Davies advised that they were happy to assist with the social media side of the consultation.

Please note that Cllrs Gaynor Wood-Tickle and Roy Tickle are not able to assist due to their personal interest with the town hall.

Dr Gardner also advised that he had procured old designs of the town hall and they would be nice to have available at the public consultation drop in session on the 26th April. Cllr Guto Lloyd Davies advised that he was happy to have these printed for the event.

185. Mayor's Report:

A copy of the Mayors appointments were circulated and noted.
Cllr Catherine Jones advised that she has been made very welcome at every event she has attended. The Mayor's charity concert went well and was a lovely evening. The choir and soloists were fantastic. It was noted that not many town councillors were in attendance, it would be nice if they could attend future events.

186. Letters, E-mails and Notices: It was agreed that the following items of correspondence to be noted and actioned accordingly:

- a) Urdd Eisteddfod – sponsorship proposal. The town councillors were pleased with the proposal and have requested the town clerk to confirm this with the Urdd. The town clerk was also requested to procure Town Council banners for the event.
- b) Email of thanks from Lynne Wilson – Carriageworks.
- c) Email from DCC Streetworks – temporary parking suspension. (Already circulated via email 13.03.19).
- d) Letter from Llyr Gruffydd AM – Audit arrangements.
- e) Valuation list of artefacts.

187. Planning: None.

188. Minutes / Reports of council sub committees.

The following were noted.

- a)) Wireless in Wales 25.01.19.

- b) The town clerk attended a DCC event - town centres planning 07.03.19.
- c) Cllr Alyn Ashworth advised that the February beer festival went well and had broken even. More publicity will be made for the event next year. Cllr Ashworth thanks Cllr Dyfrig Berry for his assistance at the event.
- d) Cllr Roy Tickle advised that he had attended the Aged & Disabled meeting and the event this year will be held on the 4th July with the cost per ticket of £5.00.
- e) Cllr Roy Tickle also attended the Walled Towns meeting on the 20th March. The competitions were discussed and the finances were discussed. They are discussing the possibility of charging each car for attending the car rally in September to reduce costs.
- f) Cllr Philip Stevens attended a Youth Project meeting. The families first project is expanding to include evening session.

189. Reports by County Councillors on Matters Appertaining only to Denbigh:

Cllr Rhys Thomas advised that he had 4 points to raise.

- a) Denbighshire County Council will be doing resurfacing works at Colomendy and Crud-Y-Castell.
- b) Speed limit changes coming soon at The Green from 40 to 30 mph.
- c) Lorries going to the North Wales hospital and the windfarms – new signage has been put in place.
- d) Infirmary – important to safeguard the beds there. What is the future of the Denbigh Infirmary? What will happen when the Royal Alex in Rhyl has been refurbished? Will this have an impact on Denbigh?

190. Accounts:

1. Payments: The following payment was agreed.

a) Clwyd Wynne, Hertiage lecture payment (Denbigh Archive) (Chq no 006711)	-	£40.00
b) Gwyn Jones, Heritage lecture payment (Chq no 006712)	-	£30.00
c) Catalyst – CAT adaptor (quote) (Chq no 006705)	-	£88.08
d) Catalyst – secure laptop (quote) (Chq no 006706)	-	£92.40
e) Catalyst – February backup (Chq no 006707)	-	£6.12
f) Sandra Williams, translations Dec – Feb (Chq no 006708)	-	£386.40
g) EON – Christmas lights Dec 18 (Chq no 006709)	-	£179.88
h) Rogers Jones, artefacts valuation (Chq no 006710)	-	£192.00

2. Any other financial matters:

Quotation received and agreed:

Town Council website host – updated quotation from Cllr Dyfrig Berry.

It was agreed to pay £30 for the email, £46 for the website, £40 to MAC3. The ICT working group are working towards having a Welsh email domain, this will incur additional costs of £80.00. This has been deferred until the pre-budget meeting later in the year.

191. Denbigh Town Hall – Already discussed – item 185.

192. Co-Option.

2 applications were received and following the ballot Rachael Ayres was nominated as the newly appointed town councillor for Upper Denbigh. The town clerk will contact Rachael and make arrangements for the acceptance form to be completed as well as arrange an induction.

Cllr Philip Stevens left the meeting at 8.37pm.

Cllrs Gaynor Wood-Tickle and Roy Tickle left the meeting at 8.40pm.

193. Remuneration payments.

Draft 2019/20 papers were read and the town council agreed to accept all the proposed determinations.

The Mayors allowance (47) was set at £1,400 & Deputy Mayor's allowance (48) at £300.00.

The Mayor was nominated to receive the allowance of £500.00 (41).

The town clerk also confirmed that an update had been received following the SLCC meeting on the 14th March confirming that the allowances had to be processed via HMRC.

The 2018/19 payments were in the process of being paid via payroll and HMRC. The payments will be updated on the March Environment and Finance minutes.

194. Proposed Dog Walking area.

Confirmation has been received that £5,000 from the Commuted sums grant has been awarded to Denbigh Town Council. There is date for accepting the grant of September 2019. The town clerk advised that this date is too soon and will contact Denbighshire County Council to see if this date can be amended. The costings received for the dog walking area was set in August 2018 however following on from the January site meeting this will need to be amended. The town clerk will contact Denbighshire County Council in October for an update.

195. Fireworks Update.

A meeting was held earlier in the day and it was confirmed that Uproar has changed hands, however this will not have an impact on the display. We are waiting for details on a SAG meeting with the County.

The town clerk also advised that there was a need for a professional risk assessment to be completed to ensure that all aspects of H & S was being adhered to. It would be beneficial for Denbigh Town council to have a professional to complete these on behalf of the Town Council. The town clerk was requested to invite Mr David Phillips to the April meeting to give an overview. Mr Phillips already works with town councils (Conwy, Llandudno & Colwyn Bay) as well as the Denbigh and Flint show organisers.

196. Christmas lights

The town clerk advised that Blachere had visited recently and will give costings for artificial type trees at the roundabout. The clerk also advised that it would be beneficial to procure a Christmas lighting contract to see if Denbighshire county Council is competitive. The clerk was requested to procure quotations.

197. Dr Evan Pierce Memorial Garden.

The Town Clerk advised that a neighbour to the gardens has contacted to advise that there is an overhanging branch that is causing issues. The clerk has already been in touch with Denbighshire County Council for guidance. The town clerk was requested to contact Mr

Peter Spencer for a report on the tree in question as well as a quotation to action any relevant works.

198. Town Clerk – Updates.

- a) Carys - 6 month probation period has been completed and Carys is now a permanent staff member.
- b) Annual staff salary increment – both employees will be allocated one payment band increase to their annual salary in April. The town clerk will contact the payroll provider with the updated details.
- c) Valuation of artefacts – this has now been completed and the full list received. Any town councillor wishing to view the list to contact the town clerk directly.
- d) Revised meeting dates 2019/20 was circulated.

The chairman closed the meeting at 9.35 pm.

Signed:.....(chairman)

Date:.....